Budget Tools

INFRASTRUCTURE AND GENERAL GOVERNMENT APPROPRIATIONS COMMITTEE

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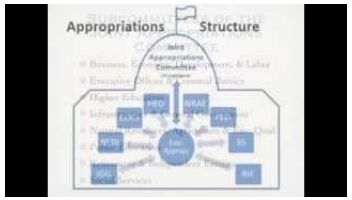
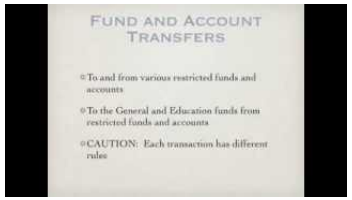
How-to Videos – www.youtube.com/user/UtahLegislature



Utah Budget Process (https://www.youtube.com/watch?v=hhfk-F97Tng)



Kinds of Appropriations (https://www.youtube.com/watch?v=-7oP1lEAPu8)

COBI Tour and Tutorial (https://www.youtube.com/watch?v=K-ftXS1TZcA)

Linked Base Budget Bills

- ✓Allow you to go directly to COBI for agencies, line-items, and programs
- ✓Take you to fund reports for restricted accounts and funds
- ✓Available at subcommittee's web page on the "Related Links" tab

S.B. 6 **01-14-16 10:41 AM**

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33 *Be it enacted by the Legislature of the state of Utah:*

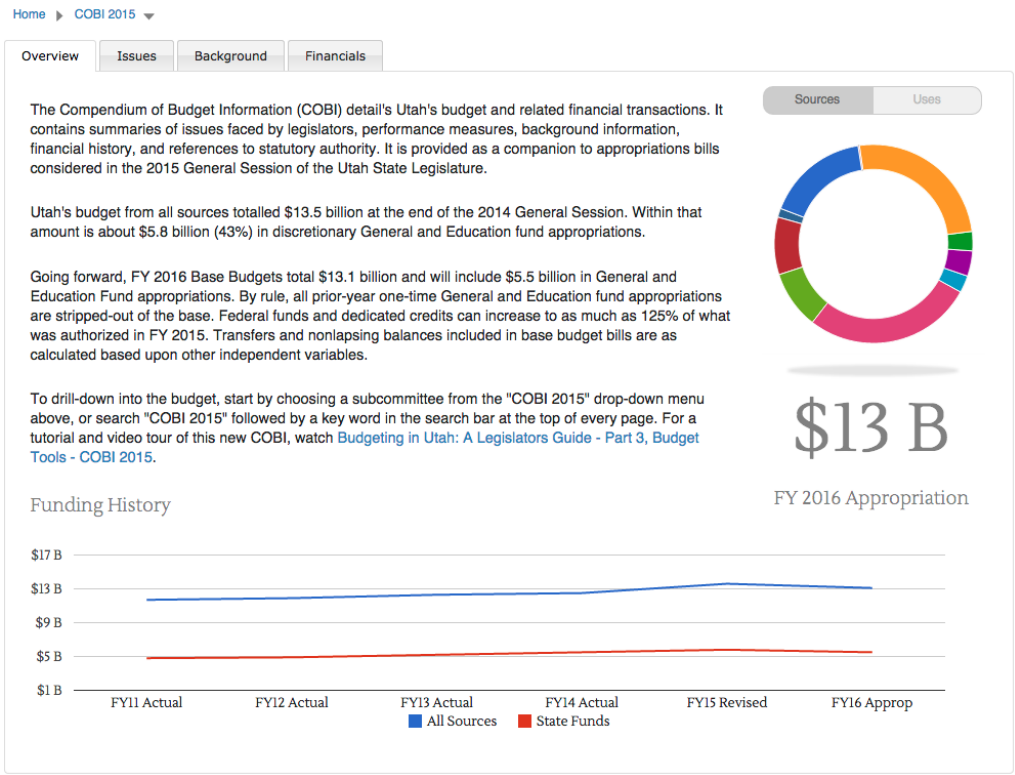
34 Section 1. **FY 2017 Appropriations**. The following sums of money are appropriated for the
35 fiscal year beginning July 1, 2016 and ending June 30, 2017.

36 Subsection 1(a). **Operating and Capital Budgets**. Under the terms and conditions of
37 Utah Code Title 63J, the Legislature appropriates the following sums of money from the funds or
38 fund accounts indicated for the use and support of the government of the State of Utah.

39 TRANSPORTATION

40	ITEM 1	To Transportation - Support Services	
41		From Transportation Fund	30,632,000
42		From Federal Funds	2,029,300
43		Schedule of Programs:	
44		Administrative Services	2,500,100
45		Risk Management	2,976,200
46		Building and Grounds	987,500
47		Human Resources Management	1,502,500
48		Procurement	1,239,100
49		Comptroller	2,662,400
50		Data Processing	11,472,300
51		Internal Auditor	868,300
52		Community Relations	681,200
53		Ports of Entry	7,771,700
54	ITEM 2	To Transportation - Engineering Services	
55		From Transportation Fund	17,375,100
56		From Federal Funds	15,287,000

COBI 2016 (http://www.le.utah.gov/lfa/reports/cobi2016/COBI2016.htm)



- ✓ Provides context for appropriations decisions
  - ✓ Overview
  - ✓ Issues
  - ✓ Background
  - ✓ Statutory Authority
  - ✓ Intent Language
  - ✓ Budget History and Detail
- ✓ Available on Legislature's Front Page under "Budget Information"
- ✓ Use "COBI 2016" plus keyword in the Search Bar

Requests for Appropriation

- ✓Allow legislators to sponsor funding requests w/o a bill
- ✓Can enter online at http://le.utah.gov/lego
- ✓Forms available in LFA and LRGC
- ✓Due by Noon on Thursday, Feb. 4
- ✓Will be scheduled for an approps meeting
- ✓Requirements:
  - ✓Must include "statewide public purpose"
  - ✓Cannot be "direct appropriations" to interest group or vendor (have to go through state entity)
  - ✓Agencies must follow procurement process

Request for Appropriation

(See instructions on reverse side and JR4-3-101 through 201)

SECTION I - To be completed by requesting legislator

Name: Senator/Representative _____ Date _____

Funding Request Name _____

Description of Funding Item _____

Agency through which funds would be administered _____

What is the statewide public purpose?* _____

Amount Requested: $ _____

____ General Fund ____ Educ. Fund ____ Transp. Fund ____ Other:

____ FY16 (One-time) ____ FY17 (One-time) ____ FY17 (Ongoing) ____ Nonlapsing

Project Contact Information: Name _____

Title _____

Organization _____

Phone # _____

Email _____

Appropriations Committee Recommendation _____

Please attach any supporting documentation.

***All appropriations must be made to state agencies. State agencies must follow state procurement laws which require competitive bids, requests for proposal, or sole source determination.**

Other Tools

- ✓ Subcommittee Web Page http://le.utah.gov/asp/interim/Commit.asp?Year=2016&Com=APPIGG)
  - ✓ Schedule
  - ✓ Agenda
  - ✓ Minutes
  - ✓ Hand-outs
  - ✓ Membership
  - ✓ Related Links
- ✓ LFA Publications (http://le.utah.gov/asp/lfa/lfareports.asp?com=APPIGG)
- ✓ www.transparent.utah.gov
- ✓ www.le.utah.gov search by keyword