

Superseded 5/12/2015

13-49-305 Documents -- Consent to release -- Treatment of original documents.

- (1) An immigration consultant shall deliver to a client a copy of a document completed on behalf of the client. An immigration consultant shall include on a document delivered to a client the name and address of the immigration consultant.
- (2)
 - (a) An immigration consultant shall retain a copy of a document of a client for not less than three years from the date of the last service to the client.
 - (b) Upon presentation of a written consent signed by a client, an immigration consultant shall provide a copy of the client file to law enforcement without a warrant or a subpoena.
- (3)
 - (a) An immigration consultant shall return to a client all original documents that the client has provided to the immigration consultant in support of the client's application including an original birth certificate, rental agreement, utility bill, employment document, a registration document issued by the Division of Motor Vehicles, or a passport.
 - (b) An original document that does not need to be submitted to immigration authorities as an original document shall be returned by the immigration consultant immediately after making a copy.