



# Department of Workforce Services Assistance Programs

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*This report was prepared for the Economic Development and Workforce Services Interim Committee to provide an overview of the assistance programs administered by the Department of Workforce Services (DWS).*

## DWS Assistance Programs

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## Cash Benefit

### **The Family Employment Program (FEP), also known as Temporary Assistance for Needy Families (TANF)**

*Includes single-parent families with children (FEP), two-parent families with children (FEP-TP), and relatives caring for children who do not live with their parents (specified relative).*

The Family Employment Program offers financial assistance and help finding employment for low-income parents who are supporting children living in the same household.

#### **Eligibility and Requirements:**

Assistance is available for the following people based on income and assets:

- single parents with children under age 18 living with them;
- pregnant women in their third trimester;
- two-parent families with children under age 18 living with them; and
- children being cared for by relatives who are not the parents (under certain circumstances).

Income requirements vary based on household size. For example, gross monthly income of:

- \$843 or less for a household of two;
- \$1,050 or less for a household of three; and
- \$1,230 or less for a household of four.

Every participating parent works with an employment counselor to write an employment plan with activities that will assist the parent in reaching the goal of supporting the family without assistance.

A parent must perform the activities in the employment plan for 30 hours per week (or 20 hours per week if the parent has a child under age 6).

#### **Amounts and Restrictions:**

Monthly cash assistance is based on household size. For example:

- \$399 for a household of two;
- \$498 for a household of three; and
- \$583 for a household of four.

The maximum lifetime duration of the benefit is 36 months.

Benefits may not be accessed in an establishment that primarily sells intoxicating liquor, allows gambling, or provides adult-oriented entertainment.

#### **Scope and Cost of Program:**

For FY 2014, 22,749 individuals and 9,310 households were assisted by FEP. FEP

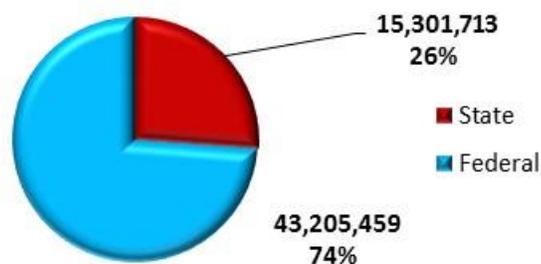
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benefits are funded by Utah's federal TANF block grants.

For FY 2014, state and federal spending was \$58.5 million, of which 74% was federal funding. The \$15.3 million state-funded portion was federally required "maintenance of effort" (state's share of administrative and operating costs).

#### **FY 2014 Funding**



#### **Notes/References:**

Federal:

- Personal Responsibility and Work Opportunity Reconciliation Act (PRWORA), Pub. L. No. 104-193
- Title I Temporary Assistance for Needy Families
- Balanced Budget Act of 1997
- 45 CFR, Parts 261-265
- Deficit Reconciliation Act of 2005

State:

- Utah Code Sections 35A-3-301, 313
- Utah Administrative Code R986-200, 243, 245

#### **Contact:**

Sisifo Taatiti, Program Manager  
(801) 526-4370  
[staatiti@utah.gov](mailto:staatiti@utah.gov)

## General Assistance (GA) Program

*For individuals who are unable to work.*

The General Assistance Program provides time-limited services to single adults and married couples who have no dependent children residing with them 50% or more of the time.

### Eligibility:

Assistance is based on income, assets, and disability.

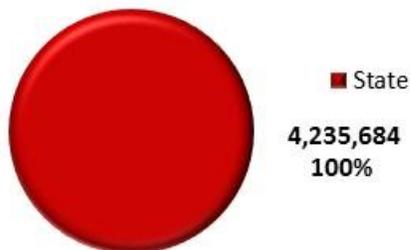
GA customers must:

- be at least age 18 or no longer being supported by parents;
- provide "Verification of Impairment" that prevents basic work activities in any occupation;
- have a monthly gross income of \$608 or less for a one-person household;
- have a monthly gross income of \$843 or less for a two-person household; and
- have \$2,000 or less in household assets.

### Amounts/Restrictions:

- \$287 monthly cash assistance for a one-person household;
- \$398 monthly cash assistance for a two-person household; and
- some participants are required to apply for long-term disability benefits.

### FY 2014 Funding



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### Scope and Cost of Program:

For 2014, 2,232 individuals and 2,218 households were assisted by the GA program.

General Assistance is a state-funded program. For FY 2014, the state budget for GA was \$4.2 million.

### Notes/References:

<http://jobs.utah.gov/customereducation/services/financialhelp/general/qualify.html>

### Contact:

Karla Aguirre, Associate Director  
Workforce Development Division  
(801) 526-9724  
[kaguirre@utah.gov](mailto:kaguirre@utah.gov)

## Refugee Program

The Refugee Program provides cash and medical assistance to:

- newly arriving refugees;
- new asylees; and
- certified victims of human trafficking.

### Eligibility:

Eligibility is need-based and may only be used within the first eight months of:

- arrival into the state;
- being granted asylum; or
- certification as a trafficking victim.

Must not be receiving other federal public cash assistance, such as FEP or FEP-TP.

Must meet with an employment counselor to develop an employment plan and participate in the plan activities, which may include job skills training, employment, English language training, or applying for Social Security Disability (if disabled).

### Amounts/Restrictions:

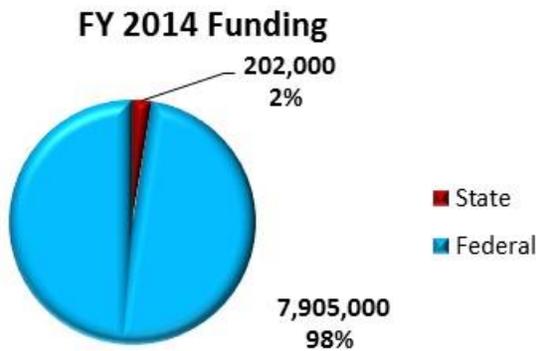
Amount varies, depending on circumstances. Maximum eight-month

benefit, then may apply for other state benefits.

**Scope and Cost of Program:**

For FY14, 715 individuals and 354 cases received Refugee Cash Assistance from DWS. This represents a fraction of people served by the funding, and many others received services including case management, employment, English language instruction, health and mental health services, life skills training, and other services to promote integration and self-sufficiency.

For FY 2014, state and federal spending was \$8.1 million, of which 98% was federal funding.



**Notes/References:**

Ongoing federal grant program.

