

OFFICE OF THE
LEGISLATIVE
FISCAL
ANALYST

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DIRECTOR

MEMORANDUM FOR EXECUTIVE APPROPRIATIONS COMMITTEE

FROM: Jill Curry and Brian Wikle, Analysts
DATE: June 6, 2016
SUBJECT: Grants Management Module for Federal Funding Awards

The 2016 Legislature appropriated \$50,000 ongoing and \$500,000 one-time in FY 2017 to the Division of Finance to purchase and administer a grants management module that will be used by the division and the State Board of Education to track federal funding awards (see House Bill 2, 2016 G.S., Item 31). The division and board will present their preliminary plans for purchasing and utilizing the module to the Executive Appropriations Committee in the committee's June meeting.

The progress that has been made so far is as follows:

- Representatives from the Office of the Legislative Fiscal Analyst, Governor's Office of Management and Budget, State Board of Education, and Division of Finance met in April to discuss how to move forward with this project.
- The Division of Finance issued a Request for Information (RFI) in May through State Purchasing requesting vendor information and demonstrations for grant management systems.
- Vendor demonstrations will be held June 20, 2016 and additional demonstration times will be added if necessary.
- After the vendor demonstrations, Finance will reconvene with other stakeholders and begin gathering further requirements and Request for Proposal (RFP) development.
- When the gathering of requirements is complete, Finance expects to issue an RFP. Currently, there is not a set timeframe goal in which to issue the RFP.

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