



Opening for **Policy Analyst**

Utah Legislature
Office of Legislative Research and General Counsel

Deadline for Applications: July 19, 2013

Michael E. Christensen
Director

John L. Fellows
General Counsel

The Office of Legislative Research and General Counsel, a nonpartisan office serving the Utah Legislature, is seeking a full-time policy analyst. Applications will be accepted through July 19, 2013. Salary is competitive; health insurance, life insurance, and retirement benefits are also provided.

Candidates must have a master's degree in public administration, public policy, economics, political science, or another relevant discipline.

Responsibilities include: staffing legislative committees; performing research on public policy issues; preparing and presenting information on public policy issues; drafting legislation; and providing general staff support to legislators and legislative committees.

Necessary qualifications include: excellent research and writing skills; excellent organizational and analytical skills; the ability to work independently and within a team; and the ability to work with a variety of people.

Interested applicants should send a cover letter and resume by email, postal mail, or in person no later than 5:00 p.m., July 19, 2013, to:

Jerry D. Howe, Managing Policy Analyst
c/o Phalin Flowers
Office of Legislative Research and General Counsel
Utah State Capitol Complex
W210 House Building
Salt Lake City, Utah 84114
pflowers@le.utah.gov

Utah State Capitol Complex
House Building, Suite W210
PO Box 145210
Salt Lake City, Utah
84114-5210
Phone (801) 538-1032
Fax (801) 538-1712
www.le.utah.gov

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