



Budget Brief: DAS Division of Finance - Administration

CAPITAL FACILITIES AND GOVERNMENT OPERATIONS

FY 2010

SUMMARY

The Division of Finance is the State of Utah’s central financial accounting office. The division provides direction regarding fiscal matters, financial systems, processes and information. This includes maintaining accounting and payroll systems, ensuring compliance with state financial laws, maintaining a data warehouse of financial information, producing the state’s financial reports, processing the state’s payments, and operating the state’s travel agency.

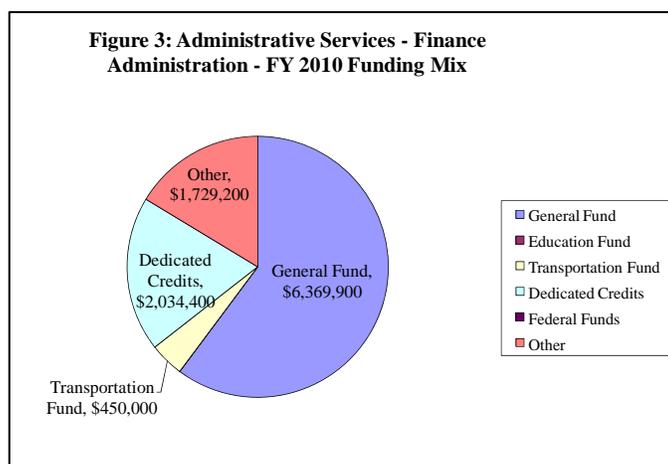
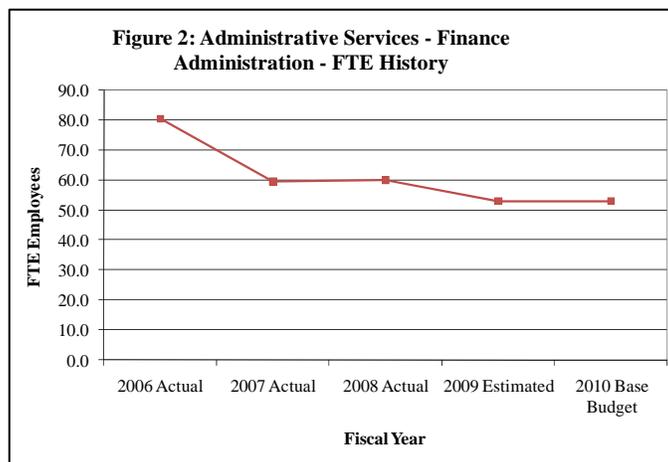
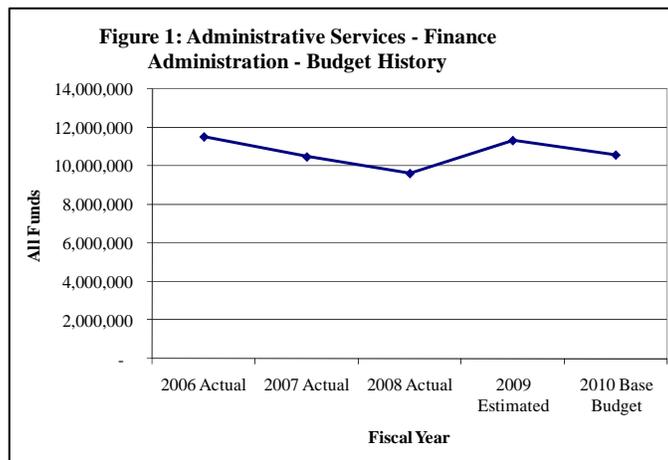
The Division of Finance is divided into six programs (Director, Payroll, Payables/Disbursing, Technical Services, Financial Reporting and Financial Information Systems) to accomplish its mission. Some of its key functions are to: produce the State’s Comprehensive Annual Financial Report (CAFR); ensure compliance with generally accepted accounting principles; disburse all payments to vendors/contractors and employees; develop, operate, and maintain accounting systems; process the state’s payroll; and account for revenues collected by all agencies.

