

Superseded 5/12/2015

17-20-4 Duties of county clerk.

A county clerk shall:

- (1) issue all marriage licenses and keep a register of marriages as provided by law;
- (2) execute under the clerk's seal and in the name of and for the county, all deeds and conveyances of all real estate conveyed by the county;
- (3) take and certify acknowledgments and administer oaths;
- (4) keep a fee book as provided by law; and
- (5) take charge of and safely keep the seal of the county, and keep other records and perform other duties as may be prescribed by law.