



STATE OF UTAH
invites applications for the position of:

STAFF ECONOMIST

SALARY: \$19.00 - \$33.00 Hourly

OPENING DATE: 05/01/17

CLOSING DATE: 05/17/17 11:59 PM

NUMBER OF OPENINGS: 1

BENEFITS:

This position is eligible for a full benefits package including medical, dental, life, and long-term disability insurance, a retirement plan, plus paid leave to include annual, sick, and holiday pay. The State requires employees to receive their pay through direct deposit. If selected, you will receive more information about these benefit options and enrollment information through our onboarding process and during your first week or two on the job.

PHYSICAL ADDRESS:

State Capitol Building W310 State Capitol Complex Salt Lake City, UT 84114-5310

RECRUITER NAME:

Greta Rodebush

RECRUITER TELEPHONE NUMBER:

801-538-1034

RECRUITER EMAIL ADDRESS:

grodebush@le.utah.gov

OVERTIME EXEMPT:

Yes

SCHEDULE CODE:

AN - Employees of the Legislature. At will: Employees in this position serve at the pleasure of the appointing officer in an at will status and may be terminated at any time without cause. This is not a career service position.

EEO STATEMENT:

The State of Utah is an equal opportunity employer. Hiring is done without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, age or disability. Reasonable accommodations provided to known disabilities of individuals in compliance with the Americans with Disabilities Act. For accommodation information or if you need special accommodations to complete the application process, contact the Dept. of Human Resource Mgmt. at 801-538-3025 or TTY 801-538-3696.

JOB DESCRIPTION:

The ideal person for this position will advise the Legislature on the state budget and fiscal impacts of proposed legislation. The candidate will be assigned to a subcommittee or subcommittees of the Joint Appropriations Committee. The candidate should be or become knowledgeable in the areas under the jurisdiction of the subcommittee and be responsible to the subcommittee's members and its chairs. The person in this position will also furnish the subcommittee and/or Legislative Fiscal Analyst with all pertinent records, analyses, and other information that the Office has gathered and assist in obtaining additional information if asked by the subcommittee or Legislative Fiscal Analyst. The candidate will also serve as an office-wide resource, providing expertise in research design, analysis, and data needed to examine issues, trends, and program evaluations.

Preference may be given for candidates demonstrating knowledge of information technology systems, software applications, writing code using web-based programming languages such as HTML and Java as well as knowledge of methods of collecting and compiling research data using information technology. Preference may also be given to candidates holding a bachelor's or master's degree in Economics, Statistics, or equivalent in academic or practical experience. Qualifying experience may depend upon difficulty of committee assignment, levels of analysis required, and salary approved.

This is a career service exempt job. Candidates placed in this title are appointed, non-classified, exempt from 67-19-12, and are required to be placed in a position schedule of AN (Employees of the Legislature).

Please email resumes to:

Greta Rodebush

grodebush@le.utah.gov

No later than midnight 05/17/2017 (any resumes sent after that will not be considered)

EXAMPLE OF DUTIES:

- Analyzes, summarizes and/or reviews data; reports findings; interprets results and/or makes recommendations based on the data;
- Performs statistical and/or actuarial analysis; applies appropriate protocols in analyzing data to reach accurate conclusions;
- Assists in preparing models to forecast revenue, expenditures, and/or demand for product/services;
- Prepares analysis of and recommendations on state government budgets for presentation to the Joint Appropriations Committee and its subcommittees;
- Responds to inquiries and requests made by legislators, committees, subcommittees, legislative staff, and/or agencies;
- Prepares fiscal analysis of proposed legislation;
- Conducts organizational and management improvement studies;
- Develops and maintains web-based budget resources using HTML and Java.

TYPICAL QUALIFICATIONS:

- Possess knowledge of economic and statistical analysis, principles and theories;
- Apply economic and statistical analysis to identify underlying principles, reasons, patterns, or facts associated with data, and draw conclusions;
- Apply knowledge of statistical software in gathering and analyzing data;
- Think critically to analyze issues and identify alternative courses of action, then follow through with those actions;
- Exercise initiative, discretion, and judgment in making decisions;
- Demonstrate an understanding of state government including the functions of individual agencies, departments, and institutions, and the relationship between the legislative, judicial, and executive branches of government;
- Exhibit facility with laws, legal codes, precedents, government relations, executive orders, the democratic political process, and legislative history;
- Possess knowledge of principals, theories and practices of budget management;
- Follow written and/or oral instructions;
- Communicate fluently in English.

SUPPLEMENTAL INFORMATION:

- The typical office setting for this job is adequately lighted, heated and ventilated. However, you may encounter some risks that are associated with any office setting, for example, the safe use of office equipment, avoiding trips and falls, observing fire regulations, etc.

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APPLICATIONS MAY BE FILED ONLINE AT:
<https://statejobs.utah.gov>

Position #12115
STAFF ECONOMIST
KH

2120 State Office Building
Salt Lake City, UT 84114
801-538-3025

statejobs@utah.gov
