

Part 2

Transmitting and Recording Receipt of Legislation and Notices from Other House

JR4-4-201 Transmittal letters.

The secretary of the Senate or the chief clerk of the House of Representatives shall:

- (1) attach a transmittal letter signed by the secretary or clerk to each piece of legislation to be transmitted to the opposite house; and
- (2) ensure that the piece of legislation, with its transmittal letter, is sent to the opposite house.

JR4-4-202 Memorializing formal receipt of legislation from other house.

- (1)
 - (a) Upon receipt of a transmittal letter from the Senate, the chief clerk of the House of Representatives or the clerk's designee shall sign a receipt recording the House's receipt of the legislation.
 - (b) Once the receipt is signed, the legislation is in the possession of the House.
- (2)
 - (a) Upon receipt of a transmittal letter from the House, the secretary of the Senate or the secretary's designee shall sign a receipt recording the Senate's receipt of the legislation.
 - (b) Once the receipt is signed, the legislation is in the possession of the Senate.

JR4-4-203 Possession of a bill -- Process for obtaining the return of legislation sent to the other house.

- (1) A piece of legislation is in the possession of the house in which it has been receipted.
- (2) A piece of legislation in the possession of one house may be returned to the other house only when:
 - (a) the house having possession of the legislation receives a written request from the opposite house requesting return of the legislation; and
 - (b) a majority of the house having possession of the legislation votes to return the legislation to the opposite house.