**Contact:**

Gerald Brown, Assistant Director  
 Refugee Services  
 (801) 526-9787  
[geraldbrown@utah.gov](mailto:geraldbrown@utah.gov)

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**Food Benefit**

**Supplemental Nutrition Assistance Program (SNAP) (formerly food stamps)**  
*Provides assistance to buy food.*

The Supplemental Nutrition Assistance Program benefits are provided on an electronic card that is used like a debit card to buy food at grocery stores.

**Eligibility:**

Eligibility is income- and asset-based.

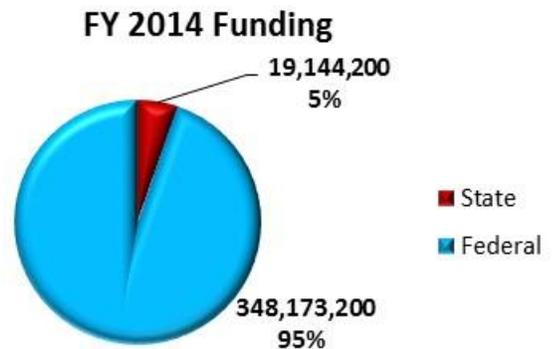
For example, monthly gross family income for a family of four must be less than \$2,564 (\$31,008 annually), and the family must have less than \$2,250 in assets.

SNAP benefits are available to legal immigrants and to all children under age 18. However, most legal immigrants must wait five years before getting SNAP benefits.

There is no wait for children under age 18, for some elderly and disabled individuals, or for refugees.

**Amounts/Restrictions:**

Benefits range from \$16 to \$649 monthly for a family of four.



The allotment is based on the number of people in the household and the amount of money the household earns each month.

**Scope and Cost of Program:**

For FY 2014, 363,074 individuals and 147,026 households were assisted by SNAP.

For FY 2014, state and federal spending was \$367 million, of which 95% was federal funding. The \$19 million state-funded portion was a state-paid 50% share of administrative and operating costs.

**Notes/References:**

<http://jobs.utah.gov/customereducation/services/foodstamps/whatfs.html>

**Contact:**

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[klink@utah.gov](mailto:klink@utah.gov)

## Medical Benefit

*DWS determines eligibility for the following medical benefits but does not administer the programs.*

## Medicaid Eligibility

Medicaid provides individual medical coverage. Basic Medicaid benefits include doctor visits, prescriptions, hospital, and dental coverage. Not all benefits are available to every Medicaid customer.

The Medicaid health plan chosen has a list of doctors who will accept a Medicaid card.

Benefits are administered by the Department of Health.

**Eligibility:**

Eligibility is available for the following:

- children (ages 0-18);
- pregnant women; and
- families who lack one parent's support because of death, absence, inability to work, or the primary wage earner's unemployment/underemployment.

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Eligibility is based on income and assets for the following:

- women with breast/cervical cancer;
- individuals with disabilities;
- individuals age 65 and older;
- individuals in a nursing home; and
- refugees.

**Amounts/Restrictions:**

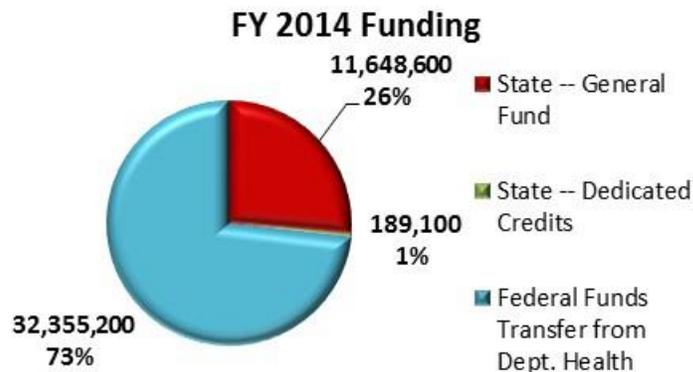
Depending on the situation, an individual may have to pay a small copayment for certain services, such as prescriptions.

Certain Medicaid programs allow the individual to pay cash or use medical bills to "spend down" the difference between the individual's income and the program's income limit, so that the individual may still receive a Medicaid card.

**Scope and Cost of Program:**

For FY 2014, 386,369 individuals and 178,628 households were assisted by the Medicaid program.

For FY 2014, state and federal spending for eligibility services was \$44.2 million, of which 73% was federal funding, transferred to DWS from the Department of Health. The \$11.8 million state-funded portion includes \$11.6 million from the General Fund and \$.2 million from dedicated credits.

**Notes/References:**

<http://jobs.utah.gov/customereducation/faqs/faqmed.html>

<http://health.utah.gov/umb/>

**Contact:**

Kevin Burt, Assistant Director  
Eligibility Services Division  
(801) 526-9831  
[kburt@utah.gov](mailto:kburt@utah.gov)  
(eligibility only)

## Children's Health Insurance Program (CHIP)

The Children's Health Insurance Program provides medical coverage for children who do not have access to affordable health insurance.

Based on the individual's plan, CHIP covers doctor visits; prescriptions; immunizations; dental, hospital, and mental health services; etc.

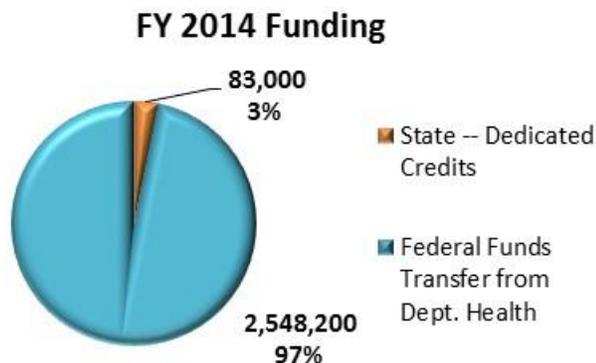
**Eligibility:**

Eligibility is income-based and is available for working families who need medical coverage for their children, do not have access to other health insurance, and are not enrolled in a health insurance plan.

The CHIP health plan the individual chooses provides a list of doctors who accept CHIP.

**Amounts/Restrictions:**

With some exceptions, the individual pays a quarterly premium of either \$30 or \$75



(depending on income) and a small copayment for certain services.

**Scope and Cost of Program:**

For FY 2014, 50,996 individuals and 23,899 households were assisted by the CHIP program.

For FY 2014, state and federal spending was \$2.6 million, of which 97% was federal funding and transferred from the Department of Health.

