

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005**

	FY 2004 Estimated	FY 2005 Analyst	FY 2005 Subcommittee	Difference Subctte/Analyst
Financing				
General Fund	98,012,000	97,479,200	97,884,200	405,000
General Fund, One-time	(3,864,900)			
Uniform School Fund	17,164,300	17,164,300	17,164,300	
Income Tax	17,000,000	17,000,000	17,000,000	
Transportation Fund	450,000	450,000	450,000	
Centennial Highway Fund	97,724,900	125,371,200	125,371,200	
Federal Funds		500,000	500,000	
Dedicated Credits Revenue	34,028,000	66,671,200	66,671,200	
Dedicated Credits - GO Bonds	4,200,000			
Restricted Revenue	2,666,400	2,658,700	2,658,700	
GFR - ISF Overhead	1,490,000	1,272,400	1,272,400	
GFR - Special Administrative Expense			2,801,000	2,801,000
GFR - Wildlife Resources Trust			250,000	250,000
Transportation Fund Restricted		2,190,300	2,190,300	
Transfers	104,000	104,000	104,000	
Beginning Nonlapsing	18,729,100	8,513,100	8,513,100	
Closing Nonlapsing	(8,475,700)	(7,402,300)	(7,402,300)	
Lapsing Balance	(95,100)	(87,400)	(87,400)	
Total	\$279,133,000	\$331,884,700	\$335,340,700	\$3,456,000

	Estimated	Target	Subcommittee	Subctte/Target
Total State Funds	\$128,311,400	\$132,176,300	\$132,048,500	(\$127,800)

	Estimated	Analyst	Subcommittee	Subctte/Analyst
Programs				
Capitol Preservation Board	2,535,400	2,535,100	2,535,100	
Administrative Services	21,018,700	20,931,700	21,336,700	405,000
Capital Budget	44,584,700	43,976,900	47,027,900	3,051,000
Debt Service	210,994,200	264,441,000	264,441,000	
Total	\$279,133,000	\$331,884,700	\$335,340,700	\$3,456,000

	Estimated	Analyst	Subcommittee	Subctte/Analyst
FTE/Other				
Total FTE	201	200	200	
Vehicles	11	11	11	

	FY 2003 Estimated	FY 2004 Analyst	FY 2004 Subcommittee	Difference Subctte/Analyst
Revenue Impacts				
General Fund			405,000	405,000
Total	\$0	\$0	\$405,000	\$405,000

	Estimated	Analyst	Subcommittee	Subctte/Analyst
Internal Service Funds				
Revenues	156,670,600	158,302,100	158,302,100	
Full Time Equivalent Employees	502	500	501	1
Authorized Capital Outlay	21,249,385	22,949,200	22,949,200	

Intent Language

Capitol Preservation Board

1. *It is the intent of the Legislature that funds for the Capitol Preservation Board shall not lapse and that those funds shall be used for the design and construction costs associated with Capitol restoration.*

Administrative Services - Administrative Rules

2. *It is the intent of the Legislature that funds for Administrative Rules shall not lapse and that those funds may be used to fund a FTE or contract position on a temporary basis.*

Administrative Services - State Archives

3. *It is the intent of the Legislature that funds for state Archives shall not lapse and that those funds shall be used to digitize and microfilm documents generated by former Utah Governors for preservation and access.*

Administrative Services - Finance Administration

4. *It is the intent of the Legislature that funds for the Division of Finance shall not lapse.*
5. *It is the intent of the Legislature that funds for the Division of Finance that do not lapse are to be used for maintenance, operation, and development of statewide accounting systems.*
6. *It is the intent of the Legislature that the Department of Administrative Services develop and implement a mileage reimbursement program that requires agencies to reimburse employees for personal vehicle use at a rate equal to, or less than, the per mile cost of a mid-size sedan operated by the Division of Fleet Operations. It is also the intent of the Legislature that these rules be applied to Legislative Staff, the Judicial Branch and to the Utah System of Higher Education. The rule should make exception for instances where a State fleet vehicle is not available to the employee, for mileage reimbursements for Elected Officials of the State and members of Boards and Commissions who do not have access to the State fleet for use in their official duties.*

Administrative Services - Finance - Mandated

7. *It is the intent of the Legislature that funds for the LeRay McAllister fund shall not lapse.*

Administrative Services - Post Conviction Indigent Defense

8. *It is the intent of the Legislature that funds for the Post Conviction Indigent Defense Fund shall not lapse.*

Administrative Services - Judicial Conduct Commission

9. *It is the intent of the Legislature that funds for the Judicial Conduct Commission shall not lapse and that those funds shall be used to hire temporary contractors on an as-needed basis.*

ISF - Administrative Services - ISF - Office of State Debt Collection

10. *It is the intent of the Legislature that the Office of State Debt Collection be authorized to establish reasonable costs of collection to be passed onto the debtor including attorney fees, all legal costs and administrative costs unless inappropriate or prohibited by law.*

ISF - Administrative Services - ISF - Information Technology Services

11. *The Legislature intends that all but \$1,261,300 in unexercised Capital Outlay Authority granted for FY 2004 shall lapse on June 30, 2004. The Legislature further intends that \$1,261,300 in authority that does not lapse shall be used for the following: Better Billing, \$125,000; Netcool Hardware and Software, \$163,800; Shark Alternatives, \$200,000; Backup Infrastructure, \$50,000; Authentication Software, \$100,000; Microwave Site Improvements, \$247,100; PBX and Key Systems, 375,500.*
12. *It is the intent of the Legislature that Information Technology Services be allowed to add FTEs beyond the authorized level if it represents a benefit to the state and a decrease of FTEs in the user agency. The total FTEs within state government shall not change with this shift of FTEs. Prior to transferring FTEs to the Internal Service Fund, the Department of Administrative Services shall report to the Executive Appropriation Committee decreased personal service expenditures in the originating agency and corresponding increased Internal Service Fund charges that will result from the transfer.*

ISF - Administrative Services - ISF - Facilities Management

13. *It is the intent of the Legislature that DFCM's internal service fund may add FTEs beyond the authorized level if new facilities come on line or maintenance agreements are requested. Any added FTEs will be reviewed and approved by the Legislature in the next Legislative Session.*

Capital Budget - DFCM Capital Program

14. *It is the intent of the Legislature that DFCM is not required to collect rent from the Department of Corrections for the Promontory Facility in FY 2005 if the Legislature in the 2004 general session appropriates funds to debt service for FY 2005 to replace the uncollected rent.*
15. *GFR - Special Adm. Expense Fund: \$2,801,000 to construct a new DWS employment center in Logan.*

Capital Budget - Property Acquisition

16. *GFR - Wildlife Resource Trust Account: For purchase of land in preparation for new building in Carbon County.*

Rates and Fees

Administrative Services - Executive Director

GRAMA Fees:

1.	Photocopy made by state employee for public, per page	.25
2.	Certified copy of a document, per certification	2.00
3.	Electronic documents/diskette or CD	.60
4.	Fax request (long distance w/in US)/fax number	1.50
5.	Fax request (long distance outside US)/fax number	3.00
6.	Mail request (address w/in US)/address	1.50
7.	Mail request (address outside US)/address	3.00
8.	Research or services fee as provided by 63-2-203(2)	
9.	Extended research or srvs fee as provided by 63-2-203(2)	
10.	Photocopy made by requestor, per page	.10
11.	Microform copy, Fiche	.50
12.	Microform copy, 35mm film prints (silver)	25.00
13.	Microform copy, 16mm film prints (silver)	20.00
14.	Microform copy, 16mm film prints (thin)	10.00
15.	Microform copy, 35mm film prints (diaz)	10.00
16.	Microform copy, 16mm film prints (diaz)	9.00
17.	Paper copies from microform, made by staff	.50
18.	Paper Copies from microform, made by requestor	.25
19.	Electronic Documents/DVD	4.00
20.	Electronic Documents/CD	2.00
21.	Laser printer output/page	.10

These GRAMA fees apply for the entire Department of Administrative Services.

