

1                    **House Rules Resolution - Legislative Process Amendments**  
2                                    2025 GENERAL SESSION  
3                                    STATE OF UTAH  
4                                    **Chief Sponsor: James A. Dunnigan**

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5  
6 **LONG TITLE**

7 **General Description:**

8        This rules resolution modifies House processes and procedures.

9 **Highlighted Provisions:**

10        This resolution:

- 11        ▶ clarifies the duties of the chief clerk related to technical corrections to legislation;
- 12        ▶ modifies requirements related to sharing requests for legislation with caucus staff;
- 13        ▶ clarifies which legislation the House may pass without receiving a favorable  
14 recommendation from a House standing committee;
- 15        ▶ modifies the circumstances under which a standing committee may recommend  
16 legislation for the consent calendar;
- 17        ▶ provides legislators the right to attend House committee meetings, subject to certain  
18 restrictions;
- 19        ▶ defines "censure"; and
- 20        ▶ makes technical and conforming changes.

21 **Money Appropriated in this Bill:**

22        None

23 **Other Special Clauses:**

24        This bill provides a special effective date.

25 **Legislative Rules Affected:**

26 AMENDS:

- 27        **HR1-4-302 (Effective upon final passage)**
- 28        **HR1-10-101 (Effective 05/07/25)**
- 29        **HR3-2-401 (Effective upon final passage)**
- HR3-2-405 (Effective upon final passage)**
- HR4-2-103 (Effective upon final passage)**

      ENACTS:

30 **HR3-3-103 (Effective upon final passage)**

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32 *Be it resolved by the House of Representatives of the state of Utah:*33 Section 1. **HR1-4-302** is amended to read:34 **HR1-4-302 (Effective upon final passage). Duties of the chief clerk.**

35 The chief clerk shall perform the following duties:

36 (1) certify and transmit legislation to the Senate and inform the Senate of all House action;

37 (2) assist in the preparation of the House Journal and certify it as an accurate reflection of  
38 House action;39 (3) ~~[make the following]~~ notify the Office of Legislative Research and General Counsel of  
40 any necessary technical corrections to legislation either before or following final passage,  
41 including:42 (a) ~~[correct]~~ correcting the spelling of words;43 (b) ~~[correct]~~ correcting the erroneous division and hyphenation of words;44 (c) ~~[correct]~~ correcting mistakes in numbering sections and their references;45 (d) ~~[capitalize]~~ capitalizing words or ~~[change]~~ changing capitalized words to lower case;46 (e) ~~[change]~~ changing numbers from words to figures or from figures to words;~~[-or]~~47 (f) ~~[underscore]~~ underscoring or ~~[remove]~~ removing underscoring in legislation~~[-without~~  
48 ~~a motion to amend]~~; or49 ~~[(4)]~~ (g) ~~[modify]~~ modifying the long title of ~~[a piece of]~~ legislation to ensure that the  
50 long title accurately reflects any changes to the legislation made by amendment or  
51 substitute;52 ~~[(5)]~~ (4) act as custodian of all official documents related to legislation;53 ~~[(6)]~~ (5) receive all numbered legislation from the Office of Legislative Research and  
54 General Counsel;55 ~~[(7)]~~ (6) record the number, title, sponsor, each action, and final disposition of each piece of  
56 legislation on the back of the legislation;57 ~~[(8)]~~ (7) prepare and distribute the daily order of business each day;58 ~~[(9)]~~ (8) advise the speaker on parliamentary procedure, Joint Rules, and House Rules;59 ~~[(10)]~~ (9) assist with verbal amendments to legislation;60 ~~[(11)]~~ (10) record votes and, if requested, present the results to the speaker;61 ~~[(12)]~~ (11) record the votes of any member who is present in the House chamber who  
62 requests assistance of the chief clerk;63 ~~[(13)]~~ (12) transmit all enrolled House bills and House concurrent resolutions to the

64 governor;

65 [(14)] (13) approve material for placement on the representatives' desks if a representative

66 has authorized that distribution;

67 [(15)] (14) maintain all calendars for the House floor; and

68 [(16)] (15) other duties as assigned by the chief of staff.

69 Section 2. **HR1-10-101** is amended to read:

70 **HR1-10-101 (Effective 05/07/25). Requests for legislation -- Sharing with caucus**

71 **staff.**

72 (1) As used in this rule, "caucus staff" means House staff assigned to the chief sponsor's

73 caucus.

74 (2) After a representative files a request for legislation in accordance with JR4-2-101, the

75 Office of Legislative Research and General Counsel shall provide caucus staff the

76 drafting instructions, as defined in JR4-1-101, provided in the request for legislation and

77 the request's assigned short title, unless the representative[;]

78 [(a)] elects not to share the drafting instructions and short title with caucus staff[; or]

79 [(b) fails to sign an acknowledgment, for purposes of Rule 1.6 of the Rules of

80 Professional Conduct, that the Office of Legislative Research and General Counsel

81 will share the representative's information in accordance with this rule].

