

UTAH STATE LEGISLATURE
FEE WAIVER REQUEST
(REQUEST TO HAVE A RECORD REQUEST FULFILLED WITHOUT CHARGE)

Date: _____

From: _____

(Name)

(Mailing address)

(City) (State) (Zip code)

(Daytime telephone number)

I request that the record request I submitted to _____
(Name of Legislative office)

_____ on _____ be fulfilled without
(date the record request was submitted)

charge. A copy of the record request is attached to this request. The basis for this request is that:

the release of the requested record(s) primarily benefits the public rather than me
(provide explanation):

I am an individual who is:

the subject of the record(s) I am requesting; or

specified in Utah Code Ann. § 63G-2-202(1) or (2) (please specify)

Notes:

- A fee waiver request is considered only if a legislative office charges a fee to respond to a record request. A fee waiver request submitted before a legislative office charges a fee is premature and will not be considered unless and until a fee is actually charged.
- A fee might not be charged if responding to the record request requires minimal staff time. If a legislative office decides to charge a fee, the legislative office will notify the person who submitted the record request of the fee being charged.
- Granting a fee waiver request is allowed but not required under Section 2.2 of the Utah Legislature Policies and Procedures for Handling Records Requests.