**Notes and References:**

<http://jobs.utah.gov/customereducation/faqs/faqchip.html>

<http://health.utah.gov/umb/>

**Contact:**

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Eligibility Services Division  
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(eligibility only)

## Primary Care Network (PCN)

The Primary Care Network is health coverage for adults who do not have access to affordable health insurance.

**Eligibility:**

Eligibility is income-based and is available for adults ages 19-64 who are not eligible for Medicaid and who cannot get other health insurance.

An applicant must apply during an open enrollment period as advertised by the Department of Health and DWS.

**Amounts/Restrictions:**

There are small copayments for certain services.

PCN covers visits to a primary doctor, four prescriptions per month, dental exams

(teeth cleaning, fillings, and x-rays), eye exams, etc.

**Scope and Cost of Program:**

For FY 2014, 22,159 individuals and 18,727 households were assisted by the PCN program.

This program is funded under Medicaid.

**Notes/References:**

<http://jobs.utah.gov/customereducation/faqs/faqpcn.html>

<http://health.utah.gov/umb/>

**Contact:**

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(eligibility only)

## Utah's Premium Partnership (UPP)

Utah's Premium Partnership provides assistance for working families who want to sign up for their employer's health insurance but need assistance in paying the monthly premium.

**Eligibility:**

Eligibility is income-based.

A person must apply for UPP:

- during the employer's open enrollment period;
- before the date that health insurance coverage begins; and
- as soon as the person begins a new job.

If a person qualifies and if an employer's health insurance meets the basic UPP guidelines, a person may switch from PCN to UPP.

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**Amounts/Restrictions:**

UPP will reimburse up to \$150 per month per adult and up to \$120 per month per child to assist in covering the premium for employer-provided health insurance.

The person must pay the monthly premium before reimbursement and must pay for any copayments the insurance requires.

**Scope and Cost of Program:**

For FY 2014, 779 individuals and 359 households were assisted by the UPP program.

This program is funded under Medicaid and CHIP.

**Notes/References:**

<http://jobs.utah.gov/customereducation/faqs/faqupp.html>

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[kburt@utah.gov](mailto:kburt@utah.gov)  
(eligibility only)

## Unemployment/Job Training Benefit

### Unemployment Insurance (UI)

The Unemployment/Job Training Benefit provides a temporary living allowance while an unemployed worker looks for new employment.

**Eligibility:**

Eligibility is not need-based.

A qualified individual who is unemployed through no fault of his/her own must be able and willing to work and may receive benefits if the individual earned at least \$3,400 in the previous year and is:

- looking for full-time work;
- in approved training; or
- awaiting recall to employment.

Once approved, the applicant must file an on-line weekly claim showing at least four new job contacts per week and provide information regarding whether the applicant worked in the last week or went to school. A recipient must report part-time or temporary work as part of the weekly claim. The benefit ends when full-time employment is secured or the benefit is exhausted.

#### Amounts/Restrictions:

Benefit ranges from \$27 to \$496 per week (average is \$352) based on wages earned during the first four of the last five completed quarters or the last four completed quarters.

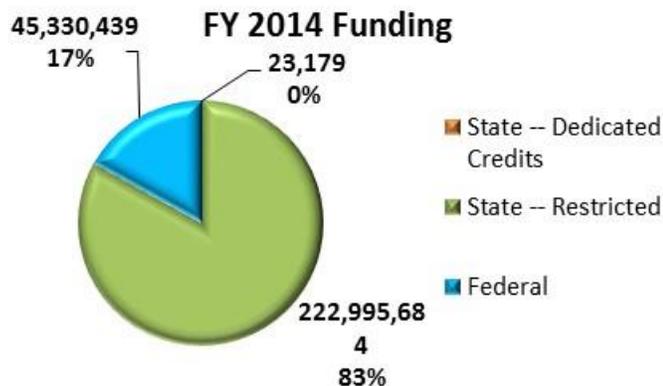
The state pays up to 26 weeks maximum.

Unlike recent years, the federal government does not currently provide any additional Emergency Unemployment Compensation after state benefits are exhausted.

#### Scope and Cost of Program:

For FY 2014, 85,509 individuals were assisted by UI.

For FY 2014, state and federal spending was \$268 million, of which 83% was state funding from the Utah Unemployment Trust Fund. The \$45.3 million in federal funding was for administrative and operating costs.



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#### Notes/References:

The Social Security Act of 1935 authorizes a federal/state UI system.

Utah Code Section 35A-4-102 authorizes the establishment of UI in Utah.

Utah Code Sections 35A-4-201 through 313 provide the framework for determining which employers and workers are subject to coverage, the contribution rates assessed, and collection provisions.

United States Code Title 23, Subtitle C, Chapter 23, of the Federal Unemployment Tax Act establishes a federal payroll tax on employers.

<http://jobs.utah.gov/jobseeker/index.html>

#### Contact:

Michelle Beebe, Director  
Unemployment Insurance  
(801) 526-9575  
[mbeebe@utah.gov](mailto:mbeebe@utah.gov)

### Training for Adults — Workforce Investment Act (WIA)

The Workforce Investment Act provides assistance with job training by arranging for an employment counselor to meet with an applicant and develop and complete an employment plan.

#### Eligibility:

Eligibility is situational based on income.

The applicant must:

- be a U.S. citizen or an employment-eligible non-citizen;
- meet with an employment counselor to develop an employment plan;
- follow the plan and make progress toward the plan goals; and
- stay in touch with the employment counselor.

When post-secondary training has been negotiated, the applicant must:

- select training for a "demand" occupation; and
- complete the training as quickly as is reasonable.

If approved, an applicant may be able to get a bachelor's or master's degree, if it can be obtained within 24 months.

#### Amounts/Restrictions:

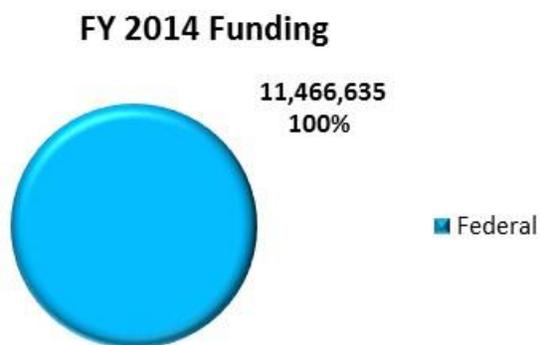
Up to \$6,000 per "exposure" (exposure is up to 24 months).

Under certain circumstances, amount may be increased up to \$8,000 with a supervisor waiver.

#### Scope and Cost of Program:

For FY 2014, 5,953 individuals were assisted by WIA training for adults, youth, and dislocated workers.

