

Office of the
Legislative Fiscal Analyst

FY 2005 Budget Recommendations

Joint Appropriations Subcommittee for
Executive Offices and Criminal Justice

Office of Planning and Budget

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1.0 Office of Planning and Budget

The Office of Planning and Budget is organized to provide both advisory and global information to the Governor and other state agencies.

	Analyst FY 2005 Base	Analyst FY 2005 Changes	Analyst FY 2005 Total
Financing			
General Fund	2,891,000		2,891,000
Dedicated Credits Revenue	67,400		67,400
Transfers - Within Agency	53,000		53,000
Beginning Nonlapsing	116,000		116,000
Total	\$3,127,400	\$0	\$3,127,400
Programs			
Administration	771,200		771,200
Planning and Budget Analysis	880,900		880,900
Demographic and Economic Analysis	637,500		637,500
Information Technology	462,900		462,900
State and Local Planning	374,900		374,900
Total	\$3,127,400	\$0	\$3,127,400
FTE/Other			
Total FTE	38	0	38
Vehicles	1	0	1

2.0 Issues: Office of Planning and Budget

2.1 Nonlapsing Funds

For years, the Office of Planning and Budget, like many other agencies, received blanket approval to carry forward funds from one year to the next. The Analyst understands that the ability to carry unspent funds from year to year allows agencies to upgrade equipment and provide for long term planning. However, the Analyst believes such authorization should be tied to specific projects and approved by the Legislature in accordance with the Budgetary Procedures Act:

UCA 63-38-8.1(3) (a) Each agency that wishes to preserve any part or all of its appropriation balance as nonlapsing shall include a one-time project's list as part of the budget request that it submits to the governor and the Legislature at the annual general session of the Legislature immediately before the end of the fiscal year in which the agency may have an appropriation balance.

The Analyst believes that the Office of Planning and Budget should present to the Legislature a specific request for nonlapsing authority. Given that each line item received nonlapsing authority last year, there is no requirement for such a request. For FY 2005, the Analyst recommends that no authority be provided until the 2005 Legislative session when the Office of Planning and Budget will have a better idea of what balances will be available.

3.1 Administration

Recommendation

The Analyst recommends \$771,200 for the Administration section.

	2003	2004	2005	Est/Analyst
	Actual	Estimated*	Analyst	Difference
Financing				
General Fund	664,000	678,000	654,100	(23,900)
General Fund, One-time	(89,000)	78,300		(78,300)
Dedicated Credits Revenue	12,200	2,100	1,100	(1,000)
Olympic Special Revenue	355,600			
Beginning Nonlapsing	1,853,500	1,531,800	116,000	(1,415,800)
Closing Nonlapsing	(1,522,700)	(116,000)		116,000
Total	\$1,273,600	\$2,174,200	\$771,200	(\$1,403,000)
Expenditures				
Personal Services	905,900	641,200	636,000	(5,200)
In-State Travel	2,000	2,000	1,000	(1,000)
Out of State Travel	8,500	12,700	8,200	(4,500)
Current Expense	189,800	332,700	118,500	(214,200)
DP Current Expense	10,400	11,500	7,500	(4,000)
Other Charges/Pass Thru	157,000	1,174,100		(1,174,100)
Total	\$1,273,600	\$2,174,200	\$771,200	(\$1,403,000)
FTE/Other				
Total FTE	12	8	8	0
Vehicles	1	1	1	0

*Non-state funds as estimated by agency

Purpose

The Administrative Support program provides accounting, technical, and clerical support to the office. The duties of this program include personnel management, internal budget development, travel arrangements, program development and other support functions as necessary.

3.2 Planning and Budget Analysis

Recommendation The Analyst recommends \$880,900 for Planning and Budget Analysis.

