



Michael E. Christensen  
Director

John L. Fellows  
General Counsel

Opening for  
**Law Clerk**

**Utah Legislature**  
**Office of Legislative Research and General Counsel**

**Deadline for Applications: Thursday, March 26, 2015**

**Class Year(s) Requested:** Law students who will be starting their third year in Fall 2015.

**Position Description:** General duties and responsibilities for a law clerk are to work directly with legislative attorneys to:

Perform clearly defined legal research assignments that include constitutional and policy research, legislative histories and background, formal and informal legal opinions, and multi-state law surveys and comparisons; respond to legislator requests; organize and communicate the results of research assignments both orally and in written form; prepare drafts of documents for court pleadings and organize court files; and attend meetings, hearings, and other activities relevant to the legislative process.

**Qualifications:** Strong research and writing skills are required.

**Materials Requested:** Cover letter, resume, transcripts, and references.

**Apply to:** Eric Weeks, Deputy General Counsel  
Office of Legislative Research and General Counsel  
W210 House Building, Utah State Capitol Complex  
PO Box 145210  
Salt Lake City, UT 84114-5210

OR

Email materials to: [pflowers@le.utah.gov](mailto:pflowers@le.utah.gov)

**Other Information:** Salary \$16.00/hour  
Position is for 1 full year:  
Full time approximately May – August  
Part time approximately September – April

Utah State Capitol Complex  
House Building, Suite W210  
PO Box 145210  
Salt Lake City, Utah  
84114-5210  
Phone (801) 538-1032  
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[www.le.utah.gov](http://www.le.utah.gov)

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