The budget for this 100% federally funded program for FY 2014 was \$11.5 million. Funding includes training for adults, youth, and dislocated workers.



#### Notes/References:

Federal Workforce Investment Act of 1998 (WIA). WIA will be replaced by the Workforce Innovations and Opportunity Act on July 1, 2015. The training programs will be similar.

#### Contact:

Karla Aguirre, Associate Director  
Workforce Development Division  
(801) 526-9724

[kaguirre@utah.gov](mailto:kaguirre@utah.gov)

### Training for Youth (under WIA)

Training for Youth provides assistance to young people with preparing for and finding employment, as well as getting a high school diploma/GED, by working with an employment counselor.

Includes assisting young people to:

- stay in school;
- learn better study skills;
- receive tutoring;
- get into alternative education programs;
- obtain summer employment;
- obtain work experience;
- pay for post-secondary education and vocational education;
- obtain leadership development opportunities;
- receive mentoring; and
- receive guidance counseling for substance abuse prevention.

#### Eligibility:

Eligibility is situational based on income.

Program is provided to youth (ages 14-21) who are typically low-income and have one or more circumstances that interfere with their ability to complete an educational program or obtain and keep employment.

An applicant must:

- apply for services and meet with an employment counselor;
- be a U.S. citizen or an employment-eligible non-citizen;
- take a test to determine academic levels in reading, math, and language;
- write an employment plan;

- follow the plan and make progress toward goals; and
- complete activities on the plan.

**Amounts/Restrictions:**

Up to \$6,000 per "exposure" (exposure is up to 24 months).

Under certain circumstances, amount may be increased to \$8,000 with a supervisor waiver.

**Scope and Cost of Program:**

For FY 2014, 2,628 individuals were assisted by the Training for Youth WIA program.

This program is funded under the Workforce Investment Act (see Training for Adults Program).

**Notes/References:**

Federal Workforce Investment Act of 1998 (WIA). *WIA will be replaced by the Workforce Innovations and Opportunity Act on July 1, 2015. The training programs will be similar.*

**Contact:**

Karla Aguirre, Associate Director  
Workforce Development Division  
(801) 526-9724  
[kaguirre@utah.gov](mailto:kaguirre@utah.gov)

**WorkKeys / KeyTrain**

WorkKeys is an assessment system that measures "real-world" foundational skills that are critical to job success. These skills are valuable for all occupations and educational levels.

KeyTrain assists DWS staff in analyzing the current foundational skill level of a job seeker and staff, then offers employment strategies based on the job seeker's needs and current labor market information.

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**Eligibility:**

All DWS job-seeking customers are eligible to participate in WorkKeys and KeyTrain.

**Amounts/Restrictions:**

The cost is approximately \$30 per examinee, and the test must be monitored by an official proctor.

**Scope and Cost of Program:**

This program is funded under the Employment Services Program.

**Notes/References:**

Internal program funded through the federal Wagner-Peyser Act.

**Contact:**

Karla Aguirre, Associate Director  
Workforce Development Division  
(801) 526-9724  
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**Dislocated Worker (under WIA)**

The Dislocated Worker program provides assistance with training for and obtaining employment by working with an employment counselor to develop an employment plan.

**Eligibility:**

An applicant must meet the dislocated worker definition in the last 24 months, which includes:

- an individual who has been laid off from work;
- a self-employed person who is unemployed because of economic conditions after a natural disaster;
- a displaced homemaker; or
- a military spouse who leaves a job to follow a spouse to a permanent change of military station or after a military spouse discharge.

A U.S. citizen or an employment-eligible non-citizen:

- meets with an employment counselor to develop an employment plan;
- follows the plan and makes progress toward the plan's goals; and
- stays in touch with an employment counselor.

When postsecondary training has been negotiated, the applicant must:

- select a demand occupation; and
- complete training as quickly as is reasonable.

#### **Amounts/Restrictions:**

Up to \$6,000 per "exposure" (exposure is up to 24 months). Under certain circumstances, amount may be increased to \$8,000 with a supervisor waiver.

#### **Scope and Cost of Program:**

For FY 2014, 1,529 individuals were assisted by the Dislocated Worker WIA program.

This program is funded under the WIA Act (see Training for Adults Program).

#### **Notes/References:**

Federal Workforce Investment Act of 1998 (WIA). *WIA will be replaced by the Workforce Innovations and Opportunity Act on July 1, 2015. The training programs will be similar.*

#### **Contact:**

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### **Trade Act**

*Jobs being moved to foreign countries.*

The Trade Act provides assistance to individuals who have lost jobs because of the jobs being moved to foreign countries.

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#### **Eligibility:**

An applicant must file a petition with and be found eligible by the U.S. Department of Labor to receive Trade Act services.

In addition, an applicant must:

- be a U.S. citizen or an employment-eligible non-citizen;
- meet with an employment counselor and ask for training services, job search assistance, relocation, wage subsidies for older workers, and/or available trade services to assist with returning to work;
- write an employment plan; and
- follow the plan and make progress toward achieving the plan.

An applicant may receive:

- money to raise income to a livable level (if an older worker);
- money to assist with moving expenses;
- money to assist with expenses of looking for a job; and
- retraining, if needed, to obtain a job.

#### **Amounts/Restrictions:**

There is no funding limit, but extraordinarily high amounts are reviewed for appropriateness with state program employees, including a supervisor.

#### **Scope and Cost of Program:**

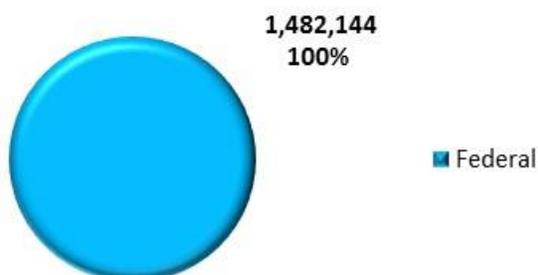
For FY 2014, 464 individuals were assisted by the Trade Act program.

The budget for this 100% federally funded program for FY 2014 was \$1.5 million.

#### **Notes/References:**

<http://jobs.utah.gov/customereducation/faqs/faqtrade.html>

[http://jobs.utah.gov/jobseeker/DislocatedWorker/Webhelp/Petitioning\\_TA\\_cert.htm](http://jobs.utah.gov/jobseeker/DislocatedWorker/Webhelp/Petitioning_TA_cert.htm)

**FY 2014 Funding****Contact:**

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**Employment Support Child Care**

Employment Support Child Care provides child care for parents who are employed or who are doing the approved activities for financial assistance, including attending school.

