

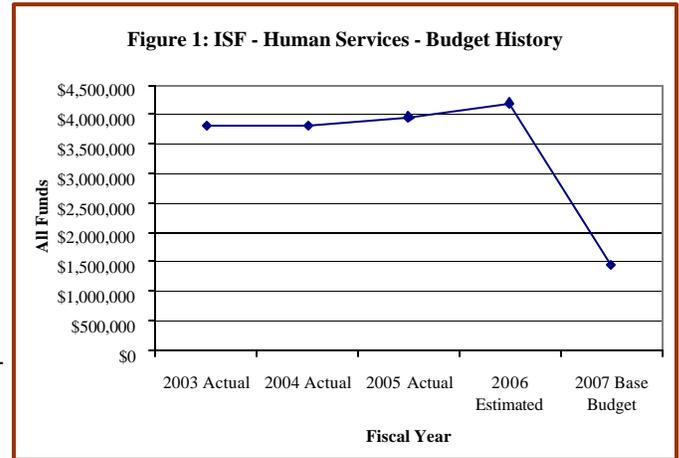
Budget Brief – Human Services’ Internal Service Funds

DEPARTMENT OF HUMAN SERVICES INTERNAL SERVICE FUNDS

The Department of Human Services operates an internal service fund (ISF) that provides shared services to the divisions and bureaus of the Department.

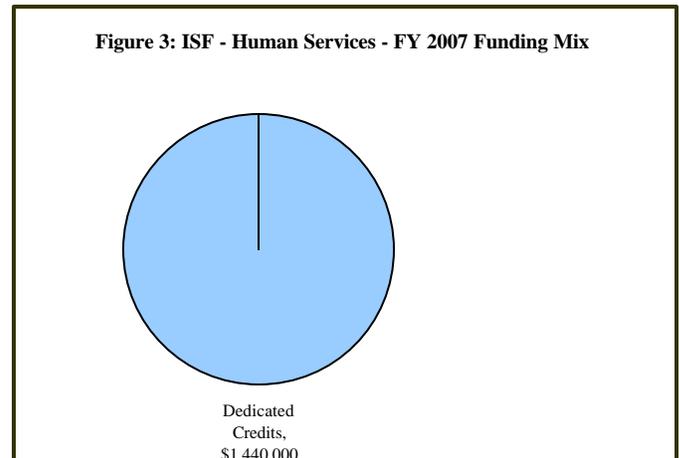
Until FY 2006, the Department also had a Data Processing Internal Service Fund. With passage of House Bill 109, “Information Technology Governance Amendments” the Data Processing ISF was consolidated into the Department of Technology Services.

The FY 2007 recommended base budget totals \$1,440,000 from dedicated credits – intra-governmental revenues. The base figures for the Department’s ISF are not included in the base figures in Budget Brief DHS-07-01.



The following services are provided by the ISF for General Services:

1. Building maintenance
2. Rent



LEGISLATIVE ACTION

The Executive Appropriations Committee requests that the subcommittee adopt base budgets for each agency under the subcommittee's purview, fund subcommittee priorities by reallocating revenue among programs, and provide a prioritized list of desired items for funding. The subcommittee should consider the following item in its deliberations:

Base Budget Adoption

Adoption of the base budget enables the programs to continue for the next fiscal year at relatively the same level as the current fiscal year. Some changes in the base budgets may occur, namely non-state fund increases or decreases (i.e. federal funds, transfers, dedicated credits and non-lapsing balances) and program shifts within a line item.

BUDGET DETAIL

The following table shows the budget history for the DHS - ISF line item including the base budget for adoption:

ISF - Human Services						
Sources of Finance	FY 2005 Actual	FY 2006 Appropriated	Changes	FY 2006 Revised	Changes	FY 2007* Base Budget
Dedicated Credits - Intragvt Rev	3,960,275	4,198,900	0	4,198,900	(2,758,900)	1,440,000
Total	\$3,960,275	\$4,198,900	\$0	\$4,198,900	(\$2,758,900)	\$1,440,000
Line Items						
ISF - DHS Internal Service Funds	3,960,275	4,198,900	0	4,198,900	(2,758,900)	1,440,000
Total	\$3,960,275	\$4,198,900	\$0	\$4,198,900	(\$2,758,900)	\$1,440,000
Categories of Expenditure						
Personal Services	2,428,563	2,589,100	155,700	2,744,800	(2,682,200)	62,600
In-State Travel	6,593	16,600	0	16,600	(16,600)	0
Current Expense	1,354,906	1,443,600	(100)	1,443,500	(73,200)	1,370,300
DP Current Expense	144,019	186,600	0	186,600	(170,000)	16,600
Other Charges/Pass Thru	10,936	19,900	(9,400)	10,500	(10,500)	0
Depreciation	2,988	2,169	5,283	7,452	(2,169)	5,283
Total	\$3,948,005	\$4,257,969	\$151,483	\$4,409,452	(\$2,954,669)	\$1,454,783
Other Data						
Budgeted FTE	29.8	34.5	0.0	34.5	(32.5)	2.0
Authorized Capital Outlay	0	0	15,850	15,850	(15,850)	0
Retained Earnings	154,719.0	34,602.0	(90,435.0)	(55,833.0)	109,140.0	53,307.0
Vehicles	1	1	0	1	0	1

*Does not include amounts in excess of subcommittee's state fund allocation that may be recommended by the Fiscal Analyst.

RECOMMENDATIONS

It is the recommendation of the Analyst that the base budget for FY 2007 for the Department of Human Services – Internal Service Fund Revenues of \$1,440,000 with the plan of financing show in the above table be adopted by the Health and Human Services Appropriations Subcommittee and two full time equivalent employees (FTE). It is further the recommendation of the Analyst that the Subcommittee approve the capital outlay of \$15,850 for FY 2006. The Subcommittee may want to consider reallocation of the base budget revenues in this division to meet departmental funding priorities in addition to the adoption of the base budget.