

**MINUTES OF THE
INFORMATION TECHNOLOGY COMMISSION**

Thursday, April 25, 2002 – 1:00 p.m. – Room 129 State Capitol

Members Present:

Sen. David H. Steele, Chair
Rep. Richard M. Siddoway, Chair
Sen. Scott K. Jenkins
Rep. Brent H. Goodfellow
Rep. Paul Ray
Mr. Joel J. Campbell
Mr. Cameron V. Francis
Mr. Peter R. Genereaux
Ms. Nancy CW Gibbs
Mr. Robert W. Hood
Dr. Bonnie Morgan
Mr. Jerold G. Oldroyd
Mr. David A. Packer
Dr. Phillip Windley

Members Absent:

Sen. Karen Hale
Mr. Daniel J. Becker
Mr. Ronald L. Fox
Mr. Garth Howard
Mr. Stephen F. Mecham
Dr. Gary S. Wixom

Staff Present:

Mr. Richard C. North, Research Analyst
Ms. Patricia Owen, Associate General Counsel
Ms. Junie G. Anderson, Legislative Secretary

Note: A list of others present and a copy of materials can be found at <http://www.image.le.state.ut.us/imaging/history.asp> or by contacting the *Committee secretary, Junie Anderson, at 538-1032.*

1. Call to Order

Chair Steele called the meeting to order at 1:02 p.m. He excused Sen. Hale, Mr. Fox, and Dr. Wixom from the meeting. Mr. Myron Marsh represented Mr. Becker at the meeting.

Chair Steele introduced Ms. Patricia Owen as legal staff to the Commission. Commission members and staff introduced themselves.

MOTION: Rep. Siddoway moved to approve the minutes of the November 20, 2001 meeting. The motion passed unanimously.

2. What Are The Statutory Assignments For 2002 - Reports & Other Business?

Ms. Owen gave an electronic presentation "Statutory Requirements Related to the Information Technology Commission," and distributed copies of the presentation. She discussed key legislative initiatives that involve reporting requirements. She also explained the existing Commission assignments. She also commented on other issues regarding telecommunications, transfers of State surplus property, and duties of the Commission.

Mr. North added that there is a dual reporting requirement to the Education Committee regarding the surplus property issue.

Mr. Hood asked if there is a process for tracking state government information technology expenditures.

Mr. Jonathan Ball, Legislative Fiscal Analyst, and Dr. Windley provided comments regarding the process used to track expenditure and state procurement procedures. Dr. Windley said that even though the State has four preferred, contracted PC vendors, agencies bought from 141 different vendors last year. Sen. Jenkins asked if the State has a standard procurement procedure in place for information technology products.

Dr. Windley explained that the State's procurement office contracts with vendors for specific products at a certain price, but agencies are not required to buy solely from the State. He explained further that because vendors base prices on actual sales, the fact that agencies are not required to purchase from State contracts may impact the State's ability to have significant price reduction.

Mr. Hood suggested that the Commission focus on cooperation and fiscal responsibility.

Dr. Windley added that because capital expenditures represent only a small portion of State spending on information technology, an analysis of fiscal issues should include personnel management.

3. What Is The State Of Information Technology In Utah: Annual Report - 2001?

Dr. Phillip Windley, CIO (Chief Information Officer), distributed a report "Annual Technology Report" and discussed its contents. He also discussed the state and national information technology awards that were listed on page 34.

Chair Steele expressed concern that personal customer service may have declined since the use of electronic technology has increased. He also conveyed concern about Utah's education of students in the terms of technology.

Rep. Siddoway spoke of the importance of high school graduates having a certain level of computer literacy.

Commission discussion followed.

4. What Information Technology Projects Is The Innovation Fund Currently Supporting And What New Projects Will Be Proposed For 2002?

Dr. Windley discussed the "IT Commission Report" and provided a copy for meeting history purposes.

5. Should Utah Adopt An Enterprise Approach To Managing State Information Technology Systems? If So, How Should The State Implement An Enterprise Policy?

Mr. North distributed a handout "Enterprise Architecture" and briefed the Commission on enterprise architecture and related policy and implementation topics. The handout provided definitions, policy issues, and implementation issues regarding enterprise architecture.

Part I: What Is The State Of Information Technology Funding?

Mr. Ball distributed a handout "Information Technology Budgets, FY1999 - FY 2003" and discussed the Legislature's IT budget actions during the 2002 General Session. He also explained the budget process used by the Legislature in calculating a negative \$2 million appropriation to finance mandated information technology consolidation. He noted that the Legislature included intent language that directed the CIO to identify savings and to report consolidation plans to the Commission prior to any consolidation. He said that the Legislature and Governor agreed the consolidation would be an executive branch initiative.

Dr. Windley gave an electronic presentation "Technology Innovation Fund Allocations and Expenditures," found on page 40 of the Annual Technology Report that was distributed previously in the meeting.

Part II: Introduction To Long-Term Information Technology Plans

Dr. Windley discussed the long-term IT plans for the State as outlined on pages 18 and 19 of the Annual Technology Report. He also discussed the benefit he believes the State will experience by adopting an enterprise approach to managing information technology.

Dr. Windley also distributed and discussed an article he wrote "Modular IT Organization in Utah State Government."

Commission discussion followed.

6. Adjournment

MOTION: Ms. Gibbs moved to adjourn the meeting. The motion passed unanimously. Chair Steele adjourned the meeting at 3:43 p.m.