Parents may choose their child-care provider from licensed child-care centers/providers, residential certificate providers, license-exempt centers (such as after-school programs), and approved relatives.

Child-care providers receive reimbursement for serving low-income families and can draw on networks of training and technical resources to assist the providers in providing high-quality child-care services.

**Eligibility:**

Parents in eligible low-income families with children up to age 12.

**Amounts/Restrictions:**

Parents receive funds on an electronic benefit transfer (EBT) card for a two-party check to pay or partially pay for child care.

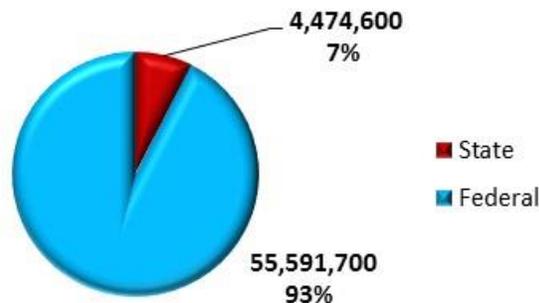
Quality grants are available for licensed or legally license-exempt child-care providers and after-school providers. Grants are awarded based on a competitive procurement process.

**Scope and Cost of Program:**

For FY 2014, 35,181 individuals and 10,675 households were assisted by the Employment Support Child Care program.

For FY 2014, state and federal spending was \$60.1 million, of which 93% was federal funding.

The \$4.5 million state-funded portion was a state-paid "maintenance of effort" used for administrative and operating costs.

**FY 2014 Funding****Notes/References:**

<http://jobs.utah.gov/customereducation/faqs/fqcc.html>

Federal: 45 CFR Parts 98 and 99

Utah Code Section 35A-3-202

Utah Administrative Rules R986-700

**Contact:**

Tracy Gruber, Director  
Office of Child Care  
(801) 824-1880  
[tgruber@utah.gov](mailto:tgruber@utah.gov)

## Utah Adoption Assistance Program

*A parent who places a child for adoption.*

The Utah Adoption Assistance Program provides cash payments and assistance in obtaining employment to a parent who has given birth to a child who has been placed for adoption.

### Eligibility:

The program is available to a birth parent who was (or would have been) the one to care for the child if the child had not been relinquished for adoption.

The child must have been legally placed for adoption through a public or private adoption agency or a licensed attorney.

The applicant must meet with an employment counselor to develop an employment plan and participate in the activities in the plan.

### Amounts/Restrictions:

Adoption assistance payments are provided up to a maximum of 12 consecutive months from the date the child was relinquished, with the month of relinquishment counted as the first month.

### Scope and Cost of Program:

This program is funded under the Family Employment Program.

### Notes/References:

<http://jobs.utah.gov/customereducation/services/financialhelp/adoption/program.html>

### Contact:

Karla Aguirre, Associate Director  
Workforce Development Division  
(801) 526-9724  
[kaquirre@utah.gov](mailto:kaquirre@utah.gov)

## DWS ASSISTANCE PROGRAMS

• June 2015

## Veterans

The Veterans program provides assistance with:

- applying for veterans' benefits;
- matching job skills;
- obtaining earned credit and certifications;
- finding work; and
- obtaining training.

Veterans' representatives assist in exploring options.

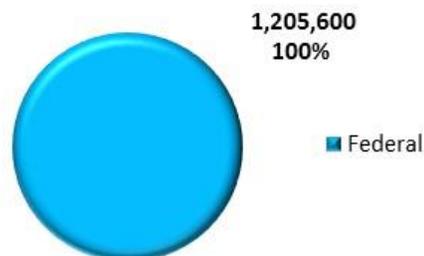
### Eligibility:

Veterans, including National Guard members and reservists who were activated for federal service during war or domestic emergency, and reservists who served on active duty.

### Scope and Cost of Program:

For FY 2014, 23,238 individuals were assisted by the Veterans program.

### FY 2014 Funding



The budget for this 100% federally funded program for FY 2014 was \$1.2 million.

### Notes/References:

<http://jobs.utah.gov/customereducation/faqs/faqva.html>

<https://hirevetsfirst.gov>

<http://jobsearch.usajobs.opm.gov/index.asp>

**Contact:**

Bruce Summers, Chief  
Veterans Division  
(801) 520-9359  
[bsummers@utah.gov](mailto:bsummers@utah.gov)

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## Foreign Labor Certification (FLC)

The Foreign Labor Certification program is designed to meet the labor force needs of state employers through the use of foreign laborers when U.S. workers cannot be found to fill positions.

A secondary purpose is to ensure that all federal rules and regulations governing the recruitment of foreign laborers are met.

**Eligibility:**

The FLC works directly with Utah employers to process recruitment applications for three types of worker programs:

- The H-2A temporary agricultural program, which allows agricultural employers who anticipate a shortage of domestic workers to bring non-immigrant foreign workers to the U.S. to perform agricultural labor or services of a temporary or seasonal nature;
- The H-2B non-immigrant program, which permits employers to hire foreign workers to come temporarily to the U.S. and perform non-agricultural services or labor on a one-time, seasonal, peak-load, or intermittent basis; and
- The Permanent Labor Certification Program, which permits employers to hire foreign workers to come to the U.S. and perform agricultural, non-agricultural, or labor services on a permanent basis.

**Amounts/Restrictions:**

The current grant amount is about \$100,000 and is distributed annually by the U.S.

## DWS ASSISTANCE PROGRAMS

• June 2015

Department of Labor to state workforce agencies derived from a funding formula based on the number of job order requests cleared for placement and the number of resume referrals sent to the employers in the state.

**Scope and Cost of Program:**

For FY 2014, 251 employers posted 1,813 openings, with a total number of domestic referrals of 112 individuals.

This program is funded under the Employment Services Program.

**Notes/References:**

Code of Federal Regulations, Title 20, Part 655, Subparts A and B, and Part 656, Subparts A and C.

**Contact:**

Karla Aguirre, Associate Director  
Workforce Development Division  
(801) 526-9724  
[kaguirre@utah.gov](mailto:kaguirre@utah.gov)

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## Employment Services (Wagner-Peyser)

Wagner-Peyser (Employment Exchange) is a U.S. Department of Labor program that provides a variety of employment services tools, information, and employment-related services to employers and job seekers to assist them in identifying and making appropriate and informed employment and employment-related decisions.

**Employment Services:**

- assists employers in finding and hiring the most qualified employees;
- assists job seekers in identifying their skills and abilities to make the most appropriate job and career choices; and
- improves the economic condition of communities by assisting individuals to find employment.