Administrative Services - Automated Geographic Reference Center

22.	AGR Terminal/Digitizer (per hour)	30.00
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	AGR Materials	
23.	Regular Plots (per foot)	6.00
24.	Mylar Plots (per foot)	8.00
25.	AGR Remote Port Access (per month)	50.00
26.	AGR GIS Training	120.00
27.	AGRC Staff Labor (per hour)	60.00
28.	AGRC Intern Labor (per hour)	30.00

ISF - Administrative Services - ISF - Office of State Debt Collection

29.	Post Judgement Interest-Rate established by federal government on January 1 each year	
30.	Collection Penalty - 5.00%	
31.	Collection Interest - A rate not to exceed Prime plus 2% on July 1 of the new fiscal year	
32.	Administrative Collection Fee - 15.00%	

ISF - Administrative Services - ISF - Purchasing & General Services

33.	Business Reply/Postage Due	.09
34.	Special Handling/Labor Per Hour	28.35
35.	Auto Fold	.01
36.	Label Generate	.021
37.	Label Apply	.018
38.	Bursting	.012
39.	Auto Tab	.016
40.	Optical Character Reader Rejects	.036
41.	Meter/Seal	.017
42.	Federal Meter/Seal	.014
43.	Optical Character Reader	.017
44.	Mail Distribution	.045
45.	Accountable Mail	.18
46.	Task Distribution Rate	.008
47.	Auto Insert 1st insert (\$17.50 Min.)	.013
48.	Additional inserts	.004
49.	Inserting Intelligent (\$17.50)	.018
50.	Minimum Charge Bursting	5.00
51.	Minimum Charge Inserting	17.50
52.	Minimum Charge Auto Tab	5.00
53.	Minimum Charge Label Generate	17.50
54.	Minimum Charge Label Apply	5.00
	Electronic Purchasing Orders:	
55.	Markup 2% of cost	
	Purchases at service centers:	
56.	Markup 40% cost	

	8.5 x 11 #20 white bond or 3HD:	
57.	1 to 25 copies	.037
58.	26 to 99 copies	.034
59.	100 plus copies	.033
	8.5 x 11 #20 colored bond or recycled white, or 8.5 x 14 #20 white bond:	
60.	1 to 25 copies	.04
61.	26 to 99 copies	.036
62.	100 plus copies	.032
	8.5 x 14 #20 colored bond or 8.5 x 11 #60 white offset or 8.5 x 11 #60 brites:	
63.	1 to 25 copies	.05
64.	26 to 99 copies	.047
65.	100 plus copies	.043
	8.5 x 11 #20 white Mylar 3HD or 8.5 x 11 #24 writing bond or 8.5 x 11 #67 vellum bristol or 8.5 x 11 #90 index or 8.5 x 11 #65 brite cover:	
66.	1 to 25 copies	.07
67.	26 to 99 copies	.068
68.	100 plus copies	.065
	Full Color Copying, 8.5 x 11:	
69.	1 to 25 copies (each)	.88
70.	26 to 100 copies (each)	.67
71.	101 plus copies (each)	.52
	Full Color Copying, 11x17:	
72.	1 to 25 copies (each)	1.70
73.	26 to 100 copies (each)	1.25
74.	101 plus copies (each)	.95
75.	Full Color Copying, Transparencies (each)	1.30
76.	Covers 8.5 x 11 60# 1-25 copies	.14
77.	Covers 8.5 x 11 60# 26-99	.137
78.	Covers 8.5 x 11 60# 100 plus copies	.13
79.	Speciality Covers 8.5 x 11 80# 1-25 copies	.14
80.	Speciality Covers 8.5 x 11 80# 26-99 copies	.128
81.	Speciality Covers 8.5 x 11 80# 100+ copies	.12
82.	8.5 x 11 black transparencies (each)	1.10
83.	8.5 x 11 clear covers (each)	.50
84.	8.5 x 11 crack and peel (each)	.28
85.	Printed tabs (each)	.20
86.	Blank tabs (each)	.15
87.	Booklet maker Setup charge	10.00
88.	Booklet maker 1 to 500 pages (each)	.10
89.	Booklet maker 501 to 1000 pages (each)	.08
90.	Booklet maker 1001 plus pages (each)	.06

Bindery Services		
Spiral Coil/Cerlox/Vello Binds		
91.	1-100 originals; Quantity 1-100	1.65
92.	1-100 originals; Quantity 101-500	1.15
93.	1-100 originals; Quantity over 500	.75
94.	101-200 Originals; Quantity 1-100	1.75
95.	101-200 originals; Quantity 101-500	1.25
96.	101-200 originals; Quantity 500+	.85
97.	200+ originals; Quantity 1-100	2.00
98.	200+ originals; Quantity 101-500	1.50
99.	200+ originals; Quantity 500+	1.00
100.	Xerox Tape 20 to 125 pages only (each)	.55
Off-line Stapling:		
101.	2 to 49 pages (per staple)	.02
102.	Heavy Duty (per staple)	.05
103.	Folding collating drilling padding and cutting (per hour)	35.00
104.	Reduce to 11x17	.11
105.	Shipping boxes	1.12
UDOT Print Shop:		
106.	prepress negatives	9.00
Plates:		
107.	360 (each)	5.00
108.	GTO (each)	6.00
109.	Stripping (per 8.5x11 flat)	5.00
110.	Electrostatic masters	5.00
111.	Press Actual Time (per hour)	50.00
Press Production Standards:		
112.	4000 per hour for 1-10,000 impressions	
113.	4500 per hour for 10,000 plus impressions	
114.	20 minutes each for plate make ready and press washup	
Bindery:		
115.	Actual Time (per hour)	40.00
Bindery Production Standards:		
Collating:		
116.	600 sets per hour	
Shrink Wrapping:		
117.	100 packages/hour	
118.	Stapling drilling folding cutting padding (billed at actual time)	
119.	Labels	.25
120.	Scanning and Document Preparation	35.00
121.	Carbonless 8.5 x 11 1-25 copies.080	.08
122.	Carbonless 8.5x11 26-99 copies	.08

123.	Carbonless 8.5 x 11 100 plus copies	.075
	Paper:	
124.	cost plus 25%	
	Outsourcing:	
125.	billed at cost	
	Self Service cost per copy is computed using the following formula:	
126.	(Depreciation + maintenance + supplies)/impressions + plus	.004
127.	Self Service cost per copy multiplied by impressions results in amount billed.	

