

**Supplemental
Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Fiscal Year Ending June 30, 2003**

Financing	FY 2003	FY 2003 Supplemental		Difference Sub/Analyst
	Estimated	Analyst	Subcommittee	
General Fund	114,704,000	2,547,300	2,547,300	
General Fund, One-time	(25,613,200)			
Uniform School Fund	11,439,400	27,300	27,300	
Income Tax	25,049,000			
Income Tax, One-time	(8,049,000)			
Transportation Fund	444,400	5,600	5,600	
Centennial Highway Fund	84,618,200			
Centennial Highway Fund, One-time			1,960,700	1,960,700
Federal Funds	7,877,800	22,500	22,500	
Dedicated Credits Revenue	33,634,500	16,700	16,700	
Dedicated Credits - Intragvt Rev	484,900			
Dedicated Credits - GO Bonds	3,125,000			
Restricted Revenue	(38,400)	38,400	38,400	
GFR - ISF Overhead	1,489,500			
Transfers	704,000			
Transfers - Internal Service Funds	182,000			
Project Reserve Fund	3,286,600			
Other Financing Sources	(3,400)	3,400	3,400	
Beginning Nonlapsing	26,089,900			
Closing Nonlapsing	(11,620,400)			
Total	\$267,804,800	\$2,661,200	\$4,621,900	\$1,960,700

	Estimated	Target	Subcommittee	Difference
Total State Funds	\$117,530,200	\$2,574,600	\$2,574,600	

Programs	Estimated	Analyst	Subcommittee	Difference
Capitol Preservation Board	2,543,700			
Administrative Services	18,765,400	2,661,200	2,661,200	
Capital Budget	52,232,000			
Debt Service	194,263,700		1,960,700	1,960,700
Total	\$267,804,800	\$2,661,200	\$4,621,900	\$1,960,700

Revenue Impacts	Estimated	Analyst	Subcommittee	Difference
General Fund	36,539,300			
Total	\$36,539,300	\$0	\$0	\$0

Sen. Beverly Evans, Co-Chair

Rep. Loraine T. Pace, Co-Chair

Intent Language

Administrative Services - State Archives

1. *It is the intent of the legislature that funds for the Division of Archives shall not lapse and that those funds are to be used to catalog documents generated by former Governors.*

Intragovernmental Services - ISF - Purchasing & General Services

2. *It is the intent of the Legislature that Internal Service Funds of the Department of Administrative Services be allowed to add FTEs beyond the authorized level if it represents a benefit to the state and a decrease of FTEs in the user agency. The total FTEs within state government shall not change with this shift of FTEs. Agencies transferring FTEs to Internal Service Funds shall report to the Executive Appropriations Committee decreased personal service expenditures and corresponding increased Internal Service Fund charges as a result of the transfer.*

Intragovernmental Services - ISF - Information Technology Services

3. *It is the intent of the Legislature that Internal Service Funds of the Department of Administrative Services be allowed to add FTEs beyond the authorized level if it represents a benefit to the state and a decrease of FTEs in the user agency. The total FTEs within state government shall not change with this shift of FTEs. Agencies transferring FTEs to Internal Service Funds shall report to the Executive Appropriations Committee decreased personal service expenditures and corresponding increased Internal Service Fund charges as a result of the transfer.*

Intragovernmental Services - ISF - Fleet Operations

4. *It is the intent of the Legislature that Internal Service Funds of the Department of Administrative Services be allowed to add FTEs beyond the authorized level if it represents a benefit to the state and a decrease of FTEs in the user agency. The total FTEs within state government shall not change with this shift of FTEs. Agencies transferring FTEs to Internal Service Funds shall report to the Executive Appropriations Committee decreased personal service expenditures and corresponding increased Internal Service Fund charges as a result of the transfer.*
5. *It is the intent of the Legislature that agencies shall comply with the five percent fleet reduction as directed in Senate Bill 1, 2002 General Session through reductions in vehicles scheduled for replacement. It is further the intent of the Legislature that agencies shall not use vehicles classified as "specialty" or "construction" vehicles in meeting the five percent figure.*
6. *It is the intent of the Legislature that every department of state government and the Utah System of Higher Education (including UCAT) provide written confirmation of fleet size and composition to the Division of Fleet Operations no later than June 30, 2003. It is further the intent of the Legislature that the Division of Fleet Operations reconcile fleet counts to the statewide Fleet Anywhere Database to use as a baseline for future analysis and potential audit of fleet size and composition.*