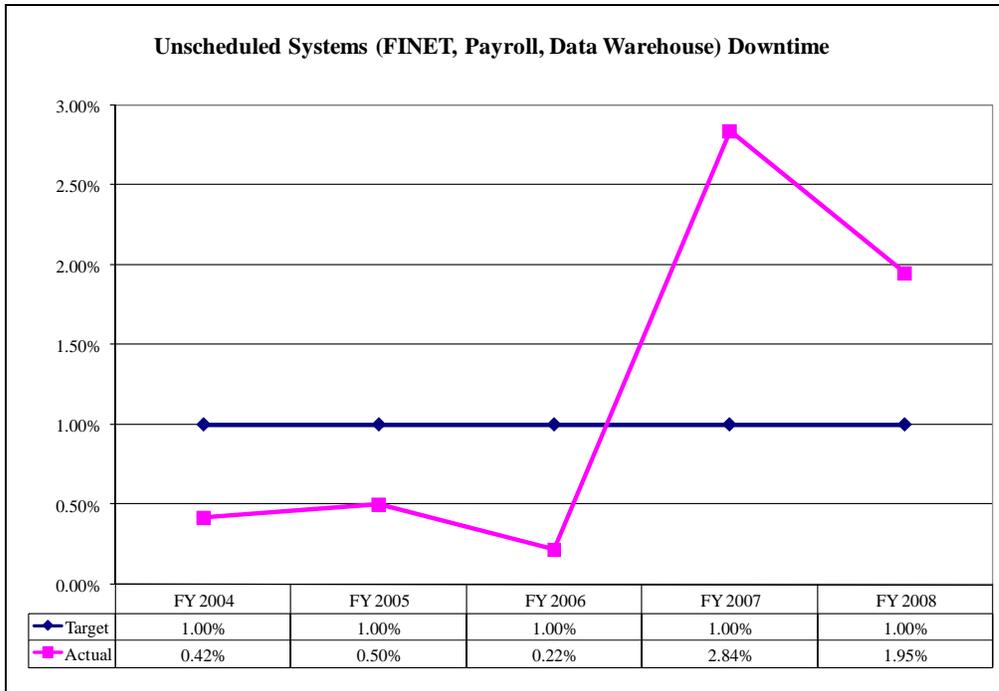
ACCOUNTABILITY DETAIL

Unscheduled Systems Downtime

The Division of Finance maintains several statewide financial systems including FINET, the State’s central accounting system; Payroll, which issues payments to employees; and the Data Warehouse, which contains current and historical financial, personnel, and payroll data. As all state agencies use these systems unscheduled downtime affects governmental productivity statewide.

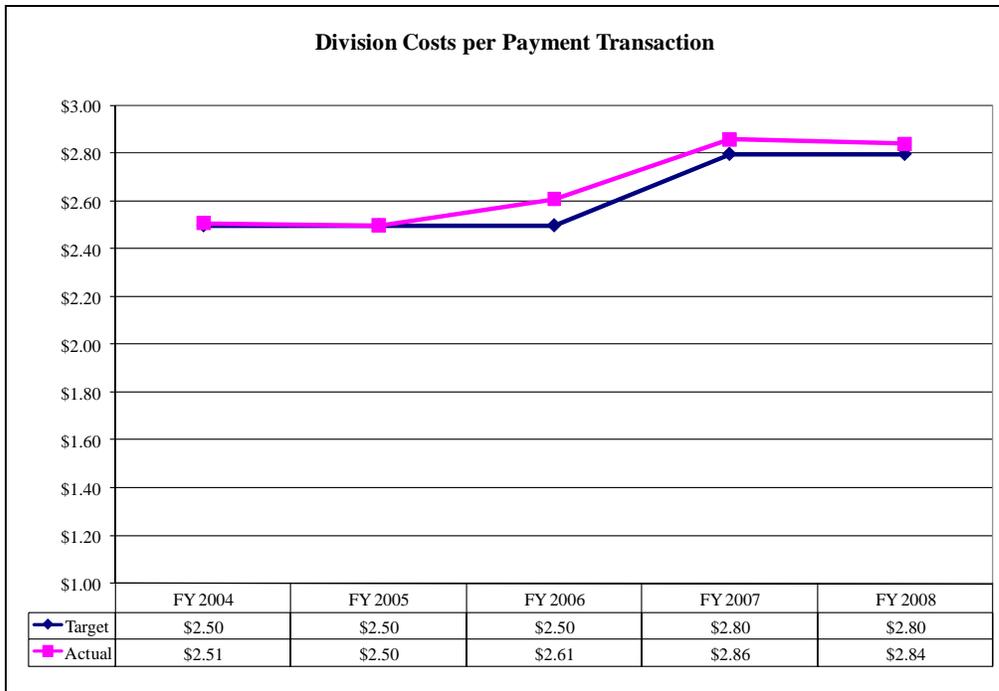
Prior to FY 2008, this measure only included Data Warehouse. FY 2007 was the first year under the new FINET and Data Warehouse, which were modernized and revamped. Finance experienced downtime and performance issues right after the new systems went online, but Finance has taken steps to improve performance.