**Eligibility:**

There is no formal eligibility determination process. Those who seek jobs and employers seeking employees may use these services.

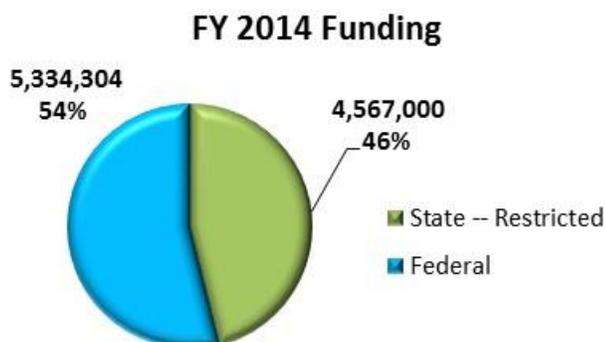
**Amounts/Restrictions:**

These funds are used for employment services activities only. No benefits are paid directly to customers.

**Scope and Cost of Program:**

For FY 2014, 261,699 individuals were assisted by the Employment Services (Wagner-Peyser) program.

The budget for this 100% federally funded program for FY 2014 was \$9.9 million. This includes \$5.3 million in Wagner-Peyser funding and \$4.6 million in Reed Act funding.

**Notes/References:**

Public Law 105-220, as amended by WIA Act of 1998

Utah Code Section 35A-3-115

**Contact:**

Karla Aguirre, Associate Director  
Workforce Development Division  
(801) 526-9724  
[kaguirre@utah.gov](mailto:kaguirre@utah.gov)

## Miscellaneous Community Development

### Emergency Food Network (EFN)

The Emergency Food Network program is a state-funded program providing funds to nonprofit 501(c)(3) entities. The entities include emergency food pantries, food banks, prepared meal sites, and other entities whose mission is to meet the emergency food needs for individuals at or below 150% of the federal poverty level.

**Eligibility:**

Funds are distributed statewide through the department to eligible entities. The EFN provides grants to eligible entities to improve their capacity, facilities, coordination and operations, case management, and distribution of emergency and supplemental nutrition foods to impoverished households.

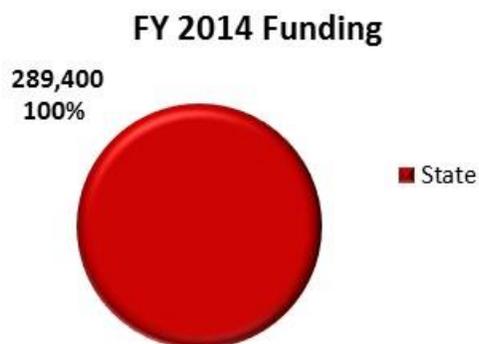
**Amounts/Restrictions:**

Grants are awarded to eligible entities limited by state funds made available.

**Scope and Cost of Program:**

For FY 2014, 17 entities received funding and 7,745 individuals received assistance directly from this program.

For FY 2014, spending was \$289,400, of which 100% was state funding.

**Notes/References:**

<http://jobs.utah.gov/housing/scso/efn/index.html>

**Contact:**

Tamara Kohler, Director  
State Community Services Office  
(801) 468-0148  
[tkohler@utah.gov](mailto:tkohler@utah.gov)

### Home Energy Assistance Target (HEAT)

The Home Energy Assistance Target program provides winter home heating assistance and year-round energy crisis intervention for eligible low-income households.

**Eligibility:**

- Total household income must be at or below 150% of the federal poverty level;
- Household must be responsible for paying home energy costs; and
- Household must contain at least one U.S. citizen or qualified non-citizen.

**Amounts/Restrictions:**

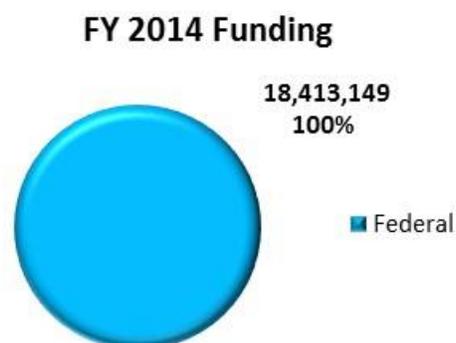
The HEAT program may pay up to 25% of the energy burden of the household based on energy bills and monthly net income. The program begins taking applications each November 1 and closes the following April 30 or when federal Low Income Home

Energy Assistance Program (LIHEAP) funds are exhausted, whichever comes first. The program's closing date may be extended through May or longer when available funding permits.

**Scope and Cost of Program:**

For FY 2014, 37,092 households received assistance.

For FY 2014, spending was \$18.4 million, of which 100% was federal funding.

**Notes/References:**

State: Utah Code Sections 35A-8-202 and 35A-8-1401

<https://jobs.utah.gov/housing/seal/heat.html>

**Contact:**

Susan Kolthoff, Program Manager  
(801) 468-0069  
[skolthoff@utah.gov](mailto:skolthoff@utah.gov)

### Olene Walker Housing Loan Fund (OWHLF)

The Olene Walker Housing Loan Fund provides financial assistance as loans to create and preserve safe, decent, and affordable housing for low-income Utah residents. OWHLF includes five funded programs and initiatives that support the construction, rehabilitation, and purchase of

affordable multifamily and single family housing, including:

- 1) community housing development organizations (not less than 15% of available HUD funds);
- 2) rural areas of chronic economic distress (approximately 20% of overall available funding);
- 3) special needs (elderly, frail, mentally and physically disabled) (15% of overall available funding);
- 4) multifamily loans (50% of overall available funds); and
- 5) single family loans to create and preserve single family housing.

#### Eligibility:

Assistance is based on criteria established by the OWHLF board on a quarterly basis to serve low-, very low-, and moderate-income families throughout the state of Utah at or below 80% average median income (AMI) as determined by the Department of Housing and Urban Development (HUD). The executive director, with board approval, also determines the order in which projects will be funded.

#### Amounts/Restrictions:

Amount varies, depending on circumstances.

#### Scope and Cost of Program:

In FY 2014, the Olene Walker Housing Loan Fund produced 842 multi-family units and 130 single-family units.