Intragovernmental Services - ISF - Risk Management

7. *It is the intent of the Legislature that Internal Service Funds of the Department of Administrative Services be allowed to add FTEs beyond the authorized level if it represents a benefit to the state and a decrease of FTEs in the user agency. The total FTEs within state government shall not change with this shift of FTEs. Agencies transferring FTEs to Internal Service Funds shall report to the Executive Appropriations Committee decreased personal service expenditures and corresponding increased Internal Service Fund charges as a result of the transfer.*

Intragovernmental Services - ISF - Facilities Management

8. *It is the intent of the Legislature that DFCM's internal service fund may add FTEs beyond the authorized level if new facilities come on line or maintenance agreements are requested. Any added FTEs will be reviewed and approved by the Legislature in the next Legislative Session.*

Debt Service

9. *It is the intent of the Legislature that DFCM is not required to collect rent from the Department of Corrections for the Promontory Facility in FY 2003 if the Legislature in the 2003 general session appropriates funds to debt service for FY 2004 to replace the uncollected rent.*

It is further the intent of the Legislature that the Division of Finance use available cash balances in the debt service fund to make the debt service payment in FY 2003 if the Legislature in the 2003 General Session has appropriated funds for FY 2004 to debt service to replace the rent not collected from the Department of Corrections in FY 2003.

10. *When necessary to meet interest requirements on variable rate demand obligations issued to finance highway construction projects, the Division of Finance may request a transfer of funds from the Department of Transportation. After receiving such a request, Transportation shall transfer monies from the Centennial Highway Fund to the Debt Service Fund to pay interest on variable rate demand obligations issued to finance highway construction.*

**Supplemental
Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Fiscal Year Ending June 30, 2003
Department of Administrative Services
Executive Director**

	FY 2003	FY 2003 Supplemental		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
Financing				
General Fund	778,400	(1,600)	(1,600)	
General Fund, One-time			(15,100)	(15,100)
Transfers - Internal Service Funds	182,000			
Total	<u>\$960,400</u>	<u>(\$1,600)</u>	<u>(\$16,700)</u>	<u>(\$15,100)</u>
Programs	Estimated	Analyst	Subcommittee	Difference
Executive Director	960,400	(1,600)	(16,700)	(15,100)
Total	<u>\$960,400</u>	<u>(\$1,600)</u>	<u>(\$16,700)</u>	<u>(\$15,100)</u>
FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	9			

**Supplemental
Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Fiscal Year Ending June 30, 2003
Department of Administrative Services
Administrative Rules**

Financing	FY 2003	FY 2003 Supplemental		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
General Fund	261,200	(600)	(600)	
General Fund, One-time			11,600	11,600
Beginning Nonlapsing	5,300			
Total	\$266,500	(\$600)	\$11,000	\$11,600
Programs	Estimated	Analyst	Subcommittee	Difference
DAR Administration	248,700	(600)	10,400	11,000
Rules Publishing	17,800		600	600
Total	\$266,500	(\$600)	\$11,000	\$11,600
FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	4			

**Supplemental
Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Fiscal Year Ending June 30, 2003
Department of Administrative Services
DFCM Administration**

Financing	FY 2003	FY 2003 Supplemental		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
General Fund	77,800			
General Fund, One-time			3,500	3,500
Dedicated Credits Revenue	235,400			
Dedicated Credits - Intragvt Rev	484,900			
Transfers	600,000			
Project Reserve Fund	2,486,600			
Beginning Nonlapsing	100			
Closing Nonlapsing	(8,400)			
Total	\$3,876,400	\$0	\$3,500	\$3,500
Programs	Estimated	Analyst	Subcommittee	Difference
DFCM Administration	3,086,600			
Governor's Mansion			3,500	3,500
Preventive Maintenance	141,400			
Governor's Residence	77,800			
DFCM HazMat	94,000			
Roofing and Paving	476,600			
Total	\$3,876,400	\$0	\$3,500	\$3,500
FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	44			