82 (3) Caucus staff or staff from the Office of Legislative Research and General Counsel may

83 share information provided under Subsection (2) with other representatives who are

84 members of the chief sponsor's caucus.

85 Section 3. **HR3-2-401** is amended to read:

86 **HR3-2-401 (Effective upon final passage). Standing committee review required**

87 **-- Exceptions.**

88 (1) Except as provided in Subsection (2), the House of Representatives may not pass a bill,

89 joint resolution, or concurrent resolution during the annual general session unless a

90 House standing committee has given a favorable recommendation to the legislation.

91 (2) Subsection (1) does not apply to:

92 (a) a resolution regarding legislative rules or legislative personnel;

93 (b) House legislation that is a committee bill as defined in JR7-1-101 that:

94 (i) received its favorable recommendation by a unanimous vote of the members

95 present at the authorized legislative committee; and

96 (ii) satisfied the posting requirements described in JR7-1-602.5;

97 (c) the revisor's statute; or

- 98 (d) if the legislation was reviewed and approved by the Executive Appropriations  
99 Committee, legislation that:  
100 (i) exclusively appropriates money;  
101 (ii) amends Utah Code Title 53F, Chapter 2, State Funding -- Minimum School  
102 Program;  
103 (iii) amends Utah Code Title 67, Chapter 22, State Officer Compensation; or  
104 (iv) authorizes the issuance of general obligation or revenue bonds.

105 Section 4. **HR3-2-405** is amended to read:

106 **HR3-2-405 (Effective upon final passage). Consent calendar -- Nonbinding**  
107 **resolutions -- Committee recommendations.**

108 (1) As used in this rule, "nonbinding resolution":

109 (a) means a resolution that:

- 110 (i) is primarily for the purpose of recognizing, honoring, or memorializing an  
111 individual, group, or event;  
112 (ii) requests, rather than compels, action or awareness by an individual or group; or  
113 (iii) is informational or promotional in nature; and

114 (b) does not mean:

- 115 (i) a rules resolution;  
116 (ii) a resolution for a constitutional amendment; or  
117 (iii) any resolution that approves or authorizes any action, requires any substantive  
118 action to be taken, or results in a change in law, policy, or funding.

119 (2)(a) A nonbinding resolution shall be placed on the consent calendar.

120 (b) A nonbinding resolution may be moved to the time certain calendar or other calendar  
121 by a majority vote of those present.

122 (3) [A] On or before the 41st day of an annual general session, a standing committee may  
123 recommend that legislation in the standing committee's possession be placed on the  
124 consent calendar if:

125 (a) the committee approves a motion, by a unanimous vote of those present, to give the  
126 legislation a favorable recommendation; [~~and~~]

127 (b) immediately subsequent to that action, the committee approves a separate motion, by  
128 a unanimous vote of those present, to recommend that the legislation be placed on the  
129 consent calendar; and

130 (c) for Senate legislation, the Senate legislation is not a fiscal note bill, as that term is  
131 defined in JR4-4-101.

132 Section 5. **HR3-3-103** is enacted to read:

133 **HR3-3-103 (Effective upon final passage). Right of legislators to attend House**  
134 **committee meetings.**

135 (1) Any member of the Legislature may:

136 (a) attend any meeting of a House committee or subcommittee, unless the meeting is  
137 closed in accordance with Utah Code Title 52, Chapter 4, Open and Public Meetings  
138 Act; and

139 (b) if recognized by the chair during the public comment phase, present the legislator's  
140 views on the subject under consideration.

141 (2) A legislator who attends a meeting of a House committee or subcommittee of which the  
142 legislator is not a member may not:

143 (a) make a motion; or

144 (b) vote.

145 Section 6. **HR4-2-103** is amended to read:

146 **HR4-2-103 (Effective upon final passage). Calling a representative to order for**  
147 **violation of a rule.**

148 (1)[(a)] As used in this rule, "censure" means an official reprimand or condemnation,  
149 which, if approved by the majority of the House, is printed in the journal.

150 (2)(a) The presiding officer may call a representative to order for violating any House or  
151 Joint Rule.

152 (b) Any representative may call another representative to order for violating any House  
153 or Joint Rule by raising a point of order under HR4-2-201.

154 [(2)] (3) If the representative called to order appeals the ruling of the presiding officer, the  
155 House shall decide the issue without debate.

156 [(3)] (4)(a) If the decision is favorable to the representative who has been called to order,  
157 the representative may proceed.

158 (b) If the decision is unfavorable, the representative is subject to censure by the House.

159 [(4)] (5) Notwithstanding Subsection (1), a representative may not be called to order or  
160 censured for words spoken in debate if there has been intervening business.

161 Section 7. **Effective Date.**

162 (1) Except as provided in Subsection (2), this resolution takes effect upon a successful vote  
163 for final passage.

164 (2) HR1-10-101 takes effect on May 7, 2025.