

Budget Brief – Executive Director Operations

DEPARTMENT OF HUMAN SERVICES

NUMBER DHS-08-02

EXECUTIVE DIRECTOR OPERATIONS

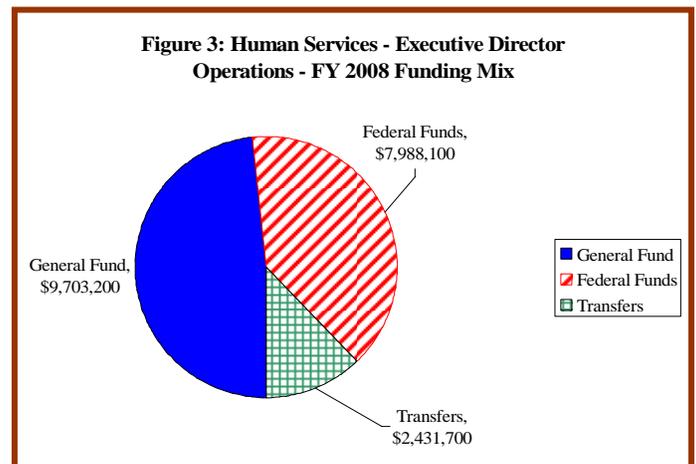
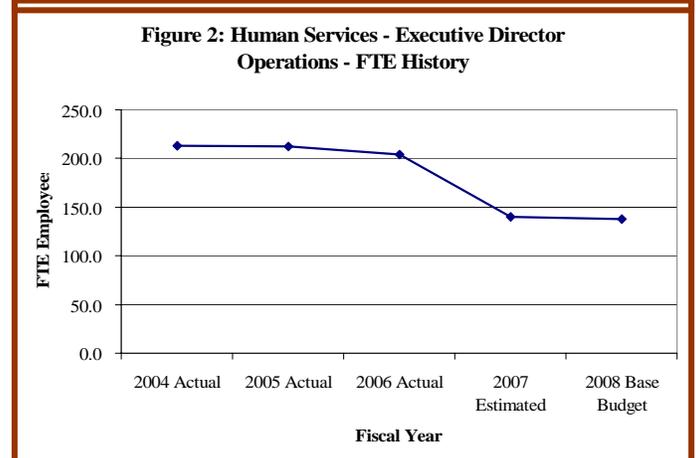
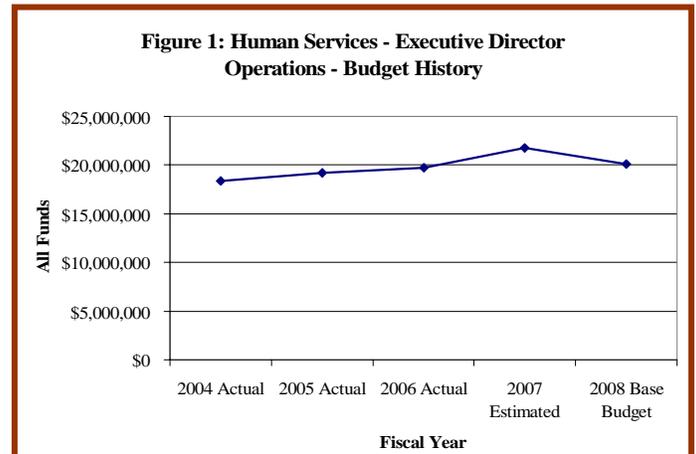
The Executive Director Operations (EDO) in the Department of Human Services includes the Department Director’s Office and various bureaus that serve the other divisions such as Fiscal Operations, Human Resource Management, Legal Affairs and various administrative support services. EDO also includes programs that work independently of the other department divisions, but for which the Department provides administrative support. These programs include the Utah Developmental Disabilities Council, formerly the Governor’s Council for People with Disabilities, and the Foster Care Citizen Review Boards.

Passage of the federal Budget Deficit Reduction Act during the 2006 General Session resulted in a loss of federal funds (Title IVE and Medicaid) for EDO. The Legislature appropriated state funds of \$736,700 for FY 2006 and \$1,354,600 for FY 2007 to replace the loss of federal funds.

Passage of House Bill 109, “Information Technology Governance Amendments” passed during the 2005 General Session established the Department of Technology Services (DTS) effective FY 2007 as an internal service fund agency for information technology services. This change is reflected in the FY 2007 base budget. The entire information technology program in DHS except one full time equivalent employee (FTE) with the associated expenditures was moved to DTS. Funding of \$4.7 million was left in this program to cover DTS’ service rate.

Passage of House Bill 269, “Human Resource Management Amendments,” during the 2006 General Session established the Department of Human Resource Management (DHRM) as an internal service fund agency for human resource functions effective FY 2007. This change is reflected in the FY 2007 base budget. All of the human resource program in DHS but two FTEs, and the associated expenditures was moved to DHRM. The remaining funds of \$1.9 million will remain in this budget to cover the DHRM agency service rate.