	2003	2004	2005	Est/Analyst
	Actual	Estimated*	Analyst	Difference
Financing				
General Fund	843,300	856,200	880,900	24,700
General Fund, One-time		202,700		(202,700)
Beginning Nonlapsing	179,300			
Closing Nonlapsing	(9,200)			
Total	<u>\$1,013,400</u>	<u>\$1,058,900</u>	<u>\$880,900</u>	<u>(\$178,000)</u>
Expenditures				
Personal Services	767,900	835,600	832,000	(3,600)
In-State Travel	1,700	1,700	1,700	
Out of State Travel	8,100	8,100	8,100	
Current Expense	231,400	159,200	34,800	(124,400)
DP Current Expense	4,300	54,300	4,300	(50,000)
Total	<u>\$1,013,400</u>	<u>\$1,058,900</u>	<u>\$880,900</u>	<u>(\$178,000)</u>
FTE/Other				
Total FTE	11	12	12	0

*Non-state funds as estimated by agency

Purpose

The Planning and Budget Analysis Program is responsible for development and presentation of the Governor’s budget recommendations. Analysts for the Governor in this section compare each budget against priorities set by the Governor in an attempt to address both State and local concerns. Budget analysts also participate in agency hearings during the appropriations process, trace agency sponsored legislation, and review each appropriations bill prior to the Governor signing.

3.3 Demographic and Economic Analysis

Recommendation The Analyst recommends \$637,500 for Demographic and Economic Analysis.

	2003	2004	2005	Est/Analyst
	Actual	Estimated*	Analyst	Difference
Financing				
General Fund	560,400	582,200	582,200	
General Fund, One-time		1,800		(1,800)
Dedicated Credits Revenue	71,500	55,300	55,300	
Beginning Nonlapsing	82,500	173,200		(173,200)
Closing Nonlapsing	(173,200)			
Total	<u>\$541,200</u>	<u>\$812,500</u>	<u>\$637,500</u>	<u>(\$175,000)</u>
Expenditures				
Personal Services	412,400	376,000	374,800	(1,200)
In-State Travel	100	1,000	1,000	
Out of State Travel	3,500	10,100	10,100	
Current Expense	122,500	277,700	243,900	(33,800)
DP Current Expense	2,700	17,700	7,700	(10,000)
Other Charges/Pass Thru		130,000		(130,000)
Total	<u>\$541,200</u>	<u>\$812,500</u>	<u>\$637,500</u>	<u>(\$175,000)</u>
FTE/Other				
Total FTE	9	7	7	0

*Non-state funds as estimated by agency

Purpose The Demographic and Economic section of GOPB has several responsibilities, including baseline population and employment projections, socio economic impact projections, census data retention and dissemination, fiscal impact analysis, revenue projections, and other special projects as assigned. The section focuses efforts on providing concerned entities with an economic perspective of issues facing the State.

3.4 Information Technology

Recommendation The Analyst recommends \$462,900 for Information Technology.

	2003	2004	2005	Est/Analyst
	Actual	Estimated*	Analyst	Difference
Financing				
General Fund	470,500	453,300	452,900	(400)
General Fund, One-time		1,300		(1,300)
Dedicated Credits Revenue	33,400	10,000	10,000	
Beginning Nonlapsing		45,900		(45,900)
Closing Nonlapsing	(45,900)			
Total	<u>\$458,000</u>	<u>\$510,500</u>	<u>\$462,900</u>	<u>(\$47,600)</u>
Expenditures				
Personal Services	383,600	392,000	390,700	(1,300)
In-State Travel	100	100	100	
Current Expense	9,700	9,700	10,000	300
DP Current Expense	64,600	108,700	62,100	(46,600)
Total	<u>\$458,000</u>	<u>\$510,500</u>	<u>\$462,900</u>	<u>(\$47,600)</u>
FTE/Other				
Total FTE	11	5	5	0

*Non-state funds as estimated by agency

Purpose

This section houses the LAN (Local Area Network) team for the Governor’s Office. The duties of this section revolve around all aspects of computer use and related communications technologies. The Information Technology Program provides local area network and desktop computer support for GOPB.

3.5 State and Local Planning

Recommendation The Analyst recommends \$374,900 for State and Local Planning.

