
ADDENDUM NUMBER 3

To the REQUEST FOR PROPOSALS

Issued by:

The Office of Legislative Auditor General



Artificial Intelligence and Advanced Consulting Services

RFP No. 2026-01

Addendum #3
October 21, 2026

Question: Sections V.2.d and V.5.b require a relevant graduate-qualified team lead and qualifications for each designated individual. Must the team lead be named, committed and supported by a resume and degree evidence in the proposal, or may a prime identify and commit the qualifying lead before award? If later identification is permitted, what team-lead evidence must be submitted for the Alpha/Beta technical evaluation?

Answer: The team lead must be named, committed, and supported by a resume and degree. Later identification of the team lead is not permitted.

Question: Attachment A requests hourly rates, while Agreement Section 3 states that invoices will be based on actual costs incurred. May the proposed rates be fully burdened rates covering delivery labor, owner labor, overhead and fee, billed against actual documented hours, with approved expenses separately itemized? Or is reimbursement limited to underlying incurred costs with a different treatment of overhead and fee?

Answer: Monthly invoices will be based on the amount of time the consultant spends providing services, calculated by the hourly rates established by the responder and OLAG. This is detailed in Paragraph 3.A of the Standard Terms and Conditions. In addition to invoices for work completed to date, OLAG may also reimburse a responder for actual costs incurred (e.g., if OLAG agrees to reimburse the responder the consultant for expenditures). This is described in Paragraphs 3.B and 3.D of the Standard Terms and Conditions.

Question: May the designated team lead be a named independent contractor or subcontractor? What supporting information is needed with the proposal, and must the written subcontract approval required by Attachment B be obtained before submission or before performance?

Answer: No, the designated team lead may not be a named independent contractor or subcontractor.

Question: How will graduate degrees in related fields be assessed? Would Physics or Applied/Computational Mathematics be considered, subject to relevant experience and coursework evidence?

Answer: Graduate degrees in related fields will be given weight according to the relevance of the degree and experience to the services requested in the RFP. Physical or Applied/Computation Mathematics may be considered if the degree and experience are relevant to the requested services in the RFP. Responder has the responsibility to demonstrate whether an applicant's degree and experience are relevant to the services listed in the RFP.

Question: May references describe the proposed lead's or other team members' work at prior employers, with their exact responsibilities disclosed? May a disclosed subcontractor's projects be considered, or must references relate to the bidding company's contracts? Is a particular number required?

Answer: Yes, a reference may describe a proposed lead's or other team member's prior work. A responder's subcontractor will not be considered. A responder must be able to provide the services directly without the use of a subcontractor.

Question: May the team include complementary SQL/data-validation/QA specialists where the lead and AI engineers provide the open-source model expertise, or must every individual demonstrate that implementation experience independently?

Answer: Yes. Complementary specialties within one team meet the requirements of the RFP. Each individual is not required to independently demonstrate all required experience.

Question: What workload and onsite cadence should respondents plan for, and which activities may be performed remotely? Apart from Attachment A's travel-scoring assumption, are any specific visits, onsite activities, or minimum lead allocation expected?

Answer: Responder must have the ability to perform each service responder describes in their response in person. Some activities may be performed remotely, subject to the discretion of OLAG.

Question: For the on-premises work, what computing infrastructure, data access and security standards will OLAG provide or require? Beyond Attachment B's AI-use and confidentiality provisions, are there specific restrictions on external model services, remote administration or data locations? Are target training, certification and fellowship outputs available to help scope the work?

Answer: On-premises infrastructure will be discussed and agreed upon after the award of the contract, subject to responder's technological capacities and OLAG's discretion. OLAG will not provide target training, certification, and fellowship outputs.

Question: What insurance types, limits, endorsements and evidence timing will apply to the prime and approved subcontractors under Attachment B, section 15?

Answer: OLAG will not require a specific type of insurance for these services. See Addendum #2.

Question: Where different specialists have different hourly rates, how should these be represented in Attachment A's other-team-members category: one category rate, a weighted rate with stated assumptions, or individual rates in an accompanying schedule?

Answer: If different specialists have different hourly rates, the responder should include the individual rates in an accompanying schedule.