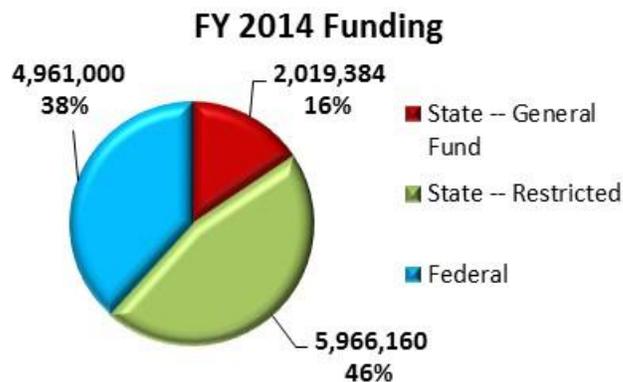
For FY 2014, spending was \$12.9 million, of which 38% was federal funding and 62% was state funding, including 16% of the total funding from the General Fund, 46% state-restricted.

#### Notes/References:

State: Utah Code Sections 35A-8-501 through 508

Federal: 24 CFR Part 92

<http://jobs.utah.gov/housing/owhlf/reports.html>



#### Contact:

Shelli Glines, Associate Director  
Housing  
(801) 468-0144  
[sglines@utah.gov](mailto:sglines@utah.gov)

### Community Services Block Grant (CSBG)

Community Services Block Grant is an appropriation from the U.S. Department of Health and Human Services to help communities address poverty issues. States are allocated money on a formula basis and are directed to fund anti-poverty agencies statewide to address the local issues of poverty within their communities.

CSBG grants address six national goals:

- Low-income people become more self-sufficient;
- The conditions in which low-income people live are improved;
- Low-income people own a stake in their community;
- Partnerships among supporters and providers of services to low-income people are achieved;
- Agencies increase their capacity to achieve results; and
- Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

**Eligibility:**

There are nine Community Action Agencies (CAAs) statewide that receive funding from CSBG. Every county in the state is served by one of these agencies. Over 85% of the families served are in poverty, with over 50% served in severe poverty.

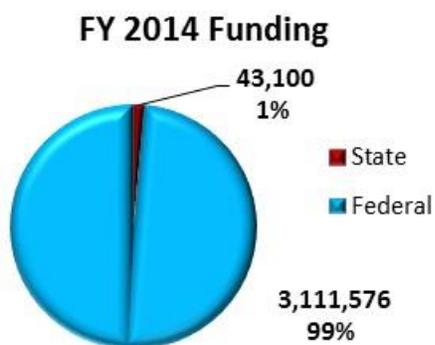
**Amounts/Restrictions:**

CSBG is a flexible source of funding for these grantees to allow each community to properly address the issues of poverty. Grantees operate under the direction of a board comprised of elected officials, business representatives, and low-income individuals. These boards are charged with identifying specific problems in the community and developing work plans and structuring programs to address these issues.

**Scope and Cost of Program:**

In 2014, over 295,000 individuals in over 95,000 families were served, including vulnerable populations such as children, persons with disabilities, and seniors.

For FY 2014, spending was \$3.2 million, of which 99% was federal funding and 1% was state funding from General Fund.

**Notes/References:**

Economic Opportunity Act of 1964, P.L. 88-452, and reauthorizations in P.L. 98-558, P.L. 99-425, P.L. 101-501, P.L. 103-352 and P.L. 105-285. Reauthorization has been requested through 2023.

See 42 USC Chapter 106 – Community Services Block Grant Program.

Utah Administrative Code R990. Workforce Services, Housing and Community Development, Community Services Block Grant

Utah Code Title 35A, Chapter 8, Part 10, State Community Services Act

**Contact:**

Tamera Kohler  
(801) 526-9329  
[tkohler@utah.gov](mailto:tkohler@utah.gov)

### Weatherization Assistance Program (WAP)

The Weatherization Assistance Program helps low-income individuals and families reduce energy costs in their homes. Individuals, families, the elderly, and the disabled who are making 200% or less of the federal poverty income level are eligible for assistance. Priority is given to the elderly and disabled, as well as households with preschool-age children, high-energy consumption, and emergency situations. Benefits are provided in the form of noncash grants to households to make home energy efficiency improvements.

The Utah Division of Housing and Community Development administers the program through eight government and nonprofit agencies. Applicants must submit an application to the agency that services the county in which they reside.

**Eligibility:**

Assistance is based on gross annual income and household size. For example, an applicant's income must be at or below:

- \$22,980 for an individual;
  - \$31,020 for a household of two;
  - \$39,060 for a household of three;
- and

- \$47,100 for a household of four.

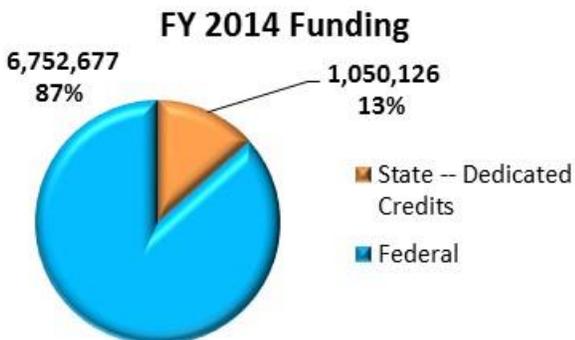
**Amounts/Restrictions:**

Participating households average nearly 33% in savings or approximately \$285 per year after the completion of weatherization improvements.

**Scope and Cost of Program:**

For FY 2014, 700 households received assistance. For FY 2014, 232 volunteers provided approximately 9,520 service hours.

For FY 2014, spending was \$7.8 million, of which 87% was federal funding and 13% was state dedicated credits.



**Notes/References:**

Created in 1976 by the U.S. Department of Energy

State: Utah Code Sections 35A-8-202 and 35A-8-1301

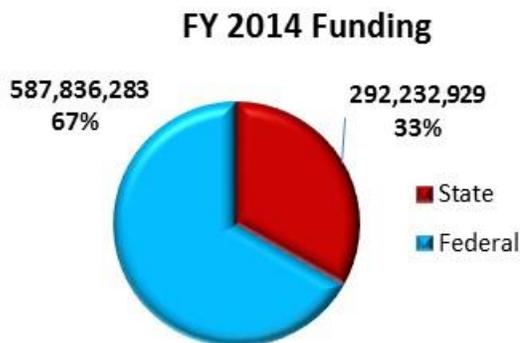
<https://jobs.utah.gov/housing/wap/index.html>

**Contact:**

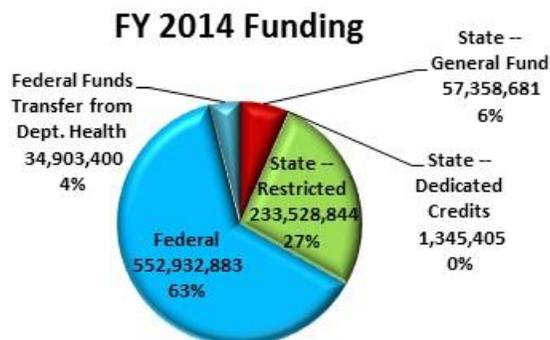
Gary Spangenberg  
 (801) 468-0047  
[gspangen@utah.gov](mailto:gspangen@utah.gov)

## Total – DWS Assistance Programs Funding

For FY 2014, the total funding for the programs included in this report was \$880 million, of which 67% was federally funded, and 33% was state funded.