ISF - Administrative Services - ISF - Information Technology Services

	Labor Charges	
128.	ITS Consultation and Labor Charge (per hour)	50.00
129.	Phone Tech Labor - Cable rate (per hour) for ITS personnel	28.00
130.	Phone Tech Labor - Cable rate (per hour) for outside contractors	85.00
	Access Charges	
	Wide Area Network (WAN)	
131.	State Agencies (per device per month)	31.00
132.	State-contracted or Mandated Services (per device per month)	31.00
	Limited Access	
133.	Internet Access to WAN (per user per month)	10.00
134.	Dial-up Access to WAN (per user per month)	31.00
	Communities Local Governments and Nonprofits	
135.	Equipment Installation - ITS cost + \$50 per hour labor	
136.	Monthly Access - negotiable	
137.	DSU Rental (per DSU per month)	45.00
138.	Controller Connect Fee (ORC/PRC) (per device per month)	22.00
139.	LAN Installation and Administration - negotiable	
140.	LAN - Workstation PC or Printer (ORC/PRC) (per device per month)	70.00
141.	Software Resale-Cost plus overhead at 10%	
142.	Equipment Maintenance Cost plus overhead at 8%	
	Telecommunication Charges	
143.	AT&T 800 Service (Monthly)	60.00
144.	AT&T 800 Service (per minute) In addition to monthly fee, above	.05
145.	800 Number Calls from Pay Phones - ITS cost	
146.	Voice Monthly Service (per dial tone) per month	26.00
147.	Residential line for telecommuting - ITS cost + 10%	
148.	ISDN Monthly Service	120.00
149.	DSL Monthly access "Mega"	90.00
150.	Voice Mail (per mail box)	6.00
151.	Voice Mail Additional 20 min. (per mail box)	6.00
	Auto-Attendant	
152.	2-port System (per port) per month	77.00
153.	4-port System (per port) per month	60.00

154.	6-port System (per port) per month	44.00
155.	Telecommunication Warehouse Materials-cost plus overhead at 10%	
156.	Call Management System - variable	
157.	Station Equipment - variable	
158.	Refund for Used Station Equipment - 25% of used price	
159.	International and Credit Card Long Distance - ITS cost + 10%	
160.	Long Distance Service (per unit per month) + \$0.05 per minute	1.00
161.	Local Carrier Long-Distance Service - ITS cost + 10%	
162.	Video Conferencing (per hour)	40.00
	Print/Microfiche Charges	
	Mainframe	
	Laser Printer Output	
163.	Simplex Page (per page)	.0375
164.	Duplex Page (per page)	.0325
165.	Line Printer Output (per 1000 Lines)	1.65
166.	Spool Occupancy Rate - see disk storage	
	Security/ID Badges	
167.	Badges (per badge)	8.00
168.	Setup Fee (One-time per group)	10.00
169.	Badge Holders - ITS Cost	
	Web Hosting and Development Charges	
	Web Hosting	
170.	Web Application Development (per hour)	75.00
171.	Web Hosting Bronze (Up to 50 MB) (per month)	25.00
172.	Web Hosting Bronze Set up Fee 1 hr	75.00
173.	Web Hosting Silver (Up to 300 MB) (per month)	100.00
174.	Web Hosting Silver Set up Fee 4 hrs.	300.00
175.	Web Hosting Gold (Up to 500 MB) (per month)	150.00
176.	Web Hosting Gold Set up Fee 6 hrs.	450.00
177.	Web Hosting additional storage per 100 MB per month	10.00
178.	Co-located Web Hosting Rack Unit (per month)	10.00
179.	Co-located Web Hosting 1/2 Rack (per month)	155.00
180.	Co-located Web Hosting Full Rack (per month)	310.00
181.	Web Hosting Dedicated - per hour	75.00
182.	Web Hosting Managed - per hour	75.00
	Computing/Storage Charges	
183.	CPU Prime Time (8am to 5pm Mon-Fri) (per hour)	650.00
184.	CPU Non-Prime Time 2 (Weekends 5 to 8am M-F) (per hour)	325.00
	Beginning and ending execution times must be during non-prime time to receive this rate.	
185.	ADABAS Command Cnts (per 1000)	.12

186.	ADABAS I/O (per 1000)	.20
187.	Tape I/O (per 1000 tape excp)	.20
188.	Disk I/O (per 1000 disk excp)	.20
189.	Production Data Storage (disk storage) (per MB) (per month)	.0375
190.	Production Data Storage (tape storage) (per MB) (per month)	.0025
191.	Open system storage per MB (per month in increments of 25 GB)	.005
192.	Open system backup tape storage (per MB) (per month)	.0025
193.	Tape storage migrated data (per MB) (per month)	.0025
194.	Archival tape mounts (agency owns the tape)	.30
195.	Archival tape	75.00
	Maintenance, Training, and Other Charges	
	Cost and Handling	
196.	Training Room Rental (per day)	100.00
197.	Computer-Aided Design (CAD) Conversion (per sq. foot)	.025
	Plot Copies	
198.	8 22 X 11 thru 11 X 17 (each)	3.00
199.	17 X 22 (each)	4.00
200.	22 X 34 (each)	5.00
201.	34 X 44 (each)	7.00
202.	Check stock - ITS cost	
	Equipment maintenance cost schedules are available by request from Maintenance Management	
	Mobile Radio/Microwave Rates	
	Equipment Space Rental	
	19" x 70" Rack or Base Station	
203.	Mountain Top/Downtown (2.3 sq. ft.) (per month)	100.00
204.	Control Station-Mountain Top (Wall Mt) (per month)	50.00
205.	Control Station-Downtown (Wall Mt) (per month)	25.00
	Each of above includes 1 Antenna, Coax, and Power	
	Antenna Equipment	
206.	Arrays - negotiable	
	Microwave Antennas	
207.	6 Foot (per month)	25.00
208.	8 Foot (per month)	45.00
209.	10 Foot (per month)	65.00
210.	12 Foot (per month)	85.00
	Mobile Radio Equipment	
	45 Watt	
211.	Lease (per month)	8.50
212.	Maintenance (per month)	6.50
	110 Watt	
213.	Lease (per month)	23.50
214.	Maintenance (per month)	7.50

	Portable	
215.	Lease (per month)	13.33
216.	Maintenance (per month)	7.00
	800 MHz	
217.	Lease (per month)	10.00
218.	Maintenance - time and materials	
219.	Parts - rates are at vendor's book price	
	Mobile Radio Programming	
	16 Channel	
220.	T&R (per radio)	30.00
221.	T&R/Alpha Numeric (per radio)	60.00
	1-128 Channel	
222.	T&R (per radio)	60.00
223.	T&R/Alpha Numeric (per radio)	60.00
	Program Clones	
224.	Base Stations/Repeater Maintenance (per clone)	10.00
225.	Repeater/Duplexer (per radio per month)	37.00
226.	Base Station (per radio per month)	37.00
227.	Control (per radio per month)	18.00
	Parts are not included - listed at vendor's book price	
	Installations	
228.	Install Labor Rate (per hour)	40.00
229.	All Radio Shop Installs - time and materials	
	Console Equipment	
230.	Consoles (per channel) (per month)	17.30
231.	Maintenance (per channel) (per month)	8.00
232.	Consoles Other Than Centracomm II - time and materials	
233.	State Repeater/Base Station System Utilization (per unit)	3.97
	Includes base station, mountain top space, and microwave interconnect	
	Microwave Rates	
234.	Microwave Maintenance (per hour)	60.00
	Local Line (2 required)	
235.	Local loop 4-wire line - ITS Cost + 10%	
236.	Local loop 2-wire line - ITS Cost + 10%	
	T1	
237.	Per Mile (20 mile minimum)	9.00
238.	Drops - ITS Cost + 10%	
239.	Installation	1,000.00
240.	Circuit Provisioning Charge (per circuit)	240.00
	Channel Cards (2 required)	
	Digital 9.6K	
241.	Per month	31.30

242.	Install	152.00
	Digital 56K	
243.	Per month	51.00
244.	Install	152.00
	Digital Bridge	
245.	Per month	11.25
246.	Install	9.00
	3000 Series (4ETO)	
247.	Per month	17.30
248.	Install	140.00
	3000 Bridge (4-wire)	
249.	Per month	7.60
250.	Install	18.00
	Interoffice Mileage	
251.	0-8 miles	39.25
	+ \$0.72 per mile	
252.	9-25 miles	40.00
	+ \$0.70 per mile	
253.	26-50 miles	42.50
	+ \$0.60 per mile	
254.	51+ miles	47.00
	+ \$0.56 per mile	
255.	Installation	55.00