The FY 2008 recommended base budget totals \$20,123,000 with \$9,703,200 (48 percent) from the General Fund, \$7,988,100 (40 percent) from federal funds and the balance of \$2,431,700 from transfers. For FY 2006, the state’s Motor Pool transferred the responsibility of DHS’ mini motor pool to EDO.



LEGISLATIVE ACTION

The Executive Appropriations Committee requests that the subcommittee adopt base budgets for each agency under the subcommittee's purview, fund subcommittee priorities by reallocating revenue among programs, and provide a prioritized list of desired items for funding. The subcommittee should consider the following items in its deliberations:

Base Budget Adoption

Adoption of the base budget enables the programs to continue for the next fiscal year at relatively the same level as the current fiscal year. Some changes in the base budgets may occur, namely non-state fund increases or decreases (i.e. federal funds, transfers, dedicated credits and non-lapsing balances) and program shifts within a line item.

BUDGET DETAIL

The following table shows the budget history for EDO line item including the base budget for adoption:

Human Services - Executive Director Operations						
Sources of Finance	FY 2006 Actual	FY 2007 Appropriated	Changes	FY 2007 Revised	Changes	FY 2008* Base Budget
General Fund	7,962,600	9,703,200	0	9,703,200	0	9,703,200
General Fund, One-time	1,051,700	626,100	0	626,100	(626,100)	0
Federal Funds	8,216,900	9,003,400	(590,200)	8,413,200	(425,100)	7,988,100
Dedicated Credits Revenue	400	0	0	0	0	0
Transfers - H - Medical Assistance	517,900	318,100	13,200	331,300	0	331,300
Transfers - Other Agencies	2,118,500	2,380,500	(232,100)	2,148,400	(48,000)	2,100,400
Beginning Nonlapsing	539,300	0	557,300	557,300	(557,300)	0
Closing Nonlapsing	(557,300)	0	0	0	0	0
Lapsing Balance	(150,400)	0	0	0	0	0
Total	\$19,699,600	\$22,031,300	(\$251,800)	\$21,779,500	(\$1,656,500)	\$20,123,000
Programs						
Executive Director's Office	1,971,400	1,864,200	(77,300)	1,786,900	(354,800)	1,432,100
Legal Affairs	1,273,500	1,443,000	56,600	1,499,600	(74,300)	1,425,300
Information Technology	4,243,000	4,718,100	482,900	5,201,000	(452,700)	4,748,300
Administrative Support	837,100	944,300	(944,300)	0	0	0
Fiscal Operations	2,735,200	3,123,900	898,000	4,021,900	16,900	4,038,800
Human Resources	2,193,000	2,402,200	(611,400)	1,790,800	106,100	1,896,900
Local Discretionary	1,444,900	1,492,000	(125,400)	1,366,600	(164,600)	1,202,000
Services Review	942,000	1,127,200	(9,400)	1,117,800	4,500	1,122,300
Office of Licensing	2,347,800	2,812,100	(281,200)	2,530,900	11,200	2,542,100
Developmental Disabilities Council	832,000	826,200	256,700	1,082,900	300	1,083,200
Foster Care Citizens Review Boards	587,600	631,100	80,000	711,100	(79,100)	632,000
Drug Offender Reform Act - Pilot	292,100	647,000	23,000	670,000	(670,000)	0
Total	\$19,699,600	\$22,031,300	(\$251,800)	\$21,779,500	(\$1,656,500)	\$20,123,000
Categories of Expenditure						
Personal Services	13,554,600	15,536,600	(5,873,000)	9,663,600	(120,100)	9,543,500
In-State Travel	147,500	131,100	4,200	135,300	(1,400)	133,900
Out of State Travel	61,200	37,400	29,700	67,100	(1,700)	65,400
Current Expense	2,254,300	2,067,200	1,869,600	3,936,800	(154,200)	3,782,600
DP Current Expense	1,554,100	1,717,000	3,619,000	5,336,000	(551,200)	4,784,800
Other Charges/Pass Thru	2,127,900	2,542,000	98,700	2,640,700	(827,900)	1,812,800
Total	\$19,699,600	\$22,031,300	(\$251,800)	\$21,779,500	(\$1,656,500)	\$20,123,000
Other Data						
Budgeted FTE	203.7	221.2	(81.3)	139.9	(1.9)	137.9
Vehicles	49	14	16	30	0	30

*Does not include amounts in excess of subcommittee's state fund allocation that may be recommended by the Fiscal Analyst.

RECOMMENDATIONS

It is the recommendation of the Analyst that the base budget for FY 2008 for the Executive Director Operations of \$20,123,000 with the plan of financing shown in the above table be adopted by the Health and Human Services Appropriations Subcommittee. The Subcommittee may want to consider reallocation of the base budget revenues in this division to meet departmental funding priorities in addition to the adoption of the base budget.