**Supplemental
Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Fiscal Year Ending June 30, 2003
Department of Administrative Services
State Archives**

Financing	FY 2003	FY 2003 Supplemental		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
General Fund	1,837,100	(3,800)	(3,800)	
General Fund, One-time	67,100			
Dedicated Credits Revenue	39,500			
Beginning Nonlapsing	7,400			
Total	\$1,951,100	(\$3,800)	(\$3,800)	\$0
Programs	Estimated	Analyst	Subcommittee	Difference
Archives Administration	440,800	(3,800)	(16,000)	(12,200)
Records Analysis	344,700		(23,500)	(23,500)
Preservation Svcs	273,200		11,100	11,100
Records Services	511,700		17,800	17,800
Patron Services	380,700		6,800	6,800
Total	\$1,951,100	(\$3,800)	(\$3,800)	\$0
FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	33			

Intent Language

It is the intent of the legislature that funds for the Division of Archives shall not lapse and that those funds are to be used to catalog documents generated by former Governors.

**Supplemental
Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Fiscal Year Ending June 30, 2003
Department of Administrative Services
Finance Administration**

Financing	FY 2003	FY 2003 Supplemental		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
General Fund	6,046,600	(140,600)	(140,600)	
Transportation Fund	450,000			
Dedicated Credits Revenue	1,515,700			
GFR - ISF Overhead	1,489,500			
Beginning Nonlapsing	2,676,200			
Closing Nonlapsing	(108,900)			
Total	\$12,069,100	(\$140,600)	(\$140,600)	\$0
Programs	Estimated	Analyst	Subcommittee	Difference
Finance Director's Office	308,900		(5,000)	(5,000)
Payroll	3,875,000		84,500	84,500
Payables/Disbursing	2,009,800		45,500	45,500
Technical Services	1,396,600		54,000	54,000
Financial Reporting	1,186,500		19,300	19,300
Financial Information Systems	3,292,300	(140,600)	(338,900)	(198,300)
Total	\$12,069,100	(\$140,600)	(\$140,600)	\$0
FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	83			

**Supplemental
Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Fiscal Year Ending June 30, 2003
Department of Administrative Services
Finance - Mandated**

Financing	FY 2003	FY 2003 Supplemental		Difference Sub/Analyst
	Estimated	Analyst	Subcommittee	
General Fund	(696,000)	696,000	696,000	
Uniform School Fund	(27,300)	27,300	27,300	
Transportation Fund	(5,600)	5,600	5,600	
Federal Funds	(22,500)	22,500	22,500	
Dedicated Credits Revenue	(16,700)	16,700	16,700	
Restricted Revenue	(38,400)	38,400	38,400	
Other Financing Sources	(3,400)	3,400	3,400	
Total	(\$809,900)	\$809,900	\$809,900	\$0

Programs	Estimated	Analyst	Subcommittee	Difference
Retirement Benefits	(809,900)	809,900	809,900	
Total	(\$809,900)	\$809,900	\$809,900	\$0

**Supplemental
Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Fiscal Year Ending June 30, 2003
Department of Administrative Services
Finance - Mandated**

	FY 2003	FY 2003 Supplemental		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
Financing				
General Fund	(2,000,000)	2,000,000	2,000,000	
Total	<u>(\$2,000,000)</u>	<u>\$2,000,000</u>	<u>\$2,000,000</u>	<u>\$0</u>
Programs				
Information Technology Consolidation	(2,000,000)	2,000,000	2,000,000	
Total	<u>(\$2,000,000)</u>	<u>\$2,000,000</u>	<u>\$2,000,000</u>	<u>\$0</u>

**Supplemental
Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Fiscal Year Ending June 30, 2003
Department of Administrative Services
Purchasing**