Division Costs per Payment Transaction

This is a measure of the total division costs (except new computer system projects) divided by the number of checks and electronic fund transfers issued. It is intended to gauge the efficiency of the organization.



BUDGET DETAIL

Dedicated Credits are generated from user fees in the travel office, administrative costs charged to the Finder System, and direct charges made for accounting services. Because of the large amount of data processed for the Department of Transportation, a portion of the Financial Information Systems program is funded from the Transportation Fund.

Intent Language

The Division requests nonlapsing authority for FY 2009 to complete the following projects in priority order:

1. Upgrade FINET to version 3.8 - \$150,000
2. Ongoing maintenance for Utah Public Finance Website (Transparency) - \$38,500
3. Actuarial Study for Other Post-Employment Benefits (OPEB) - \$50,000
4. Additional assessment from the Governmental Standards Accounting Board (GASB) - \$50,000
5. Additional data storage for FINET system - \$59,000
6. Additional data storage for Data Warehouse - \$50,000

The Analyst recommends the Legislature adopt the following intent language for FY 2009:

Under terms of UCA 63G-1-402(3), the Legislature intends not to lapse Item 42, Chapter 2, or Item 30, Chapter 392, Laws of Utah 2007. Expenditure of these funds is limited to an actuarial study of post-employment benefits - \$50,000; an assessment from the Governmental Standards Board - \$127,000; and the maintenance, operation, and development of statewide financial systems - \$297,500.

LEGISLATIVE ACTION

The Analyst recommends the Legislature consider adopting:

1. A total FY 2009 base appropriation of \$10,583,500 for the Division of Finance.
2. Intent language making the FY 2009 appropriation nonlapsing for purposes specified.

BUDGET DETAIL TABLE

Administrative Services - Finance Administration						
Sources of Finance	FY 2008 Actual	FY 2009 Appropriated	Changes	FY 2009 Revised	Changes	FY 2010* Base Budget
General Fund	7,007,700	6,884,200	(514,300)	6,369,900	0	6,369,900
General Fund, One-time	0	211,700	66,200	277,900	(277,900)	0
Transportation Fund	450,000	450,000	0	450,000	0	450,000
Dedicated Credits Revenue	2,159,100	1,944,400	90,000	2,034,400	0	2,034,400
GFR - ISF Overhead	1,299,600	1,299,600	0	1,299,600	0	1,299,600
Beginning Nonlapsing	4,155,100	1,251,000	121,300	1,372,300	(897,800)	474,500
Closing Nonlapsing	(5,447,300)	(140,400)	(334,100)	(474,500)	429,600	(44,900)
Total	\$9,624,200	\$11,900,500	(\$570,900)	\$11,329,600	(\$746,100)	\$10,583,500
Programs						
Finance Director's Office	392,200	400,000	(3,900)	396,100	0	396,100
Financial Information Systems	2,589,600	3,321,700	84,400	3,406,100	(418,500)	2,987,600
Financial Reporting	1,512,700	1,676,700	(43,700)	1,633,000	177,000	1,810,000
Payables/Disbursing	2,158,100	2,413,800	(459,200)	1,954,600	(66,200)	1,888,400
Payroll	1,386,600	2,537,200	(12,600)	2,524,600	(333,900)	2,190,700
Technical Services	1,585,000	1,551,100	(135,900)	1,415,200	(104,500)	1,310,700
Total	\$9,624,200	\$11,900,500	(\$570,900)	\$11,329,600	(\$746,100)	\$10,583,500
Categories of Expenditure						
Personal Services	4,539,400	5,101,200	(117,400)	4,983,800	(200,000)	4,783,800
In-State Travel	700	2,700	(200)	2,500	0	2,500
Out of State Travel	28,400	22,000	(5,700)	16,300	0	16,300
Current Expense	1,050,200	1,038,600	(39,300)	999,300	177,000	1,176,300
DP Current Expense	3,685,400	4,119,400	(40,200)	4,079,200	(154,600)	3,924,600
DP Capital Outlay	320,100	1,616,600	(368,100)	1,248,500	(568,500)	680,000
Total	\$9,624,200	\$11,900,500	(\$570,900)	\$11,329,600	(\$746,100)	\$10,583,500
Other Data						
Budgeted FTE	60.0	61.0	(5.0)	56.0	0.0	56.0
Actual FTE	54.3	0.0	0.0	0.0	0.0	0.0

*Does not include amounts in excess of subcommittee's state fund allocation that may be recommended by the Fiscal Analyst.