



Michael E. Christensen
Director

John L. Fellows
General Counsel

Part-time, Temporary Position for Legislative Bill and Data Management Assistant

Utah Legislature
Office of Legislative Research and General Counsel

Deadline for Applications: Noon, November 10, 2015

The Office of Legislative Research and General Counsel, a nonpartisan office serving the Utah Legislature, is seeking a part-time, temporary position for an assistant to help in the Legislative Bill and Data Management area during the Legislative Session. Applications will be accepted until noon on November 10, 2015.

Responsibilities in this position include the following:

- Opening bill files
- Document delivery
- Organizing and maintaining bill file drawers
- Working knowledge of WordPerfect
- Miscellaneous tasks as assigned by supervisor

Salary range: \$10 - \$15. There are no health, dental, or retirement benefits associated with this position.

Please send a cover letter and resume to:

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W210 House Building
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