Question: Team lead and subcontracting. May the designated team lead (V.2.c–d) be an individual working under a subcontract or teaming agreement with the responder, rather than an employee or principal of the responder? Can OLAG's written approval of subcontracting (Attachment B §8) be granted through the proposal itself, with the subcontractor named?

Answer: No, the designated team lead may not be an individual working under a subcontract.

Question: V.2.d.i requires a graduate degree in "data analytics, artificial intelligence, computer science, statistics, or a related field." Will OLAG say which other fields it would accept as "related," and whether this is a pass/fail responsiveness requirement or a factor considered in scoring?

Answer: No, OLAG will not list which fields OLAG will accept as "related." Responder should describe how a degree is related to the services required under the RFP. OLAG will take relevant experience into consideration as well as the relevance of the degree to the services required under the RFP.

Question: Must one responder propose all five service areas in III.2 (a–e)? Or will OLAG consider a proposal that covers some areas in depth and others at a lighter level? Does OLAG plan a single award or possibly more than one?

Answer: Yes, a responder should describe how the responder intends to provide each service area. Paragraph VII.1.a. describes the weight of the most relevant factors. OLAG may make multiple awards if a combination of the projects fit the requirements of the RFP. OLAG may consider responders who do not meet all five service areas, but will only make an award if, collectively, separate responders provide services to supplement all service areas.

Question: Is there a list of planned projects, priorities, or datasets that responders should address? Can OLAG describe the general size and type of data expected for III.2.e (for example: number of records, structured vs. unstructured, source systems)?

Answer: OLAG does not have a list of planned projects, priorities, or datasets. Responder should anticipate large-scale data sets with both structured and unstructured data.

Question: Will OLAG or Legislative IT supply and own the server or GPU hardware for on-premises models, or should responders propose it? Are there existing compute resources, hosting standards, or security requirements (network segmentation, offline operation, approved operating systems) that responders should plan around?

Answer: Yes, OLAG and Legislative IT will supply and own the server and hardware for on-premises models. Yes, responder will be required to comply with cybersecurity standards set by both OLAG and the legislature. All work is expected to be done in compliance with cybersecurity and privacy standards set by the OLAG and the Legislature.

Question: Reciprocal preference (VII.1.b). Nevada law gives Nevada-based businesses a 5% score preference on services contracts (NRS 333.3354). How will OLAG apply VII.1.b to a Nevada-based responder: method and amount? Would the answer change if a Utah-based individual or firm is part of the team?

Answer: If all other factors are equal, a responder from Utah will be given preference over a responder from Nevada because Nevada law gives procurement preference to in-state providers. This answer does not change if a Utah-based individual or firm is part of the team.

Question: Software and pre-existing intellectual property. If a responder's approach uses its own pre-existing software alongside open-source models, may that software stay the responder's property, with OLAG receiving a license, without conflicting with Attachment B §6 (ownership of models and other items)? If so, should any license cost appear only under Attachment A, Section III ("Other Information")?

Answer: Yes, that software will stay the responder's property. Yes, a description of the software should appear under Attachment A.

Question: Insurance. Attachment B §15.B requires a certificate of insurance. What types of coverage and minimum limits does OLAG require (for example professional liability, general liability, cyber liability)? Is the certificate needed with the proposal or only at contract signing?

Answer: OLAG will not require a specific certificate of insurance. See Addendum #2.

Question: Travel reimbursement. Attachment B §3.D refers to "Rule R25-7 of the Utah Administrative

Code or XXX." Is R25-7 the only standard for travel and lodging reimbursement, or is another standard intended? Is a remote-first delivery model with periodic on-site visits acceptable?

Answer: R25-7 is the only standard intended. A remote-first delivery model is not acceptable. See Addendum #2.

Question: Scale and cost scoring. Can OLAG share an estimated number of hours per year, a budget range, or a not-to-exceed amount for this contract? In Phase 4, how are cost points calculated for proposals that are not the lowest (for example, proportional to the lowest)? Should Attachment A show one rate per staff category even if individuals within a category differ?

Answer: OLAG does not plan to share an estimated number of hours per year, budget range, or a not-to-exceed amount for this RFP. Cost points in Phase 4 are calculated by taking each vendor's blended hourly rate from Attachment A and giving the lowest blended rate full points. Other scores will then be scored proportionally.