	2003	2004	2005	Est/Analyst
	Actual	Estimated*	Analyst	Difference
Financing				
General Fund	484,300	321,300	320,900	(400)
General Fund, One-time		1,100		(1,100)
Dedicated Credits Revenue	96,500	78,400	1,000	(77,400)
Transfers - Within Agency	53,000	53,000	53,000	
Beginning Nonlapsing	366,200	100,500		(100,500)
Closing Nonlapsing	(100,400)			
Total	<u>\$899,600</u>	<u>\$554,300</u>	<u>\$374,900</u>	<u>(\$179,400)</u>
Expenditures				
Personal Services	287,500	369,700	310,900	(58,800)
In-State Travel	6,000	5,100	4,000	(1,100)
Out of State Travel	1,400	1,400	800	(600)
Current Expense	26,000	93,700	25,700	(68,000)
DP Current Expense	7,400	7,400	3,500	(3,900)
Other Charges/Pass Thru	571,300	77,000	30,000	(47,000)
Total	<u>\$899,600</u>	<u>\$554,300</u>	<u>\$374,900</u>	<u>(\$179,400)</u>
FTE/Other				
Total FTE	4	6	6	0

*Non-state funds as estimated by agency

Purpose The Planning section of GOPB provides leadership in strategic and comprehensive planning, serves as a resource for state agencies and local governments, provides quality technical assistance, and facilitates intergovernmental coordination in the area of planning. This section fulfills the statutory obligations of GOPB to staff the Utah Advisory Commission on Intergovernmental Relations, the Legislative Compensation Commission and the Utah Quality Growth Commission. The Quality Growth Commission administers local government planning grants and the LeRay McAllister Critical Land Conservation Fund. They also make recommendations to the Legislature regarding growth issues and implementing quality growth principles.

4.0 Additional Information: Office of Planning and Budget

4.1 Funding History

	2001	2002	2003	2004	2005
Financing	Actual	Actual	Actual	Estimated*	Analyst
General Fund	11,315,000	3,743,200	3,022,500	2,891,000	2,891,000
General Fund, One-time			(89,000)	285,200	
Federal Funds	229,900	176,200			
Dedicated Credits Revenue	299,400	147,000	213,600	145,800	67,400
Olympic Special Revenue	322,700	350,900	355,600		
Transfers	806,600				
Transfers - Administrative Services		11,000			
Transfers - Commerce		2,000			
Transfers - Commission on Criminal and		10,000			
Transfers - Em Svcs & Home Sec	12,400				
Transfers - Corrections		9,000			
Transfers - Community and Economic De		460,500			
Transfers - Environmental Quality		24,500			
Transfers - Health		14,000			
Transfers - Human Resource Mgt		1,000			
Transfers - Human Services		28,000			
Transfers - Insurance		2,000			
Transfers - Natural Resources		4,000			
Transfers - Public Safety		10,000			
Transfers - Transportation		52,000			
Transfers - Utah State Tax Commission		17,000			
Transfers - Within Agency			53,000	53,000	53,000
Transfers - Workforce Services		38,000			
Beginning Nonlapsing	533,400	7,789,100	2,481,500	1,851,400	116,000
Closing Nonlapsing	(7,789,100)	(2,605,200)	(1,851,400)	(116,000)	
Total	\$5,730,300	\$10,284,200	\$4,185,800	\$5,110,400	\$3,127,400
Programs					
Science and Technology	202,700	165,100			
Administration	1,635,400	5,974,200	1,273,600	2,174,200	771,200
Planning and Budget Analysis	748,700	801,800	1,013,400	1,058,900	880,900
Demographic and Economic Analysis	827,900	693,600	541,200	812,500	637,500
Resource Planning and Legal Review	578,200	297,200			
Information Technology	934,800	993,100	458,000	510,500	462,900
State and Local Planning	802,600	1,359,200	899,600	554,300	374,900
Total	\$5,730,300	\$10,284,200	\$4,185,800	\$5,110,400	\$3,127,400
Expenditures					
Personal Services	3,249,600	3,373,300	2,757,300	2,614,500	2,544,400
In-State Travel	13,200	21,000	9,900	9,900	7,800
Out of State Travel	38,800	43,000	21,500	32,300	27,200
Current Expense	1,397,800	1,198,400	579,400	873,000	432,900
DP Current Expense	181,500	136,800	89,400	199,600	85,100
Other Charges/Pass Thru	849,400	5,511,700	728,300	1,381,100	30,000
Total	\$5,730,300	\$10,284,200	\$4,185,800	\$5,110,400	\$3,127,400
FTE/Other					
Total FTE	47	49	47	38	38
Vehicles	1	1	1	1	1

*Non-state funds as estimated by agency.