ISF - Administrative Services - ISF - Fleet Operations

256.	Lease Rate	
	FY 03 contract price, less 17% salvage value, divided by current adjusted life cycle.	
257.	Fleet Administration Fee (Monthly per vehicle)	48.57
258.	Fleet MIS Fee (monthly per vehicle)	2.25
259.	AFV Fee	3.63
260.	Mileage Fee	
	Maintenance, repair and fuel cost divided by total miles by class (FY 2001 baseline)	
261.	Equipment rate for Public Safety vehicles - Actual Cost	
	Effective for FY 2005, the cost of the standard police vehicle package includes factory installed wiring and installation.	
	Fees for agency owned vehicles (monthly)	
262.	MIS and work order processing	5.15
263.	Natural Resources reasonable overhead	5.88
264.	MIS and AFV	5.88
265.	MIS only	2.25
266.	Daily Pool Rates (Percent of monthly lease rates-5%)	
	Fullsize Cargo Van	
267.	Mileage Rate	

	Additional Management Fees	
268.	Administrative Fee for Overhead	48.57
269.	Alternative Fuel Fee (light-duty only)	3.63
270.	Vehicle Feature and Miscellaneous Equipment Upgrade (Actual Costs)	
271.	Vehicle Class Differential Upgrade (Actual Costs)	
272.	Commercial Equipment Rental: cost plus:	12.00
273.	Administrative Fee Do-not-replace vehicles (monthly)	50.82
274.	No show fee	12.00
275.	Late return fee	12.00
276.	Service fee	12.00
277.	DF-61 late fee (commute miles)	20.00
278.	General MP Information Research Fee (per hour)	12.00
279.	Refueling rate daily pool (per gallon)	2.00
280.	Non-fuel network Use Processing Fee	12.00
281.	Lost or damaged fuel/maintenance card replacement fee	2.00
282.	Bad Odometer Research Fee (operator fault)	50.00
283.	Vehicle Detail Cleaning Service Fee	40.00
	Charged in extreme cases only.	
284.	Vehicle Complaint Processing Fee	20.00
	Agency abuse and driver neglect cases only.	
285.	Annual Commute Vehicle Processing Fee	12.00
286.	Premium Fuel Use Fee (per gallon)	.20
287.	Excessive Maintenance Accessory Fee: Varies	
288.	Past 30-days late fee (accounts receivable): 5% of balance	
289.	Past 60-days late fee (accounts receivable): 10% of balance	
290.	Past 90-days late fee (accounts receivable): 15% of balance	
291.	Accident deductible rate charged per accident	500.00
292.	Operator negligence and vehicle abuse fees: Varies	
293.	MIS & AFV Monthly Fee per Higher Ed vehicles	6.33
	Operator Incentives	
294.	Alternative fuel rebate (per gallon)	.20
	Additional Management Fees	
	Statutory Maintenance Non-Compliance	
295.	10 Days Late (\$100 per vehicle)	
296.	20 Days Late (\$200 per vehicle)	
297.	30+ Days Late (\$300 per vehicle per month)	
298.	Fuel Network Per gallon charge (greater or equal to 60 K gal./yr)	.065
299.	Fuel Network per gallon charge at low volume sites (<60k gal./yr.)	.105
300.	Per transaction fee (percentage of transacton value at all sites)	.04
	Accounts receivable late fee	
301.	Past 30 days- 5%	

302.	Past 60 days-10%	
303.	Past 90 days-15%	
304.	Process Fee for State Agencies Miscellaneous Property pick-up - Total Sales Proceeds (less prorated rebate of retained earnings)	
305.	Miscellaneous Property pick-up Process Fee for Exempt and Non State Agencies plus 20% of sales price or as negotiated	25.00
306.	Seized property plus 20% of sales price	25.00
307.	Vehicles and Heavy Equipment - 9% of sales price	
308.	Labor (per hour)	21.00
309.	Copy Rates (per copy)	.10
310.	Semi Truck and Trailer Service (per mile)	1.08
311.	Two-ton Flat Bed Service (per mile)	.61
312.	Forklift Service (4-6000 lb) (per hour)	23.00
313.	On-site sale away from USASP yard - 10% of sale price (maximum negotiable)	
	Storage	
314.	building (per cubic foot per month)	.43
315.	fenced lot (per square foot per month)	.23
	Accounts receivable late fee	
316.	Past 30 days-5%	
317.	Past 60 days-10%	
318.	Past 90 days-15%	
	Federal Shipping and handling charges:	
319.	Generally not exceed 20% of federal acquisition cost plus freight/shipping charges	
	Accounts receivable late fee	
320.	Past 30 days-5%	
321.	Past 60 days-10%	
322.	Past 90 days-15%	

ISF - Administrative Services - ISF - Risk Management

	Liability Premiums:	
323.	Administrative Services	305,911.00
324.	Agriculture	47,924.00
325.	Alcoholic Beverage Control	33,453.00
326.	Attorney General's Office	113,492.00
327.	Auditor	10,824.00
328.	Career Services	555.00
329.	Capitol Preservation Board	8,868.00
330.	Commerce	73,808.00
331.	Commission on Criminal and Juvenile Justice	4,308.00
332.	Community and Economic Development	81,797.00
333.	Corrections	1,057,503.00

334.	Courts	343,789.00
335.	Crime Victims Reparation	2,859.00
336.	Education	170,430.00
337.	Deaf and Blind School	47,604.00
338.	Environmental Quality	110,109.00
339.	Fair Park	14,503.00
340.	Financial Institutions	12,917.00
341.	Governor	17,294.00
342.	Governor's Office of Planning and Budget	16,050.00
343.	Health	296,517.00
344.	Heber Valley Railroad	20,000.00
345.	House of Representatives	9,181.00
346.	Human Resource Management	20,729.00
347.	Human Services	743,551.00
348.	Labor Commission	35,636.00
349.	Insurance	21,901.00
350.	Legislative Analyst	6,048.00
351.	Legislative Auditor	5,783.00
352.	Legislative Printing	2,432.00
353.	Legislative Research	14,786.00
354.	National Guard	47,662.00
355.	Natural Resources	364,592.00
356.	Navajo Trust Fund	2,038.00
357.	Public Safety	400,216.00
358.	Public Service Commission	9,843.00
359.	School and Institutional Trust Lands	23,874.00
360.	Senate	5,689.00
361.	Tax Commission	172,072.00
362.	Treasurer	7,920.00
363.	Utah Comm Network	10,066.00
364.	Workforce Services	320,389.00
365.	Transportation	196,200.00
366.	Board of Regents	41,078.00
367.	College of Eastern Utah	44,967.00
368.	Dixie College	72,310.00
369.	Salt Lake Community College	173,480.00
370.	Snow College	39,384.00
371.	Southern Utah University	119,603.00
372.	UCAT/Bridgerland	14,119.00

373.	UCAT/Davis ATC	12,418.00
374.	UCAT/Ogden Weber	14,739.00
375.	UCAT/Uintah ATC	6,244.00
376.	UCAT/Salt Lake Tooele	3,236.00
377.	Board of Pardons	9,446.00
378.	UCAT/Dixie	1,287.00
379.	UCAT/Mountainlands	3,603.00
380.	UCAT/Southeast	1,506.00
381.	UCAT/Southwest	2,477.00
382.	University of Utah	2,324,311.00
383.	Utah State University	588,179.00
384.	Utah Valley State College	234,144.00
385.	Weber State University	247,266.00
386.	School Districts	4,596,000.00
	Property Premiums:	
387.	Alcoholic Beverage Control	46,154.00
388.	Agriculture	2,553.00
389.	Attorney General	1,080.00
390.	Commission on Criminal Juvenile Justice	226.00
391.	Draper Prison	97,515.00
392.	Gunnison Prison	30,730.00
393.	Corrections Department	6,548.00
394.	Courts	13,877.00
395.	Crime Victims Reparations	84.00
396.	Administrative Services Executive Director's Office	42.00
397.	Fleet Operations	2,046.00
398.	Purchasing	4,394.00
399.	Archives	7,766.00
400.	Risk Management	128.00
401.	Information Technology Services	30,325.00
402.	Facilities Construction and Management	198,370.00
403.	Finance	207.00
404.	Administrative Rules	22.00
405.	Human Resource Management	90.00
406.	Arts	13,368.00
407.	Travel	531.00
408.	History	8,015.00
409.	Department	145.00
410.	Library	8,308.00