Financing	FY 2003	FY 2003 Supplemental		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
General Fund	1,214,500	(2,100)	(2,100)	
Dedicated Credits Revenue	77,000			
Beginning Nonlapsing	19,600			
Total	\$1,311,100	(\$2,100)	(\$2,100)	\$0
Programs	Estimated	Analyst	Subcommittee	Difference
Purchasing and General Services	1,311,100	(2,100)	(2,100)	
Total	\$1,311,100	(\$2,100)	(\$2,100)	\$0
FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	24			

**Supplemental
Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Fiscal Year Ending June 30, 2003
Department of Administrative Services
Division of Purchasing and General Services**

Financing	FY 2003	FY 2003 Supplemental		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
Dedicated Credits - Intragvt Rev	14,056,800			
Total	\$14,056,800	\$0	\$0	\$0
Programs	Estimated	Analyst	Subcommittee	Difference
ISF - Central Mailing	8,385,400			
ISF - Electronic Purchasing	342,400			
ISF - Publishing	5,329,000			
Total	\$14,056,800	\$0	\$0	\$0
FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	63			
Authorized Capital Outlay	4,930,300			
Retained Earnings	648,500			

Intent Language

It is the intent of the Legislature that Internal Service Funds of the Department of Administrative Services be allowed to add FTEs beyond the authorized level if it represents a benefit to the state and a decrease of FTEs in the user agency. The total FTEs within state government shall not change with this shift of FTEs. Agencies transferring FTEs to Internal Service Funds shall report to the Executive Appropriations Committee decreased personal service expenditures and corresponding increased Internal Service Fund charges as a result of the transfer.

**Supplemental
Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Fiscal Year Ending June 30, 2003
Department of Administrative Services
Division of Information Technology Services**

Financing	FY 2003	FY 2003 Supplemental		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
Dedicated Credits - Intragvt Rev	54,530,800			
Transfers	376,600			
Total	\$54,907,400	\$0	\$0	\$0
Programs	Estimated	Analyst	Subcommittee	Difference
ISF - Network Services	11,867,400			
ISF - Telephone Services	15,486,000			
ISF - Radio Shop	2,302,000			
ISF - Computing	17,805,400			
ISF - ITS Support Services	6,466,000			
ISF - New Technologies	255,000			
ISF - Automated Geographic Ref Ctr	725,600			
Total	\$54,907,400	\$0	\$0	\$0
FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	248			
Authorized Capital Outlay	5,760,700			
Retained Earnings	10,118,900			

Intent Language

It is the intent of the Legislature that Internal Service Funds of the Department of Administrative Services be allowed to add FTEs beyond the authorized level if it represents a benefit to the state and a decrease of FTEs in the user agency. The total FTEs within state government shall not change with this shift of FTEs. Agencies transferring FTEs to Internal Service Funds shall report to the Executive Appropriations Committee decreased personal service expenditures and corresponding increased Internal Service Fund charges as a result of the transfer.

**Supplemental
Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Fiscal Year Ending June 30, 2003
Department of Administrative Services
Division of Fleet Operations**

Financing	FY 2003	FY 2003 Supplemental		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
Dedicated Credits - Intragvt Rev	38,374,700			
Total	\$38,374,700	\$0	\$0	\$0
Programs	Estimated	Analyst	Subcommittee	Difference
ISF - Motor Pool	23,441,900			
ISF - Fuel Network	13,841,800			
ISF - State Surplus Property	750,600			
ISF - Federal Surplus Property	340,400			
Total	\$38,374,700	\$0	\$0	\$0
FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	47			
Authorized Capital Outlay	37,658,300			
Retained Earnings	4,786,600			

Intent Language

It is the intent of the Legislature that Internal Service Funds of the Department of Administrative Services be allowed to add FTEs beyond the authorized level if it represents a benefit to the state and a decrease of FTEs in the user agency. The total FTEs within state government shall not change with this shift of FTEs. Agencies transferring FTEs to Internal Service Funds shall report to the Executive Appropriations Committee decreased personal service expenditures and corresponding increased Internal Service Fund charges as a result of the transfer.

It is the intent of the Legislature that agencies shall comply with the five percent fleet reduction as directed in Senate Bill 1, 2002 General Session through reductions in vehicles scheduled for replacement. It is further the intent of the Legislature that agencies shall not use vehicles classified as "specialty" or "construction" vehicles in meeting the five percent figure.