Question: Would OLAG consider a proposal from a prime contractor responsible for project administration and contract management, with a designated qualified technical team lead and additional specialists serving as subcontractors?

Answer: No, OLAG will not consider a proposal where the services will be primarily provided by subcontractors.

Question: Does OLAG have an estimated number of consulting hours per month or year, or an anticipated budget range for the two-year engagement?

Answer: No, OLAG does not plan to share the estimated number of consulting hours or anticipated budget for the project.

Question: Of the five AI service areas identified in the RFP, are there specific initiatives OLAG anticipates prioritizing during the first year?

Answer: OLAG does not anticipate prioritizing specific incentives during the first year. Responder should expect to provide each services area from the first day of the contract.

Question: Is OLAG expecting regular on-site participation, or could most consulting, implementation, and staff training be performed remotely?

Answer: Yes. All services that may be performed remotely are subject to OLAG's discretion. See Addendum #2.

Question: Would OLAG consider a small team consisting of a designated technical lead and additional specialists who collectively cover advanced analytics, AI deployment, and staff development?

Answer: Yes. OLAG will consider a small team if the small team demonstrates the capacity to provide the services required under the RFP.

Question: Paragraph III.3 leaves the Projects heading blank, and Attachment A assumes 16 visits for expense comparison. What initial audit use cases, approximate consultant effort and on-site presence should respondents use for planning, and will OLAG authorize work through separately scoped work orders?

Answer: On-site presence is required. OLAG will not authorize work through separately scoped work orders. See Addendum #2.

Question: Paragraph III.2.d calls for open-source models, while Attachment B.6 assigns ownership of models and related work to OLAG. May respondents identify preexisting software and third-party model components in a background-rights schedule, with those components remaining under their applicable licenses and OLAG receiving ownership of the newly created deliverables?

Answer: Yes. Responder may identify preexisting software that will remain under existing licenses and OLAG will receive ownership of newly created deliverables.

Question: The RFP includes a pricing assumption of 16 two-day onsite visits over the two-year contract period. Could you clarify whether this represents the anticipated travel frequency or is solely an estimate for cost evaluation?

Answer: Responder should expect to be onsite. The expectation is that responder is available to be in-person with remote flexibility as determined by OLAG.

Question: Would a remote-first delivery approach, supplemented by scheduled onsite visits as needed, be acceptable? Additionally, may qualified team members fulfill onsite requirements on behalf of the proposed project lead?

Answer: No, availability to be onsite is required. Qualified team members may not fulfill onsite requirements on behalf of the proposed team lead.

Question: Alpha scores the team lead's ability in all five service areas. May the team lead show this ability through team members or subcontractors they direct?

Answer: A team lead may show this ability through team members but not through subcontractors. Responder should show ability in all five service areas without the need to subcontract out any of the five service areas. Proposals that cover only some items are welcome but may only be awarded if another proposal supplements the areas that the partial proposal omits or lacks.

Question: Must subcontractors be named in the proposal, or may they be named for OLAG's written approval after award under Attachment B, paragraph 8?

Answer: Responder must show ability in all five service areas without the need to subcontract out any of the five service areas.

Question: Section III.2 says services "may include any or all" of items a through e. Does OLAG have a priority order, and are proposals that cover only some items welcome?

Answer: OLAG lists the priority order in Paragraph VIII.1.a. Proposals that cover only some items are welcome but may only be awarded if another proposal supplements the areas that the partial proposal omits or lacks.

Question: For Section III.2.d, will OLAG supply the on-premises hardware, such as GPU servers, or should responders propose and price it?

Answer: On-premises infrastructure will be discussed and agreed upon after the award of the contract, subject to responder's technological capacities and OLAG's discretion.

Question: Section III.7.b expects "a large time commitment." Can OLAG share a rough estimate of hours or budget per year?

Answer: OLAG does not plan to share an estimate of hours or budget for this project.

Question: Could you confirm whether India-based remote delivery is permitted, and whether a bidder may offer an initial bounded work package within that availability window, or must commit to the full period through November 2028?

Answer: No, remote delivery is not permitted. A responder is required to commit to the entire period through November 2028.