411.	Commerce	385.00
412.	Workforce Services	9,456.00
413.	Health	10,015.00
414.	Environmental Quality	6,280.00
415.	Lands	7,353.00
416.	Parks and Recreation	107,884.00
417.	Executive Director's Office	4,755.00
418.	Wildlife	99,322.00
419.	Water Resources	1,733.00
420.	Oil Gas and Mining	611.00
421.	Utah Geological Survey	181.00
422.	Water Rights	743.00
423.	Transportation	179,318.00
424.	DOT Aeronautical Operations	2,360.00
425.	School for the Deaf and Blind	5,963.00
426.	Board of Education	7,869.00
427.	Financial Institutions	40.00
428.	Governor's Office	254.00
429.	Governor's Office of Planning and Budget	277.00
430.	Human Services Department	7,098.00
431.	Youth Corrections	19,212.00
432.	Developmental Center	34,826.00
433.	State Hospital	28,659.00
434.	Labor Commission	211.00
435.	Insurance	133.00
436.	Senate	164.00
437.	House of Representatives	339.00
438.	Legislative Auditor	77.00
439.	Legislative Fiscal Analyst	44.00
440.	Legislative Research/General Council	177.00
441.	Legislative Printing	125.00
442.	National Guard	57,918.00
443.	Public Safety	9,804.00
444.	Public Service Commission	23.00
445.	School and Institutional Trust Lands	508.00
446.	Treasurer	44.00
447.	Utah State Auditor	150.00
448.	Utah State Tax Commission	7,546.00
449.	Heber Valley Railroad	6,550.00

450.	Navajo Trust Fund	1,363.00
451.	Fair Park	32,274.00
452.	Board of Regents	998.00
453.	College of Eastern Utah	64,653.00
454.	Dixie College	51,235.00
455.	Fort Douglas-University of Utah	68,711.00
456.	Salt Lake Community College	125,288.00
457.	Snow College	68,173.00
458.	Southern Utah University	94,517.00
459.	UCAT/Davis ATC	10,882.00
460.	UCAT/Bridgerland ATC	13,722.00
461.	UCAT/Ogden/Weber ATC	14,251.00
462.	UCAT/Uintah Basic ATC	5,591.00
463.	UCAT/Wasatch Front South ATC	651.00
464.	University of Utah	963,600.00
465.	Utah State University	622,160.00
466.	Utah Valley State College	109,912.00
467.	Weber State University	120,523.00
468.	Alpine School District	273,790.00
469.	Beaver School District	17,447.00
470.	Box Elder School District	114,716.00
471.	Cache School District	111,104.00
472.	Carbon School District	56,358.00
473.	Daggett School District	6,820.00
474.	Davis School District	623,620.00
475.	Duchesne School District	57,225.00
476.	Emery School District	61,004.00
477.	Garfield School District	19,058.00
478.	Grand School District	19,806.00
479.	Granite School District	300,206.00
480.	Iron School District	86,950.00
481.	Jordan School District	451,456.00
482.	Juab School District	22,342.00
483.	Kane School District	20,775.00
484.	Logan School District	61,495.00
485.	Millard School District	47,453.00
486.	Morgan School District	19,382.00
487.	Murray School District	55,059.00
488.	Nebo School District	149,088.00

489.	North Sanpete School District	15,569.00
490.	North Summit School District	26,652.00
491.	Ogden School District	110,468.00
492.	Park City School District	35,178.00
493.	Piute School District	14,874.00
494.	Provo School District	100,909.00
495.	Rich School District	12,308.00
496.	Salt Lake City School District	145,564.00
497.	San Juan School District	66,645.00
498.	Sevier School District	59,976.00
499.	South Sanpete School District	19,527.00
500.	South Summit School District	16,663.00
501.	Tintic School District	12,350.00
502.	Tooele School District	84,965.00
503.	Uintah School District	67,072.00
504.	Wasatch School District	37,939.00
505.	Washington School District	113,073.00
506.	Wayne School District	15,239.00
507.	Weber School District	257,202.00

Automobile/Physical Damage Premiums:

508.	State agency rate for value less than \$20,000 (per vehicle)	150.00
509.	State agency rate for value more than \$20,000 (per \$100 value)	.80
510.	State Public Safety (per vehicle)	175.00
511.	School district rate (per vehicle)	50.00
512.	School bus rate (per vehicle)	100.00
513.	Standard deductible (per incident)	500.00
514.	Higher Education autos (per vehicle)	125.00

Workers Compensation Rates:

515.	UDOT	1.91
516.	State (except DOT)	.82

ISF - Administrative Services - ISF - Facilities Management

517.	ABC Stores (35 locations)	574,330.00
518.	7th West Juvenile Courts	59,434.00
519.	Agriculture	270,100.00
520.	Archives	85,765.00
521.	Brigham City Court	144,400.00
522.	Calvin Rampton Complex	1,440,800.00
523.	Cannon Health	725,158.00
524.	Capitol Hill Complex	2,448,600.00

525.	Cedar City Courts	46,000.00
526.	DAS Surplus Property	45,672.00
527.	DPS Crime Lab	23,840.00
528.	DPS Farmington Public Safety	41,650.00
529.	Driver License West Valley	39,920.00
530.	WFS South County-Employment Center	166,196.00
531.	Environmental Quality	287,389.00
532.	Farmington 2nd District Courts	267,185.00
533.	Glendinning Fine Arts Center	30,000.00
534.	Governor's Residence	81,300.00
535.	Heber M. Wells	679,750.00
536.	Human Services Cedar City	55,508.00
537.	Human Services North Temple	650,103.00
538.	Richfield Regional Center	50,385.00
539.	Human Services Vernal	45,317.00
540.	Layton Court	80,896.00
541.	Logan 1st District Court	326,870.00
542.	Medical Drive Complex	433,982.00
543.	Moab Regional Center	236,393.00
544.	Murray Highway Patrol	73,554.00
545.	Murray Highway Patrol Training and Supply	35,184.00
546.	Natural Resources	678,200.00
547.	Navajo Trust Fund Administration	132,640.00
548.	Office of Rehabilitation Services	124,864.00
549.	Ogden Court	376,740.00
550.	Ogden Juvenile Court	149,000.00
551.	Brigham City Regional Center	407,475.00
552.	National Guard Armories	747,905.00
553.	Statewide Facility Focus	44,000.00
554.	Ogden Medical Center	45,925.00
555.	Ogden Public Safety	46,518.00
556.	Ogden Regional Center	515,848.00
557.	Orem Circuit Court	88,724.00
558.	Orem Driver License	30,750.00
559.	Orem Highway Patrol	20,600.00
560.	Orem Region Three UDOT	85,192.00
561.	CAD Services	144,956.00
562.	Provo Court	244,400.00
563.	Provo Regional Center	530,579.00

