

**HR4-2-101 Duties of presiding officer.**

The presiding officer may:

- (1) call the House to order at the time scheduled for convening, and proceed with the daily order of business;
- (2) announce the business before the House in the order that it is to be acted upon;
- (3) receive and submit all motions and proposals presented by representatives;
- (4) put to a vote all questions that arise in the course of proceedings, and announce the results of the vote;
- (5) enforce the House Rules governing debates;
- (6) enforce observance of order and decorum;
- (7) inform the House on any point of order or practice;
- (8) receive and announce to the House any official messages and communications; and
- (9) sign all bills, resolutions, orders, and proceedings of the House.