

UTAH STATE LEGISLATURE

REQUEST TO HAVE A RECORD REQUEST FULFILLED WITHOUT CHARGE

Date: _____

From: _____
(Name)

(Mailing address)

(City) (State) (Zip code)

(Daytime telephone number)

I request that the record request I submitted to _____
(Name of Legislative office)

_____ on _____ be fulfilled without
(date the record request was submitted)

charge. A copy of the record request is attached to this request. The basis for this request is that:

the release of the requested record(s) primarily benefits the public rather than me
(provide explanation):

I am an individual who is:

the subject of the record(s) I am requesting; or

specified in Utah Code Ann. § 63G-2-202(1) or (2) (please specify)

Because the costs associated with fulfilling a record request are paid with tax revenue, the Legislature charges fees for record requests to recoup some of those costs and rarely grants a request to fulfill a record request without charge. Fulfilling a record request without charge is allowed but not required under Section 2.2 of the Utah Legislature Policies and Procedures for Handling Records Requests, which states that the Legislature may fulfill a record request without charge if: (a) the release of the record primarily benefits the public rather than the person requesting the record; or (b) the individual requesting the record is the subject of the record or an individual specified in Utah Code Ann. § 63G-2-202(1) or (2).