564.	Richfield Court	47,472.00
565.	Richfield ITS Center	29,100.00
566.	Rio Grande Depot	288,196.00
567.	Salt Lake Court	1,539,200.00
568.	Sandy Courts	203,200.00
569.	St. George Courts	101,512.00
570.	State Library	103,714.00
571.	State Library State Mail	78,545.00
572.	State Library visually impaired	77,027.00
573.	Taylorsville Center for the Deaf	19,441.00
574.	Taylorsville Office Building	131,031.00
575.	Utah Arts Collection	21,300.00
576.	Utah State Office of Education	355,880.00
577.	Utah State Tax Commission	795,167.00
578.	Vernal 8th District Court	184,490.00
579.	Vernal Juvenile Courts	13,784.00
580.	Vernal Regional Center	53,001.00
581.	West Valley 3rd District Court	45,000.00
582.	WFS 1385 South State	246,818.00
583.	WFS Administration	509,420.00
584.	WFS Cedar City	98,743.00
585.	Human Services Clearfield East	129,322.00
586.	WFS Clearfield West	37,200.00
587.	WFS Clearfield/Davis Co.	84,355.00
588.	AP & P Freemont Office Building	122,030.00
589.	WFS Logan	40,191.00
590.	WFS Metro Employment Center	167,052.00
591.	WFS Ogden	96,152.00
592.	WFS Provo	119,940.00
593.	WFS Richfield	36,140.00
594.	WFS St. George	44,660.00
595.	WFS Temporary Placement Office	24,861.00
596.	WFS Vernal	38,552.00
597.	Public Safety Depot Ogden	17,108.00
598.	Vernal DSPD	16,913.00
599.	WFS Midvale	120,640.00

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005
Capitol Preservation Board
Capitol Preservation Board**

Financing	FY 2004	FY 2005		Difference Sub/Analyst
	Estimated	Analyst	Subcommittee	
General Fund	2,165,400	2,165,400	2,165,400	
General Fund, One-time	600			
Dedicated Credits Revenue	228,000	228,300	228,300	
Transfers	104,000	104,000	104,000	
Beginning Nonlapsing	37,400	37,400	37,400	
Total	\$2,535,400	\$2,535,100	\$2,535,100	\$0
Programs	Estimated	Analyst	Subcommittee	Difference
Capitol Preservation Board	2,535,400	2,535,100	2,535,100	
Total	\$2,535,400	\$2,535,100	\$2,535,100	\$0
FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	3	3	3	

Intent Language

It is the intent of the Legislature that funds for the Capitol Preservation Board shall not lapse and that those funds shall be used for the design and construction costs associated with Capitol restoration.

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005
Department of Administrative Services
Executive Director**

Financing	FY 2004	FY 2005		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
General Fund	785,300	663,400	785,300	121,900
General Fund, One-time	1,900			
Dedicated Credits Revenue	74,400	74,400	74,400	
Total	\$861,600	\$737,800	\$859,700	\$121,900
Programs	Estimated	Analyst	Subcommittee	Difference
Executive Director	861,600	737,800	859,700	121,900
Total	\$861,600	\$737,800	\$859,700	\$121,900
FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	8	7	7	
Dedicated Credits Revenue Source				Amount
2802 CONTRACTS FOR SERVICES				74,400
Total				\$74,400

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005
Department of Administrative Services
Information Technology Services**

	FY 2004	FY 2005		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
Financing				
General Fund		27,100		(27,100)
Total	\$0	\$27,100	\$0	(\$27,100)
Programs	Estimated	Analyst	Subcommittee	Difference
Emergency Services Telephone		27,100		(27,100)
Total	\$0	\$27,100	\$0	(\$27,100)

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005
Department of Administrative Services
Automated Geographic Reference Center**

	FY 2004	FY 2005		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
Financing				
General Fund	371,500	371,500	671,500	300,000
General Fund, One-time	302,800			
Federal Funds		500,000	500,000	
Dedicated Credits Revenue	351,500	501,500	501,500	
Total	\$1,025,800	\$1,373,000	\$1,673,000	\$300,000
Programs	Estimated	Analyst	Subcommittee	Difference
Automated Geographic Reference Center	1,025,800	1,373,000	1,673,000	300,000
Total	\$1,025,800	\$1,373,000	\$1,673,000	\$300,000
FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	13	13	13	

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005
Department of Administrative Services
Administrative Rules**

	FY 2004	FY 2005		Difference Sub/Analyst
	Estimated	Analyst	Subcommittee	
Financing				
General Fund	279,700	279,700	279,700	
General Fund, One-time	800			
Total	\$280,500	\$279,700	\$279,700	\$0
Programs	Estimated	Analyst	Subcommittee	Difference
DAR Administration	280,500	279,700	279,700	
Total	\$280,500	\$279,700	\$279,700	\$0
FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	4	4	4	

Intent Language

It is the intent of the Legislature that funds for Administrative Rules shall not lapse and that those funds may be used to fund a FTE or contract position on a temporary basis.

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005
Department of Administrative Services
DFCM Administration**

Financing	FY 2004	FY 2005		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
General Fund	81,300	81,300	81,300	
Dedicated Credits Revenue	1,202,300	1,202,300	1,202,300	
Restricted Revenue	2,666,400	2,658,700	2,658,700	
Lapsing Balance	(95,100)	(87,400)	(87,400)	
Total	\$3,854,900	\$3,854,900	\$3,854,900	\$0

Programs	Estimated	Analyst	Subcommittee	Difference
DFCM Administration	3,058,300	3,058,300	3,058,300	
Preventive Maintenance	144,300	144,300	144,300	
Governor's Residence	81,300	81,300	81,300	
DFCM HazMat	94,000	94,000	94,000	
Roofing and Paving	477,000	477,000	477,000	
Total	\$3,854,900	\$3,854,900	\$3,854,900	\$0

FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	42	41	41	
Vehicles	10	10	10	

Dedicated Credits Revenue Source	Amount
2812 ADMINISTRATIVE SERVICES	1,202,300
Total	\$1,202,300

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005
Department of Administrative Services
State Archives**

Financing	FY 2004	FY 2005		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
General Fund	1,868,800	1,963,600	1,973,800	10,200
General Fund, One-time	5,500			
Dedicated Credits Revenue	40,200	40,200	40,200	
Beginning Nonlapsing	65,400			
Total	\$1,979,900	\$2,003,800	\$2,014,000	\$10,200

Programs	Estimated	Analyst	Subcommittee	Difference
Archives Administration	432,200	490,000	500,200	10,200
Records Analysis	328,600	322,700	322,700	
Preservation Svcs	303,900	300,900	300,900	
Patron Services	401,400	418,700	418,700	
Records Services	513,800	471,500	471,500	
Total	\$1,979,900	\$2,003,800	\$2,014,000	\$10,200

FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	28	28	28	
Vehicles	1	1	1	

Dedicated Credits Revenue Source	Amount
2701 SALE OF GOODS & MATERIALS	40,200
Total	\$40,200

Intent Language

It is the intent of the Legislature that funds for state Archives shall not lapse and that those funds shall be used to digitize and microfilm documents generated by former Utah Governors for preservation and access.

