



State of Utah

JON M. HUNTSMAN, JR.
Governor

GARY R. HERBERT
Lieutenant Governor

Utah State Tax Commission

PAM HENDRICKSON
Commission Chair

R. BRUCE JOHNSON
Commissioner

MARC B. JOHNSON
Commissioner

D'ARCY DIXON PIGNANELLI
Commissioner

RODNEY G. MARRELLI
Executive Director

August 10, 2009

IFTA – SFU Account holders for the State of Utah

To Whom It May Concern,

On May 18, 2009 the Division of Motor Vehicles went live with its new International Fuel Tax Agreement (IFTA), Special Fuel User (SFU), and International Registration Plan (IRP) system called Gentax. A part of this system roll-out included the Taxpayer Access Point (TAP), which enables companies to gain access for filing of IFTA/SFU returns/renewals and IRP supplements through the internet.

It is the intent of the Division of Motor Vehicles to require all carriers to file IFTA and/or SFU User returns and renewals on line using TAP, effective with the 3rd quarter 2009 filing. The benefits of filing your returns and renewals using TAP include system generated error correction: this means, the system will tell you when there is an error on your return immediately, online payment of any taxes due, no longer needing to mail in a paper return nor keep a paper copy for your files. The TAP system will be your record and you can get back into your return at any time. We believe you will find these benefits useful and worth the little extra effort required to learn a new system. TAP is highly user friendly and allows you to begin generating your return, stopping at any point and finishing your return at a later time.

In order to gain access to your IFTA and/or SFU accounts you will need the following information to set up on-line access to your accounts thru TAP:

- FEIN (Federal Employer Identification Number)
- GenTax IFTA account number (#####-###-IFT, provided by MCS)
- Zip Code associated with IFTA/SFU account
- Refund or Tax Due from most recent IFTA return (Box 7i from your TC922)

Gaining Access to TAP:

1. Log on to <http://tap.tax.utah.gov> and click the "Log In" link. You will arrive at the main login page.
2. Click on "Signup for Web Access" to arrive at the application screen. Fill in all necessary information to create your TAP logon. At the bottom of the screen, be sure to indicate that you wish to add access to an account at this time.
3. You will be required to enter the above-mentioned information as a security measure in order to gain access to your account.

After submitting your application for TAP access, you will receive an email with the authorization code you will need for your first time logging into TAP. If you are using a 3rd Party Provider (Reporting/Licensing Agent) you will need to ensure all your Power of Attorney (POA) documentation is in order, and marked clearly for which accounts you will be granting access (IFTA, SFU and or IRP).

210 North 1950 West
Salt Lake City, Utah 84134
801-297-2200
Fax: 801-297-6358
www.tax.utah.gov

If you need an accommodation under the Americans with Disabilities Act, contact the Tax Commission at 801-297-3811 or Telecommunication Device for the Deaf (TDD) 801-297-2020. Please allow three working days for a response.

Instructions for each type of transaction, IFTA/SFU or IRP are all on the MCS website <http://motorcarrier.utah.gov/> and are all printable. It should be noted, you will need to have Adobe® Reader installed on your computer. This is a free download from <http://get.adobe.com/reader>.

The Division of Motor Vehicles has taken the step to require IFTA and/or SFU filings to be completed utilizing the new TAP system, in large part, due to the high error ratio (over 70%) we have noticed with the returns which have been filed. In a time when the Division of Motor Vehicles is required to our reduce budget, this high of an error ratio cannot be managed with the existing staff. We look forward to working with you in the future and continuing our growing partnership. Please contact MCS at 801-297-6800 or toll free at 1-888-251-9555 should you have any questions.

Respectfully

Kevin Park
Assistant Director
Utah DMV