

*Example*

***Do not say:***

- (2) If the person seeking to proceed under this chapter is not represented by an attorney, it is the responsibility of the court clerk's office to provide:
- (a) the forms adopted pursuant to Subsection (1);
  - (b) other forms required to petition for an order for protection including, but not limited to, forms for service;
  - (c) clerical assistance in filling out the forms and filing the petition, in accordance with Subsection (1)(a). A court clerk's office may designate any other entity, agency, or person to provide that service, but the court clerk's office is responsible to see that the service is provided;
  - (d) information regarding the means available for the service of process; . . .

***Say:***

- (2)(a) If a person seeking to proceed under this chapter is not represented by an attorney, the court clerk's office shall provide:
- (i) a form adopted pursuant to Subsection (1);
  - (ii) a form required to petition for an order for protection including, a form for service;
  - (iii) clerical assistance in filling out a form or filing the petition, in accordance with Subsection (1)(a); and
  - (iv) information regarding the means available for the service of process.
- (b) A court clerk's office may designate another entity, agency, or person to provide that service, but the court clerk's office shall ensure that the service is provided.