It is the intent of the Legislature that every department of state government and the Utah System of Higher Education (including UCAT) provide written confirmation of fleet size and composition to the Division of Fleet Operations no later than June 30, 2003. It is further the intent of the Legislature that the Division of Fleet Operations reconcile fleet counts to the statewide Fleet Anywhere Database to use as a baseline for future analysis and potential audit of fleet size and composition.

**Supplemental
Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Fiscal Year Ending June 30, 2003
Department of Administrative Services
Risk Management**

Financing	FY 2003	FY 2003 Supplemental		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
Premiums	27,076,800			
Restricted Revenue	8,001,000			
Total	\$35,077,800	\$0	\$0	\$0
Programs	Estimated	Analyst	Subcommittee	Difference
ISF - Risk Management Administration	28,541,800			
ISF - Workers' Compensation	6,536,000			
Total	\$35,077,800	\$0	\$0	\$0
FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	25			
Retained Earnings	2,598,400			

Intent Language

It is the intent of the Legislature that Internal Service Funds of the Department of Administrative Services be allowed to add FTEs beyond the authorized level if it represents a benefit to the state and a decrease of FTEs in the user agency. The total FTEs within state government shall not change with this shift of FTEs. Agencies transferring FTEs to Internal Service Funds shall report to the Executive Appropriations Committee decreased personal service expenditures and corresponding increased Internal Service Fund charges as a result of the transfer.

**Supplemental
Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Fiscal Year Ending June 30, 2003
Department of Administrative Services
Division of Facilities Construction and Management - Facilities Management**

Financing	FY 2003 Estimated	FY 2003 Supplemental Analyst	Subcommittee	Difference Sub/Analyst
Dedicated Credits - Intragvt Rev	18,581,700			
Total	<u>\$18,581,700</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Programs	Estimated	Analyst	Subcommittee	Difference
ISF - Facilities Management	18,581,700			
Total	<u>\$18,581,700</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	122			
Retained Earnings	926,200			

Intent Language

It is the intent of the Legislature that DFCM's internal service fund may add FTEs beyond the authorized level if new facilities come on line or maintenance agreements are requested. Any added FTEs will be reviewed and approved by the Legislature in the next Legislative Session.

**Supplemental
Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Fiscal Year Ending June 30, 2003
State Board of Bonding Commissioners - Debt Service
Debt Service**

	FY 2003	FY 2003 Supplemental		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
Financing				
General Fund	56,833,700			
General Fund, One-time	(2,000,000)			
Uniform School Fund	11,466,700			
Centennial Highway Fund	84,618,200			
Centennial Highway Fund, One-time			1,960,700	1,960,700
Dedicated Credits Revenue	31,555,400			
Beginning Nonlapsing	22,882,100			
Closing Nonlapsing	(11,092,400)			
Total	<u>\$194,263,700</u>	<u>\$0</u>	<u>\$1,960,700</u>	<u>\$1,960,700</u>
Programs	Estimated	Analyst	Subcommittee	Difference
Debt Service	194,263,700		1,960,700	1,960,700
Total	<u>\$194,263,700</u>	<u>\$0</u>	<u>\$1,960,700</u>	<u>\$1,960,700</u>

Intent Language

It is the intent of the Legislature that DFCM is not required to collect rent from the Department of Corrections for the Promontory Facility in FY 2003 if the Legislature in the 2003 general session appropriates funds to debt service for FY 2004 to replace the uncollected rent.

It is further the intent of the Legislature that the Division of Finance use available cash balances in the debt service fund to make the debt service payment in FY 2003 if the Legislature in the 2003 General Session has appropriated funds for FY 2004 to debt service to replace the rent not collected from the Department of Corrections in FY 2003.

When necessary to meet interest requirements on variable rate demand obligations issued to finance highway construction projects, the Division of Finance may request a transfer of funds from the Department of Transportation. After receiving such a request, Transportation shall transfer monies from the Centennial Highway Fund to the Debt Service Fund to pay interest on variable rate demand obligations issued to finance highway construction.