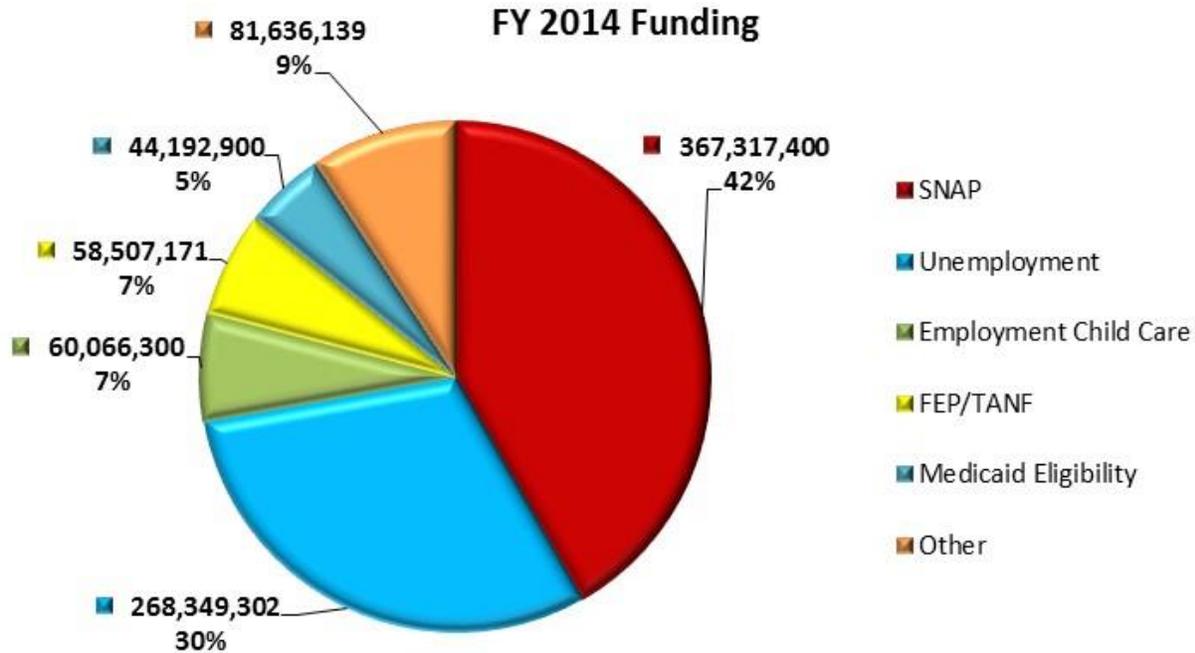
For FY 2014, of the \$292.2 million in state funding, \$223 million, or 76%, was for Unemployment Insurance from the Utah Unemployment Trust Fund. The total amount of Unemployment Insurance is included in the chart below in State – Restricted.



The table on the next page shows the programs in the report sorted by total funding. Note that SNAP and Unemployment Insurance account for 72% of the department's expenses in FY 2014.

The programs with the most expenses after SNAP and Unemployment insurance are TANF, Employment Child Care, and Medicaid Eligibility. All other programs

combined take only 9% of the total expenses funding for the programs included in this report.



DWS Assistance Programs Expenditures/Funding Actuals for FY 2014									
Program	State -- General Fund	State -- Dedicated Credits	State -- Restricted	Federal	Federal Funds Transfer from Dept. Health	Total	Percent of Total	Percent of State	Percent of Federal
SNAP	19,144,200	-	-	348,173,200	-	367,317,400	41.74%	6.55%	59.23%
Unemployment Insurance (UI)	-	23,179	222,995,684	45,330,439	-	268,349,302	30.49%	76.32%	7.71%
Employment Support Child Care	4,474,600	-	-	55,591,700	-	60,066,300	6.83%	1.53%	9.46%
Cash Benefits - FEP/TANF	15,301,713	-	-	43,205,459	-	58,507,171	6.65%	5.24%	7.35%
Medicaid Eligibility	11,648,600	189,100	-	-	32,355,200	44,192,900	5.02%	4.05%	5.50%
Home Energy Assistance Target (HEAT)	-	-	-	18,413,149	-	18,413,149	2.09%	0.00%	3.13%
Olene Walker Housing Loan Fund (OWHLF)	2,019,384	-	5,966,160	4,961,000	-	12,946,544	1.47%	2.73%	0.84%
Workforce Investment Act (WIA)	-	-	-	11,466,635	-	11,466,635	1.30%	0.00%	1.95%
Employment Services (Wagner-Peyser)	-	-	4,567,000	5,334,304	-	9,901,304	1.13%	1.56%	0.91%
Refugee Program	202,000	-	-	7,905,000	-	8,107,000	0.92%	0.07%	1.34%
Weatherization Assistance Program (WAP)	-	1,050,126	-	6,752,677	-	7,802,803	0.89%	0.36%	1.15%
General Assistance	4,235,684	-	-	-	-	4,235,684	0.48%	1.45%	0.00%
Community Services Block Grant (CSBG)	43,100	-	-	3,111,576	-	3,154,676	0.36%	0.01%	0.53%
Children's Health Insurance Program (CHIP)	-	83,000	-	-	2,548,200	2,631,200	0.30%	0.03%	0.43%
Trade Act	-	-	-	1,482,144	-	1,482,144	0.17%	0.00%	0.25%
Veterans	-	-	-	1,205,600	-	1,205,600	0.14%	0.00%	0.21%
Emergency Food Network (EFN)	289,400	-	-	-	-	289,400	0.03%	0.10%	0.00%
WorkKeys/KeyTrain	-	-	-	-	-	-	0.00%	0.00%	0.00%
<b>Totals</b>	<b>57,358,681</b>	<b>1,345,405</b>	<b>233,528,844</b>	<b>552,932,883</b>	<b>34,903,400</b>	<b>880,069,212</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>

Source: Utah Department of Workforce Services, May 13, 2015