

Senator Aaron Osmond proposes the following substitute bill:

WORK WEEK AMENDMENTS

2013 GENERAL SESSION

STATE OF UTAH

Chief Sponsor: Aaron Osmond

House Sponsor: Jim Bird

LONG TITLE

General Description:

This bill amends Title 67, Chapter 25, General Requirements for State Officers and Employees, regarding the state agency work week.

Highlighted Provisions:

This bill:

- ▶ subject to certain exceptions and requirements, allows a state agency to provide a service online or by telephone;
- ▶ reduces the hours per day a state agency is required to provide a service;
- ▶ subject to certain exceptions and requirements, repeals the requirement to have at least one physical location in operation Monday through Friday; and
- ▶ makes technical changes.

Money Appropriated in this Bill:

None

Other Special Clauses:

None

Utah Code Sections Affected:

AMENDS:

67-25-201, as enacted by Laws of Utah 2011, Chapter 442



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Be it enacted by the Legislature of the state of Utah:

Section 1. Section **67-25-201** is amended to read:

67-25-201. State agency work week.

(1) ~~[Except for a legal holiday established under Section 63G-1-301, a state agency shall operate at least one physical location, and as many physical locations necessary,] Except as provided in Subsection (2), and subject to Subsection (3) ~~§~~ → [] :~~

~~(a) ~~§~~ ← ~~§~~ a state agency ~~§~~ → with five or more employees ~~←~~ ~~§~~ shall, at least ~~§~~ → [f] nine [f] [eight] ~~←~~ ~~§~~ hours [a] per day on Monday, Tuesday, Wednesday, Thursday, and Friday [tø], provide a service required by statute to another entity of the state, a political subdivision, or the public[-];~~

~~§~~ → [a] (i) ~~←~~ ~~§~~ in person;

~~§~~ → [b] (ii) ~~←~~ ~~§~~ online; or

~~§~~ → [c] (iii) ~~←~~ ~~§~~ by telephone ~~§~~ → [] ; and

~~(b) a state agency with less than five employees shall, at least eight hours per day on Monday, Tuesday, Wednesday, Thursday, and Friday, provide a service required by statute to another entity of the state, a political subdivision, or the public:~~

~~(i) in person;~~

~~(ii) online; or~~

~~(iii) by telephone. ←~~ ~~§~~

~~(2) (a) Subsection (1) does not require a state agency to operate a physical location, or provide a service, on a holiday established under Section 63G-1-301.~~

~~(b) Except for a legal holiday established under Section 63G-1-301, the following state agencies shall operate at least one physical location, and as many physical locations ~~§~~ → as ~~←~~ ~~§~~ necessary,~~

~~at least eight hours per day on Monday, Tuesday, Wednesday, Thursday, and Friday to provide a service required by statute to another entity of the state, a political subdivision, or the public:~~

~~(i) the Department of Technology Services, created in Section 63F-1-103;~~

~~(ii) the Division of Child and Family Services, created in Section 62A-4a-103; and~~

~~(iii) the Office of Guardian ad litem, created in Section 78A-6-901.~~

~~(3) A state agency shall make staff available, as necessary, to provide:~~

~~(a) services incidental to a court or administrative proceeding, during the hours of operation of a court or administrative body, including:~~

~~(i) testifying;~~

~~(ii) the production of records or evidence; and~~

52 (iii) other services normally available to a court or administrative body;

53 (b) security services; and

54 (c) emergency services.

55 [~~2~~] (4) This section does not limit the days or hours a state agency may operate.

56 [~~3~~] (5) To provide a service as required by Subsection (1), the chief administrative

57 officer of a state agency may determine:

58 (a) the number of physical locations, if any ~~§~~ **→ are required by this section ←** ~~§~~ ,
58a operating each day;

59 (b) the daily hours of operation [~~as required by Subsection (1), of each~~] of a physical
60 location;

61 (c) the number of state agency employees who work per day; and

62 (d) the hours a state agency employee works per day.

63 (6) To provide a service as required by Subsection (2)(b), the chief administrative
64 officer of a state agency may determine:

65 (a) the number of physical locations operating each day;

66 (b) the daily hours of operation, as required by Subsection (2)(b), of each physical
67 location;

68 (c) the number of state agency employees who work per day; and

69 (d) the hours a state agency employee works per day.

69a ~~§~~ **→ (7) A state agency shall:**

69b **(a) provide information, accessible from a conspicuous link on the home page of the state**
69c **agency's website, on a method that a person may use to schedule an in-person meeting with an**
69d **employee of the state agency;**

69e **(b) contact a person who makes a request for an in-person meeting, within one business day**
69f **after the day on which the person makes the request, to schedule an in-person meeting; and**

69g **(c) schedule and hold an in-person meeting with the person that requests an in-person meeting**
69h **as soon as reasonable possible. ←** ~~§~~