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005
Department of Administrative Services
Finance Administration**

Financing	FY 2004	FY 2005		Difference Sub/Analyst
	Estimated	Analyst	Subcommittee	
General Fund	6,100,800	6,100,800	6,100,800	
General Fund, One-time	18,300			
Transportation Fund	450,000	450,000	450,000	
Dedicated Credits Revenue	1,673,700	1,678,000	1,678,000	
GFR - ISF Overhead	1,490,000	1,272,400	1,272,400	
Beginning Nonlapsing	2,151,400	989,900	989,900	
Closing Nonlapsing	(989,900)			
Total	\$10,894,300	\$10,491,100	\$10,491,100	\$0

Programs	Estimated	Analyst	Subcommittee	Difference
Finance Director's Office	334,400	333,500	333,500	
Payroll	1,945,300	2,262,200	2,262,200	
Payables/Disbursing	2,035,200	2,038,500	2,038,500	
Technical Services	1,576,800	1,607,900	1,607,900	
Financial Reporting	1,235,200	1,227,300	1,227,300	
Financial Information Systems	3,767,400	3,021,700	3,021,700	
Total	\$10,894,300	\$10,491,100	\$10,491,100	\$0

FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	81	81	81	

Dedicated Credits Revenue Source	Amount
2053 DUPLICATE W-2 FEE	1,700
2054 HAND TYPED CHECKS FEE	8,300
2055 TRAVEL AGENCY SERVICE FEE	500,000
2811 ACCOUNTING SERVICES	648,000
2817 COLLECTION SERVICES	475,000
2928 TRAVEL AGENCY COLLECTIONS	45,000
Total	\$1,678,000

Intent Language

It is the intent of the Legislature that the Department of Administrative Services develop and implement a mileage reimbursement program that requires agencies to reimburse employees for personal vehicle use at a rate equal to, or less than, the per mile cost of a mid-size sedan operated by the Division of Fleet Operations. It is also the intent of the Legislature that these rules be applied to Legislative Staff, the Judicial Branch and to the Utah System of Higher Education. The rule should make exception for instances where a State fleet vehicle is not available to the employee, for mileage reimbursements for Elected Officials of the State and members of Boards and Commissions who do not have access to the State fleet for use in their official duties.

It is the intent of the Legislature that funds for the Division of Finance that do not lapse are to be used for maintenance, operation, and development of statewide accounting systems.

It is the intent of the Legislature that funds for the Division of Finance shall not lapse.

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005
Department of Administrative Services
Finance - Mandated**

Financing	FY 2004	FY 2005		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
General Fund	482,600	482,600	482,600	
Total	\$482,600	\$482,600	\$482,600	\$0

Programs	Estimated	Analyst	Subcommittee	Difference
LeRay McAllister Critical Land Conservation Fund	482,600	482,600	482,600	
Total	\$482,600	\$482,600	\$482,600	\$0

Intent Language

It is the intent of the Legislature that funds for the LeRay McAllister fund shall not lapse.

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005
Department of Administrative Services
Post Conviction Indigent Defense**

Financing	FY 2004	FY 2005		Difference Sub/Analyst
	Estimated	Analyst	Subcommittee	
Beginning Nonlapsing	406,600	332,600	332,600	
Closing Nonlapsing	(332,600)	(258,600)	(258,600)	
Total	\$74,000	\$74,000	\$74,000	\$0

Programs	Estimated	Analyst	Subcommittee	Difference
Post Conviction Indigent Defense Fund	74,000	74,000	74,000	
Total	\$74,000	\$74,000	\$74,000	\$0

Intent Language

It is the intent of the Legislature that funds for the Post Conviction Indigent Defense Fund shall not lapse.

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005
Department of Administrative Services
Judicial Conduct Commission**

Financing	FY 2004	FY 2005		Difference Sub/Analyst
	Estimated	Analyst	Subcommittee	
General Fund	220,300	220,300	220,300	
General Fund, One-time	800			
Beginning Nonlapsing	34,200	27,200	27,200	
Closing Nonlapsing	(27,200)	(17,700)	(17,700)	
Total	\$228,100	\$229,800	\$229,800	\$0
Programs	Estimated	Analyst	Subcommittee	Difference
Judicial Conduct Commission	228,100	229,800	229,800	
Total	\$228,100	\$229,800	\$229,800	\$0
FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	2	2	2	

Intent Language

It is the intent of the Legislature that funds for the Judicial Conduct Commission shall not lapse and that those funds shall be used to hire temporary contractors on an as-needed basis.

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005
Department of Administrative Services
Purchasing**

Financing	FY 2004	FY 2005		Difference Sub/Analyst
	Estimated	Analyst	Subcommittee	
General Fund	1,237,900	1,312,900	1,312,900	
General Fund, One-time	4,400			
Dedicated Credits Revenue	65,000	65,000	65,000	
Beginning Nonlapsing	29,700			
Total	\$1,337,000	\$1,377,900	\$1,377,900	\$0
Programs	Estimated	Analyst	Subcommittee	Difference
Purchasing and General Services	1,337,000	1,377,900	1,377,900	
Total	\$1,337,000	\$1,377,900	\$1,377,900	\$0
FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	21	22	22	
Dedicated Credits Revenue Source				Amount
2922 AUTOMATED INFOR MAIL SYST				65,000
Total				\$65,000

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005
Department of Administrative Services
Office of State Debt Collection**

Financing	FY 2004	FY 2005		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
Dedicated Credits Revenue	367,000	367,000	367,000	
Licenses/Fees	168,000	168,000	168,000	
Interest Income	661,000	661,000	661,000	
Other Financing Sources	2,100	2,100	2,100	
Total	\$1,198,100	\$1,198,100	\$1,198,100	\$0

Programs	Estimated	Analyst	Subcommittee	Difference
ISF - Debt Collection	1,198,100	1,198,100	1,198,100	
Total	\$1,198,100	\$1,198,100	\$1,198,100	\$0

FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	5	5	5	
Retained Earnings	302,500	395,400	395,400	

Dedicated Credits Revenue Source	Amount
2603 INTEREST - DEDICATED CREDITS	201,000
2607 INTEREST ON A/4-POST JUDGMENT	460,000
2809 OSDC COLLECTIONS	1,150,900
2810 OSDC DISTRIBUTIONS	(1,150,900)
2815 CREDIT CARD CONVENIENCE FEES	2,000
2817 COLLECTION SERVICES	365,000
Total	\$1,028,000

Intent Language

It is the intent of the Legislature that the Office of State Debt Collection be authorized to establish reasonable costs of collection to be passed onto the debtor including attorney fees, all legal costs and administrative costs unless inappropriate or prohibited by law.

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005
Department of Administrative Services
Division of Purchasing and General Services**

Financing	FY 2004	FY 2005		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
Dedicated Credits - Intragvt Rev	14,308,000	14,589,100	14,589,100	
Total	\$14,308,000	\$14,589,100	\$14,589,100	\$0
Programs	Estimated	Analyst	Subcommittee	Difference
ISF - Central Mailing	8,814,900	8,814,900	8,814,900	
ISF - Electronic Purchasing	352,300	352,300	352,300	
ISF - Publishing	5,140,800	5,421,900	5,421,900	
Total	\$14,308,000	\$14,589,100	\$14,589,100	\$0
FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	64	64	64	
Authorized Capital Outlay	2,377,900	2,816,000	2,816,000	
Retained Earnings	1,260,900	1,755,400	1,755,400	
Vehicles	16	16	16	
Dedicated Credits Revenue Source				Amount
2701 SALE OF GOODS & MATERIALS				14,589,100
Total				\$14,589,100

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005
Department of Administrative Services
Division of Information Technology Services**

Financing	FY 2004	FY 2005		Difference Sub/Analyst
	Estimated	Analyst	Subcommittee	
Dedicated Credits - Intragvt Rev	47,070,200	47,672,800	47,672,800	
Total	\$47,070,200	\$47,672,800	\$47,672,800	\$0

Programs	Estimated	Analyst	Subcommittee	Difference
ISF - Network Services	11,943,200	11,989,800	11,989,800	
ISF - Voice Services	16,489,400	16,085,400	16,085,400	
ISF - Mainframe Hosting	14,281,700	14,048,500	14,048,500	
ISF - Desktop/LAN Support	4,659,600	5,011,900	5,011,900	
ISF - Storage Services	4,724,900	4,724,900	4,724,900	
ISF - Web Hosting	450,600	1,197,300	1,197,300	
ISF - Application Development	2,949,600	2,949,600	2,949,600	
ISF - Reporting Services	150,000	150,000	150,000	
ISF - Wireless Tech Services	2,383,200	2,383,200	2,383,200	
ISF - ITS Support Services	518,200	777,300	777,300	
ISF - Clearing	(11,480,200)	(11,645,100)	(11,645,100)	
Total	\$47,070,200	\$47,672,800	\$47,672,800	\$0

FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	241	241	241	
Authorized Capital Outlay	5,732,800	6,072,500	6,072,500	
Retained Earnings	3,848,800	3,848,600	3,848,600	
Vehicles	24	24	24	

Dedicated Credits Revenue Source	Amount
2801 SALE OF SERVICES - DED CR	47,672,800
Total	\$47,672,800

Intent Language

It is the intent of the Legislature that Information Technology Services be allowed to add FTEs beyond the authorized level if it represents a benefit to the state and a decrease of FTEs in the user agency. The total FTEs within state government shall not change with this shift of FTEs. Prior to transferring FTEs to the Internal Service Fund, the Department of Administrative Services shall report to the Executive Appropriation Committee decreased personal service expenditures in the originating agency and corresponding increased Internal Service Fund charges that will result from the transfer.

