

Superseded 2/9/2015

Part 3
Notice and Agendas for Senate Standing Committees

SR3-2-301 Chair to set agenda.

The standing committee chair shall:

- (1) set the agenda for a standing committee meeting; and
- (2) ensure that legislation or other business referred to the committee is considered within a reasonable time.

SR3-2-302 Notice of standing committee meetings.

- (1) With the exception of any conference committee, the chair may call committee meetings after giving not less than 24 hours public notice as required under Utah Code Title 52, Chapter 4, Open and Public Meetings Act.
- (2) The standing committee chair shall:
 - (a) notify the sponsor of legislation pending before the committee of the time and place of the committee meeting in which the legislation will be considered; and
 - (b) invite the chief Senate sponsor, chief House sponsor, or both sponsors to present the legislation to the committee before the committee acts on it.

SR3-2-303 Legislation scheduled for time certain on the Senate floor has priority in committee.

If legislation assigned to a standing committee has been placed on the Senate floor's time certain calendar, the standing committee chair shall place that legislation on an agenda for the standing committee's review so that the committee's report on the legislation is received by the floor before the time set for consideration of the legislation.

SR3-2-304 Agenda to include tabled legislation.

- (1) A standing committee chair shall ensure that the standing committee's agenda lists the number, title, and sponsor of any legislation tabled by the standing committee at the last standing committee meeting.
- (2) As provided in SR3-2-408, the standing committee may lift the tabled legislation from the table only at the committee meeting held following the one at which it was tabled.