

Budget Brief – DHS Internal Service Funds

DEPARTMENT OF HUMAN SERVICES

NUMBER DHS-08-09

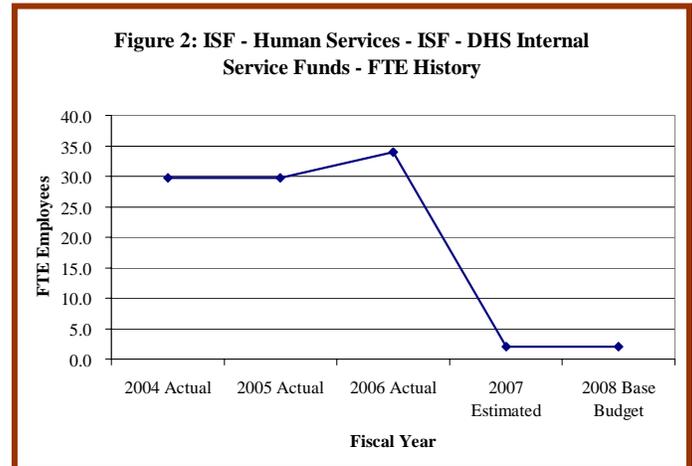
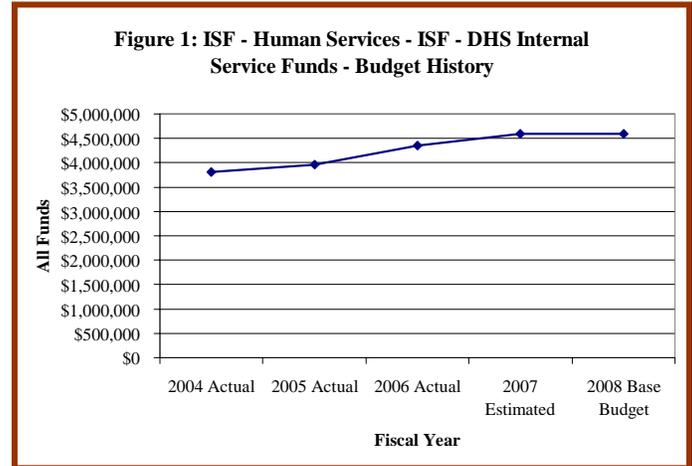
THE DEPARTMENT OF HUMAN SERVICES INTERNAL SERVICE FUNDS

The Department of Human Services operates two internal service fund (ISF) that provide services to the Department.

The ISF are as follows:

- General Services collects funds from the divisions for building maintenance and rent for the Department’s main office in Salt Lake City.
- Data Processing is an account used to distribute cost for programming services. With the passage of House Bill 109, “Information Technology Governance Amendments” data processing functions were consolidated into the Department of Technology Services (DTS) including the transfer of 33 full time equivalent employees (FTE).

The FY 2008 recommended base budget totals \$4,588,100 from Dedicated Credits-Intergovernmental Revenue for the Department of Human Services-Internal Service Funds.



LEGISLATIVE ACTION

The Executive Appropriations Committee requests that the subcommittee adopt base budgets for each agency under the subcommittee’s purview, fund subcommittee priorities by reallocating revenue among programs, and provide a prioritized list of desired items for funding. The subcommittee should consider the following item in its deliberations:

Base Budget Adoption

Adoption of the base budget enables the programs to continue for the next fiscal year at relatively the same level as the current fiscal year. Some changes in the base budgets may occur, namely non-state fund increases or decreases (i.e. federal funds, transfers, dedicated credits and non-lapsing balances) and program shifts within a line item.

BUDGET DETAIL

The following table shows the budget history for the DHS - ISF line item including the base budget for adoption:

ISF - Human Services - ISF - DHS Internal Service Funds

Sources of Finance	FY 2006 Actual	FY 2007 Appropriated	Changes	FY 2007 Revised	Changes	FY 2008* Base Budget
Dedicated Credits - Intragvt Rev	4,357,008	1,440,000	3,147,500	4,587,500	600	4,588,100
Total	\$4,357,008	\$1,440,000	\$3,147,500	\$4,587,500	\$600	\$4,588,100
Programs						
ISF - DHS General Services	1,396,310	1,440,000	0	1,440,000	0	1,440,000
ISF - DHS Data Processing	2,960,698	0	3,147,500	3,147,500	600	3,148,100
Total	\$4,357,008	\$1,440,000	\$3,147,500	\$4,587,500	\$600	\$4,588,100
Categories of Expenditure						
Personal Services	2,606,677	62,600	300	62,900	200	63,100
In-State Travel	3,554	0	6,600	6,600	0	6,600
Current Expense	1,437,721	1,370,300	72,900	1,443,200	0	1,443,200
DP Current Expense	119,662	16,100	3,172,100	3,188,200	(10,000)	3,178,200
Other Charges/Pass Thru	10,489	0	10,500	10,500	0	10,500
Depreciation	2,197	5,283	(3,383)	1,900	0	1,900
Total	\$4,180,300	\$1,454,283	\$3,259,017	\$4,713,300	(\$9,800)	\$4,703,500
Other Data						
Budgeted FTE	34.0	2.0	0.0	2.0	0.0	2.0
Retained Earnings	333,867	53,307	154,760	208,067	(115,400)	92,667
Vehicles	1	1	0	1	0	1

*Does not include amounts in excess of subcommittee's state fund allocation that may be recommended by the Fiscal Analyst.

RECOMMENDATIONS

It is the recommendation of the Analyst that the base budget for FY 2008 for the Department of Human Services – Internal Service Fund Revenues of \$4,588,100 with the plan of financing shown in the above table be adopted by the Health and Human Services Appropriations Subcommittee and two full time equivalent employees (FTE). The Subcommittee may want to consider reallocation of the base budget revenues in this division to meet departmental funding priorities in addition to the adoption of the base budget.