The Legislature intends that all but \$1,261,300 in unexercised Capital Outlay Authority granted for FY 2004 shall lapse on June 30, 2004. The Legislature further intends that \$1,261,300 in authority that does not lapse shall be used for the following: Better Billing, \$125,000; Netcool Hardware and Software, \$163,800; Shark Alternatives, \$200,000; Backup Infrastructure, \$50,000; Authentication Software, \$100,000; Microwave Site Improvements, \$247,100; PBX and Key Systems, 375,500.

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005
Department of Administrative Services
Division of Fleet Operations**

Financing	FY 2004	FY 2005		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
Dedicated Credits - Intragvt Rev	38,490,300	38,082,100	38,082,100	
Total	\$38,490,300	\$38,082,100	\$38,082,100	\$0
Programs	Estimated	Analyst	Subcommittee	Difference
ISF - Motor Pool	22,552,500	22,552,500	22,552,500	
ISF - Fuel Network	14,694,500	14,701,800	14,701,800	
ISF - State Surplus Property	907,100	827,800	827,800	
ISF - Federal Surplus Property	336,200			
Total	\$38,490,300	\$38,082,100	\$38,082,100	\$0
FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	46	44	45	1
Authorized Capital Outlay	13,079,185	13,870,200	13,870,200	
Retained Earnings	2,357,100	2,098,100	2,098,100	
Vehicles	4,255	4,240	4,240	
Dedicated Credits Revenue Source				Amount
2701 SALE OF GOODS & MATERIALS				37,254,300
2777 SALE OF SURPLUS PRPTY - STATE				811,000
2801 SALE OF SERVICES - DED CR				16,800
Total				\$38,082,100

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005
Department of Administrative Services
Risk Management**

Financing	FY 2004	FY 2005		Difference Sub/Analyst
	Estimated	Analyst	Subcommittee	
Premiums	28,995,900	28,430,700	28,430,700	
Restricted Revenue	6,932,800	8,517,600	8,517,600	
Total	\$35,928,700	\$36,948,300	\$36,948,300	\$0
Programs	Estimated	Analyst	Subcommittee	Difference
ISF - Risk Management Administration	29,871,900	29,306,700	29,306,700	
ISF - Workers' Compensation	6,056,800	7,641,600	7,641,600	
Total	\$35,928,700	\$36,948,300	\$36,948,300	\$0
FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	25	25	25	
Authorized Capital Outlay	12,000	120,000	120,000	
Retained Earnings	6,467,700	2,413,700	2,413,700	
Vehicles	5	5	5	
Dedicated Credits Revenue Source				Amount
2958 RISK MANAGEMENT PREMIUMS				28,430,700
Total				\$28,430,700

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005
Department of Administrative Services
Division of Facilities Construction and Management - Facilities Management**

Financing	FY 2004	FY 2005		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
Dedicated Credits - Intragvt Rev	19,675,300	19,811,700	19,811,700	
Total	\$19,675,300	\$19,811,700	\$19,811,700	\$0

Programs	Estimated	Analyst	Subcommittee	Difference
ISF - Facilities Management	19,675,300	19,811,700	19,811,700	
Total	\$19,675,300	\$19,811,700	\$19,811,700	\$0

FTE/Other	Estimated	Analyst	Subcommittee	Difference
Total FTE	121	121	121	
Authorized Capital Outlay	47,500	70,500	70,500	
Retained Earnings	1,397,200	1,950,100	1,950,100	
Vehicles	76	76	76	

Dedicated Credits Revenue Source	Amount
2801 SALE OF SERVICES - DED CR	19,811,700
Total	\$19,811,700

Intent Language

It is the intent of the Legislature that DFCM's internal service fund may add FTEs beyond the authorized level if new facilities come on line or maintenance agreements are requested. Any added FTEs will be reviewed and approved by the Legislature in the next Legislative Session.

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005
Capital Budget
DFCM Capital Program**

Financing	FY 2004	FY 2005		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
General Fund	27,584,700	26,976,900	26,976,900	
General Fund, One-time	(4,200,000)			
Income Tax	17,000,000	17,000,000	17,000,000	
Dedicated Credits - GO Bonds	4,200,000			
GFR - Special Administrative Expense			2,801,000	2,801,000
Total	\$44,584,700	\$43,976,900	\$46,777,900	\$2,801,000

Programs	Estimated	Analyst	Subcommittee	Difference
Capital Improvements	42,714,700	43,976,900	43,976,900	
Capital Development Fund	1,870,000		2,801,000	2,801,000
Total	\$44,584,700	\$43,976,900	\$46,777,900	\$2,801,000

Intent Language

GFR - Special Adm. Expense Fund: \$2,801,000 to construct a new DWS employment center in Logan.

It is the intent of the Legislature that DFCM is not required to collect rent from the Department of Corrections for the Promontory Facility in FY 2005 if the Legislature in the 2004 general session appropriates funds to debt service for FY 2005 to replace the uncollected rent.

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005
Capital Budget
Property Acquisition**

	FY 2004	FY 2005		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
Financing				
GFR - Wildlife Resources Trust			250,000	250,000
Total	\$0	\$0	\$250,000	\$250,000
Programs	Estimated	Analyst	Subcommittee	Difference
Building/Land Purchases			250,000	250,000
Total	\$0	\$0	\$250,000	\$250,000

Intent Language

GFR - Wildlife Resource Trust Account: For purchase of land in preparation for new building in Carbon County.

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005
State Board of Bonding Commissioners - Debt Service
Debt Service**

Financing	FY 2004	FY 2005		Difference Sub/Analyst
	Estimated	Analyst	Subcommittee	
General Fund	56,833,700	56,833,700	56,833,700	
Uniform School Fund	17,164,300	17,164,300	17,164,300	
Centennial Highway Fund	97,724,900	125,371,200	125,371,200	
Dedicated Credits Revenue	30,392,900	62,881,500	62,881,500	
Transportation Fund Restricted		2,190,300	2,190,300	
Beginning Nonlapsing	16,004,400	7,126,000	7,126,000	
Closing Nonlapsing	(7,126,000)	(7,126,000)	(7,126,000)	
Total	\$210,994,200	\$264,441,000	\$264,441,000	\$0

Programs	Estimated	Analyst	Subcommittee	Difference
Debt Service	210,994,200	264,441,000	264,441,000	
Total	\$210,994,200	\$264,441,000	\$264,441,000	\$0

**Recommendations of the Appropriations Subcommittee for
Capital Facilities & Administrative Services
For the Year Ending June 30, 2005**

**Revenue
General Fund**

	FY 2004	FY 2005		Difference
	Estimated	Analyst	Subcommittee	Sub/Analyst
Financing				
Info Tech Svcs ISF			405,000	405,000
Total	\$0	\$0	\$405,000	\$405,000
Programs				
General Fund			405,000	405,000
Total	\$0	\$0	\$405,000	\$405,000