

**MINUTES OF THE  
INFORMATION TECHNOLOGY COMMISSION**

Friday, September 17, 1999 - 1:30 p.m. - Room 403 State Capitol

**Members Present:**

Sen. David H. Steele, Chair  
Rep. Blake D. Chard, Chair  
Sen. Scott N. Howell  
Rep. Brent H. Goodfellow  
Ms. Nancy CW Gibbs  
Mr. Robert W. Hood  
Commissioner Stephen F. Mecham  
Mr. Leon Miller  
Mr. David C. Moon  
Mr. David A. Packer  
Mr. Jerry P. Peterson  
Ms. Carol Berry for Dr. Mike Petersen

**Members Absent:**

Sen. Robert Montgomery  
Ms. Eileen B. Longsworth  
Rep. David L. Zolman  
Judge Michael Wilkins

**Members Excused:**

Mr. Cliff L. Ames  
Mr. Gerald R. Capps  
Mr. Ronald L. Fox  
Mr. Peter R. Genereaux  
Mr. Garth Howard  
Dr. Mike Petersen

**Staff Present:**

Mr. Richard C. North,  
Research Analyst  
Ms. Tani Pack Downing,  
Associate General Counsel  
Ms. Junie G. Anderson,  
Legislative Secretary

**Note:** A list of others present and a copy of materials distributed in the meeting are on file in the Office of Legislative Research and General Counsel.

**1. Call to Order** - Chair Steele called the meeting to order at 1:38 p.m.

**MOTION:** Mr. Hood moved to approve the minutes of the August 19, 1999 meeting. The motion passed unanimously.

**2. Resolution Encouraging The Federal Government To Release High Quality Satellite Imagery (Draft II)** - Sen. Steele briefed the Commission on draft II, "A Concurrent Resolution of the Utah Legislature and the Governor: Public Access to High Resolution Satellite Data," which was mailed to members of the Commission prior to the meeting. He asked members to submit any recommended changes to staff.

**3. Can Electronic Data Storage Stand The Test Of Time?** - Ms. Elizabeth Perkes, Electronic Records Archivist- State Archives, distributed handouts titled "Imaging Systems Policy," "Thoughts Regarding Email," and "Draft Rule for Long-Term and Permanent Electronic Records," and discussed reasons for, and management of, research data storage. She explained the responsibilities of agencies to protect their long-term records.

Sen. Steele and Tani Downing, Associate General Counsel, expressed concern that the Government Records Access Management Act (GRAMA) may not require the system-wide backup of all E-mail messages and that all E-mail may not raise to a level of record that would need to be retained.

**4. Statutory Barriers To The Digital State: Agency Reports** - Mr. Robert Gross, Executive Director, Department of Workforce Services, distributed a handout titled "Barriers to Information Technology Review and Report for the Department of Workforce Services," and reported on the statutory barriers in his department's state laws and rules that impede the electronic delivery of services.

Ms. Connie Halls, Department of Workforce Services, said the department is in the process of developing a program in which people can apply for unemployment services through the Internet.

Mr. Roland Squires, Director, Information Services Division, Department of Public Safety, discussed statutory barriers in his department's state laws and rules that impede the electronic delivery of services. The report was mailed to Commission members prior to the meeting.

Ms. Cherie Ertel, Driver License Division, commented on privacy issues relating to copies of public portions of driving records being sold to certain customers, such as insurance companies. She noted that addresses are kept private.

Sen. Howell expressed concern over the sale of these records.

Ms. Downing explained that some states have sold their digitized driver's license pictures to a company setting up a national database and this caused a public backlash.

Mr. Hood commented that no agency should have the latitude to impose upon individuals or corporations any rule or requirement they do not follow themselves.

Mr. Richard McKeown, Chair, Utah State Tax Commission, reported on statutory barriers to electronic commerce that affect the Tax Commission. The report was mailed to Commission members prior to the meeting.

Ms. Lynn Solarczyk, Utah State Tax Commission, suggested that the statute dealing with delivery of property tax notices to individual homeowners should place the responsibility of delivery on individual counties and not the Tax Commission.

**MOTION:** Rep. Chard moved that staff include the changes requested by the Tax Commission in the bill being drafted to eliminate statutory barriers that prevent government from providing services electronically. The motion passed unanimously.

Dr. Dick Melton, Department of Health, reported on statutes that require additional review and amendments as they relate to the Department of Health. The recommendations were written in the report that was included in the mailing packet sent to Commission members prior to the meeting. He also distributed a document titled "Suggested Changes to Department of Health Statutes in Title 26."

**MOTION:** Commission Mechem moved that staff also incorporate the language provided by the Department of Health into the draft legislation eliminating statutory barriers. The motion passed unanimously.

**5. How Has The Geographic Information Community Addressed The Need For Coordination & Partnerships Among Its Members: A Report From The Newly Formed Geographic Information System Consortium.** - Professor Doug Ramsey, Geography Department, Utah State University, distributed a handout titled "State of Utah Consortium for Remote Sensing and Geographic Information Systems," and discussed advantages to having the recently formed Geographic Information System (GIS) Consortium which includes state and local government, the academic community, and federal agencies.

Mr. Dennis Goreham, Manager, Automated Geographic Reference Center, Division of Information Technology Services, discussed having state agencies and private entities participate as members of the GIS Consortium.

**6. Information Technology Budget Report** - Mr. Jon Ball, Legislative Fiscal Analyst, distributed a handout titled "Budget Presentation Format," and discussed the budget as outlined in the handout.

Mr. Jerry Peterson, Public Education, distributed a handout titled "Budget Report - Information Technology - Special Projects – Public Education," and discussed the report with Commission members.

Mr. Steve Hess, Utah Education Network (UEN), distributed a handout titled "FY01 Budget and Request Information," and discussed the report with Commission members.

**7. Commission Business** - The next meeting of the Information Technology Commission is scheduled for October 21, 1999.

**6. Adjournment** - Chair Chard called the meeting to a close at 4:35 p.m.

