EXECUTIVE DIRECTOR OPERATIONS

The Executive Director Operations (EDO) in the Department of Human Services includes the Department Director’s Office and offices that serve the other divisions such as Fiscal Operations, Legal Affairs (including the Office of Public Guardian), and administrative support services like the Office of Licensing. EDO also includes programs that work independently of the other department divisions, but for which the Department provides administrative support. These programs include the Utah Developmental Disabilities Council and the Foster Care Citizen Review Board. For additional information on the Executive Director Operations, please refer to the Compendium of Budget Information for the 2008 General Session starting on page 5 in Tab 14 of the Department of Human Services’ binder.

One of the programs in EDO’s budget is the Drug Offenders Reform Act (DORA) which was a two-year pilot ending in FY 2007. The 2007 Legislature provided $4.8 million from the General Fund for substance abuse treatment for DORA to continue (Senate Bill 50).

Passage of House Bill 109, “Information Technology Governance Amendments” and House Bill 269, “Human Resource Management Amendments,” established the Departments of Technology Services (DTS) and Human Resource Management (DHRM) effective in FY 2007. DTS is the statewide internal service fund agency for information technology services and DHRM is the statewide internal service fund agency for human resource functions. This change is reflected in the FY 2007 base budget. The information technology and human resource program in DHS except three full-time equivalent employees (FTE) with the associated expenditures was moved to DTS and DHRM. Funding of $4.4 million and $1.9 million was left in DTS and DHRM respectively to cover the service rates.

The FY 2009 recommended base budget totals $26,086,200 with $15,623,400 (59.9 percent) from the General Fund, $7,879,200 (30.2 percent) from federal funds and the balance of $2,583,600 from transfers.
**LEGISLATIVE ACTION**

The Executive Appropriations Committee requests that the subcommittee adopt base budgets for each agency under the subcommittee’s purview, fund subcommittee priorities by reallocating revenue among programs, and provide a prioritized list of desired items for funding. The subcommittee should consider the following items in its deliberations:

**Transfer of the DORA Program to the Division of Substance Abuse and Mental Health**

The Drug Offenders Reform Act (DORA) started as a two-year pilot program providing substance abuse treatment services in Salt Lake County. The DORA program was initially placed in EDO’s budget even though it was overseen by the Division of Substance Abuse and Mental Health (DSAMH). During the 2007 General Session, Senate Bill 50, “Drug Offenders Reform Act” (DORA) changed DORA from a pilot to an ongoing statewide program for substance abuse treatment. Since this program is administered by the DSAMH, it would be a better fit to move this program from EDO to DSAMH.

**Base Budget Adoption**

Adoption of the base budget enables the programs to continue for the next fiscal year at approximately the same level as the current fiscal year. Some changes in the base budgets may occur, namely non-state fund increases or decreases (i.e. federal funds, transfers, dedicated credits and non-lapsing balances) and program shifts within a line item.

**Funding Requests for Consideration**

EDO only has one General Fund building block request for FY 2009. The programmatic needs for EDO will be discussed in detail with the Analyst’s recommendation and total plan of financing in the following issue brief:

1. Foster Care Citizen Review Board Caseload –Issue Brief DHS-09-07.
The following table shows the budget history for EDO line item including the base budget for adoption:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>9,703,200</td>
<td>15,623,400</td>
<td>0</td>
<td>15,623,400</td>
<td>0</td>
<td>15,623,400</td>
</tr>
<tr>
<td>General Fund, One-time</td>
<td>642,000</td>
<td>606,300</td>
<td>0</td>
<td>606,300</td>
<td>0</td>
<td>606,300</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>7,080,300</td>
<td>8,319,600</td>
<td>(364,900)</td>
<td>7,954,700</td>
<td>(75,500)</td>
<td>7,879,200</td>
</tr>
<tr>
<td>Transfers - H - Medical Assistance</td>
<td>415,300</td>
<td>340,800</td>
<td>91,700</td>
<td>432,500</td>
<td>(40,000)</td>
<td>392,500</td>
</tr>
<tr>
<td>Transfers - Other Agencies</td>
<td>2,199,800</td>
<td>2,193,500</td>
<td>115,200</td>
<td>2,308,700</td>
<td>(177,600)</td>
<td>2,131,100</td>
</tr>
<tr>
<td>Beginning Nonlaping</td>
<td>487,300</td>
<td>401,300</td>
<td>0</td>
<td>401,300</td>
<td>0</td>
<td>401,300</td>
</tr>
<tr>
<td>Closing Nonlaping</td>
<td>(401,300)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Lapsing Balance</td>
<td>(150,500)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$19,976,100</strong></td>
<td><strong>$25,871,000</strong></td>
<td><strong>$243,300</strong></td>
<td><strong>$26,114,300</strong></td>
<td><strong>($28,100)</strong></td>
<td><strong>$26,086,200</strong></td>
</tr>
</tbody>
</table>

Programs

- **Executive Director's Office**: 1,815,600
- **Legal Affairs**: 1,387,600
- **Information Technology**: 4,394,800
- **Fiscal Operations**: 3,894,400
- **Human Resources**: 1,766,800
- **Local Discretionary**: 1,265,800
- **Services Review**: 1,045,300
- **Office of Licensing**: 2,501,800
- **Developmental Disabilities Council**: 641,100
- **Foster Care Citizens Review Boards**: 591,000
- **Drug Offender Reform Act - Pilot**: 659,900

Total: $19,976,100

Categories of Expenditure

- **Personal Services**: 9,568,400
- **In-State Travel**: 109,500
- **Out of State Travel**: 37,900
- **Current Expense**: 3,446,700
- **DP Current Expense**: 4,537,500
- **Other Charges/Pass Thru**: 2,276,100

Total: $19,976,100

Other Data

- **Budgeted FTE**: 136.7
- **Vehicles**: 25.0

Total: $19,976,100

**RECOMMENDATIONS**

The Analyst recommends that the base budget for FY 2009 for the Executive Director Operations of $26,086,200 with the plan of financing shown in the above table be adopted by the Health and Human Services Appropriations Subcommittee. It is further the recommendation of the Analyst that the budget of $5,456,300 for the DORA program be transferred to the Division of Substance Abuse and Mental Health as its own program. The Subcommittee may want to consider reallocation of the base budget revenues in this division to meet departmental funding priorities in addition to the adoption of the base budget. The Analyst also recommends the Inter-country Adoption funding of $150,000 in General Funds be reallocated for the following purposes:

<table>
<thead>
<tr>
<th>Division</th>
<th>Program</th>
<th>Explanation</th>
<th>Issue Brief</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDO</td>
<td>Office of Licensing</td>
<td>To hire 1 tech for processing of background screenings</td>
<td>DHS-09-06</td>
<td>$54,500</td>
</tr>
<tr>
<td>DCFS</td>
<td>Child and Family Treatment Services</td>
<td>To provide additional treatment services for children in foster care because of caseload growth.</td>
<td>DHS-09-07</td>
<td>$95,500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td>$150,000</td>
</tr>
</tbody>
</table>

*Does not include amounts in excess of subcommittee's state fund allocation that may be recommended by the Fiscal Analyst.