

**MINUTES OF THE
POINT OF THE MOUNTAIN DEVELOPMENT COMMISSION**
Wednesday, July 13, 2016 – 7:45 a.m. – Room 25 House Building

Members Present:

Rep. Brad Wilson, Cochair
Mr. Christopher Conabee, Cochair
Sen. Lincoln Fillmore
Sen. Jerry W. Stevenson
Rep. Dean Sanpei
Mayor Ben McAdams
Mayor Tom Dolan
Mayor Troy Walker
Mr. Dave Crandall
Mr. Jeff Edwards
Ms. Theresa Foxley

Mr. Johnathan Francom

Members Absent:

Comm. Larry Ellertson
Mayor Jim Miller
Mayor Bert Wilson

Staff Present:

Mr. Ryan Hunter, Policy Analyst
Mr. Robert H. Rees, Associate General Counsel
Mr. Peter Asplund, Associate General Counsel
Ms. Lucy Daynes, Legislative Assistant

Note: A list of others present, a copy of related materials, and an audio recording of the meeting can be found at www.le.utah.gov.

1. Introductions

Chair Conabee called the meeting to order at 7:46 a.m.

MOTION: Mayor Walker moved to approve the minutes of the June 13, 2016, meeting. The motion passed unanimously with Chair Wilson and Rep. Sanpei absent for the vote.

2. RFP for Consultant Services

Mr. Rees reviewed provisions of the draft Request for Proposals (RFP). The committee reviewed and discussed the RFP.

MOTION: Chair Wilson moved to approve the RFP, with changes discussed by the commission, and authorize its issuance, subject to any formatting and other nonsubstantive corrections by the chairs and staff. The motion passed unanimously.

3. Next Steps/Assignments

MOTION: Chair Wilson moved to authorize the commission chairs to:

- a. issue any addenda to the RFP, in behalf of the commission, that become necessary during the RFP process, including an addendum to answer questions that may be submitted by potential responders; and
- b. take any administrative action on behalf of the commission that becomes necessary during the RFP process in order to move the process along.

The motion passed unanimously.

Chair Conabee provided the commission with a draft letter from Governor Gary Herbert expressing support for the commission's RFP.

MOTION: Mayor Walker moved to include the letter from Governor Gary Herbert in the RFP. The motion passed unanimously.

MOTION: Mayor McAdams moved to create an evaluation committee to evaluate responses to the RFP. The motion passed unanimously.

MOTION: Mayor McAdams moved that the evaluation committee be comprised of the following members or their designees: Chair Conabee, Chair Wilson, Mayor McAdams, Mayor Walker, and Ms. Foxley. The motion passed unanimously.

4. Adjourn

MOTION: Chair Wilson moved to adjourn. The motion passed unanimously.

Chair Conabee adjourned the meeting at 8:14 a.m.