Question: Team lead employment status: Section V.2.c-d requires the responder to designate one individual as team lead. May the designated team lead be a named subcontractor or independent consultant to the responder (rather than a W-2 employee), provided the responder remains the prime contractor and the subcontract is identified in the proposal for OLAG's prior written approval under Section 8 (Assignment) of the standard contract?

Answer: No. OLAG will not consider a proposal where the designated team lead is named subcontractor or independent consultant.

Question: "Related field": For the team lead's graduate-degree requirement (Section V.2.d.i), would OLAG consider graduate degrees in fields such as data science, information systems, software engineering, or applied mathematics to be a "related field"?

Answer: No, OLAG will not list which fields OLAG will accept as "related." Responder should describe how a degree is related to the services required under the RFP. OLAG will take relevant experience into consideration as well as the relevance of the degree to the services required under the RFP.

Question: Scope coverage: Paragraph III.2 states AI services "may include any or all" of items a-e. May a responder propose a subset of these service areas, and if so, will proposals covering fewer areas be scored the same way under the Alpha criterion?

Answer: OLAG lists the priority order in Paragraph VIII.1.a. Proposals that cover only some items are welcome but may only be awarded if another proposal supplements the areas that the partial proposal omits or lacks. If a responder covers fewer criteria, the responder will receive a lower score than a responder who covers all or more criteria.

Question: Billing basis - Attachment A requests hourly rates, while Attachment B §3(A) states that invoices are based on actual costs incurred. Please confirm whether the contractor will bill authorized hours actually worked at the agreed hourly rates, including overhead and profit. How does the actual-cost requirement apply to those rates?

Answer: Responder should include in the hourly rates the total rate that the responder will bill to OLAG. Actual costs may also be approved. Final cost and reimbursement provisions will be finalized after the award of the contract.

Question: On-premises infrastructure - For the on-premises deployment described in §III.2(d), what computing capacity, storage, and software platforms will OLAG provide? Please clarify which

additional hardware or software licenses, if any, the contractor must supply and include under Attachment A's other expenses.

Answer: On-premises infrastructure will be discussed and agreed upon after the award of the contract, subject to responder's technological capacities and OLAG's discretion.

Question: Paragraph III.3 ("Projects") appears blank. Can OLAG share any planned projects, an estimated number of hours per year, or a budget range for the engagement?

Answer: See Addendum #2. OLAG does not plan to release a list of planned projects, estimated number of hours per year, or budget range for the engagement.

Question: Can the designated team lead be an independent consultant or a subcontractor to the responder, rather than the responder's employee, provided OLAG approves the subcontract under Attachment B, Section 8?

Answer: No. See other questions regarding independent contractors and consultants.

Question: Paragraph III.7.b mentions "a large time commitment." Does OLAG expect the team lead to work full-time on the engagement, or would a defined part-time commitment be acceptable?

Answer: Defined part-time is acceptable for a team lead, provided the team lead is still able to meet the requirements of the services required under the RFP.

Question: How much of the work does OLAG expect on-site in Salt Lake City versus remotely? May team members who are not the team lead work remotely, including from outside the United States, on tasks that do not involve confidential or protected OLAG data?

Answer: All work tasks must be able to be performed onsite. All remote work is subject to OLAG's discretion.

Question: Under Attachment B, Section 6, will OLAG accept a clause that leaves the responder's pre-existing software, tools and methods with the responder, while OLAG owns all deliverables and work product created for OLAG and receives a license to use any pre-existing tools included in them?

Answer: Yes. See other questions related to intellectual property.

Question: Will OLAG consider a limit on the consultant's liability under Attachment B, Section 15.A, such as a multiple of fees paid? Separately, what types and minimum amounts of insurance will the certificate required under Section 15.B need to show?

Answer: OLAG will not consider a limit on consultant's liability under Attachment B, Section 15.A. OLAG will not require a specific certificate of insurance. See Addendum #2.

Question: The RFP cover reads "Artificial Intelligence and Advanced Consulting Services," while Paragraph V.3.a specifies "RFP for Artificial Intelligence and Advanced Analytics Consulting Services, 2026-01." Please confirm we should use the Paragraph V.3.a title on the first page.

Answer: Use the title, "Artificial Intelligence and Advanced Consulting Services." See Addendum #2.