



DEPARTMENT OF ADMINISTRATIVE SERVICES

CAPITAL FACILITIES & GOVERNMENT OPERATIONS APPROPRIATIONS SUBCOMMITTEE
STAFF: RICH AMON AND GARY RICKS

BUDGET BRIEF

SUMMARY

The Legislature controls the size and scope of appropriated agencies (such as DAS) through the budget. By law, agencies cannot spend more than they are appropriated and cannot move funds across line items, however they may spend up to 125% of their Dedicated Credits appropriation. Full Time Equivalent (FTE) employees are not appropriated but are provided for information purposes.

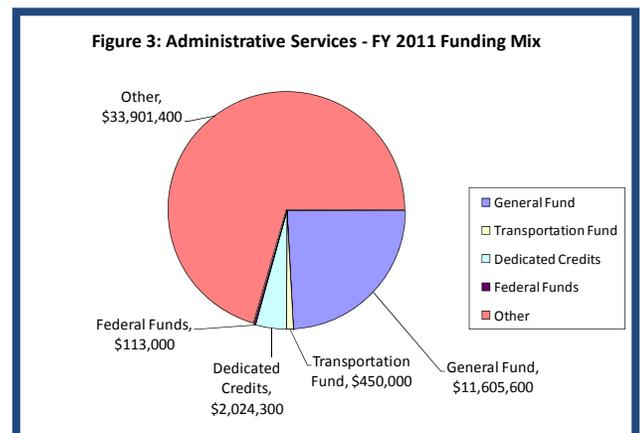
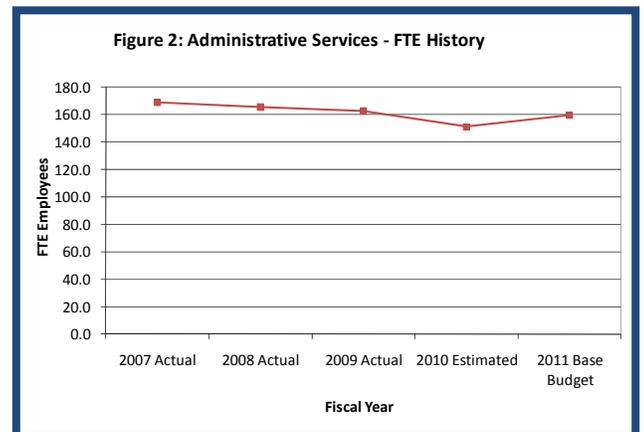
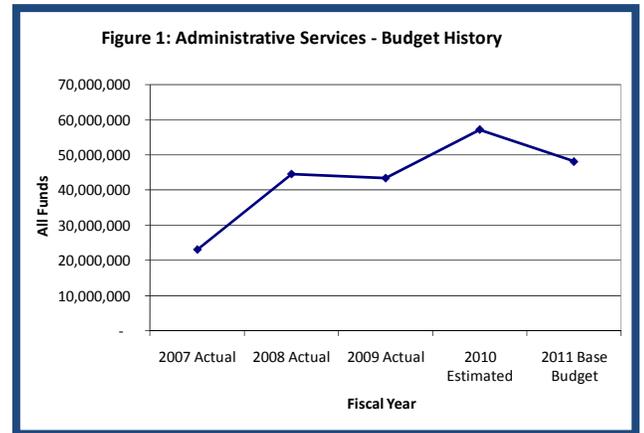
The Department of Administrative Services was created in 1981 by the Utah Administrative Services Act. Current statute (UCA 63A) sets seven purposes for the department:

1. Provide specialized agency support services commonly needed
2. Provide effective, coordinated management of state administrative services
3. Serve the public interest by providing services in a cost-effective manner, eliminating unnecessary duplication
4. Enable administrators to respond effectively to technological improvements
5. Emphasize the service role of state administrative service agencies in meeting the needs of user agencies
6. Use flexibility in meeting state agency needs
7. Protect the public interest by insuring the integrity of the fiscal accounting procedures and policies that govern the operation of agencies and institutions to assure funds are used properly.

DAS Appropriated Budget Line Items

Appropriated budget line items in the Department of Administrative Service include:

- Executive Director’s Office
- Division of Administrative Rules
- Division of Facilities Construction and Management (DFCM) – Administration
- Division of State Archives
- Division of Finance – Administration
- Division of Finance – Mandated Expenditures
- Post Conviction Indigent Defense
- Judicial Conduct Commission
- Division of Purchasing



RECOMMENDATIONS

The Executive Appropriations Committee adopted FY 2011 General and Education Fund revenue estimates that are 98 percent of the original FY 2010 ongoing appropriations. The FY 2011 base budget bills (S.B. 1 and H.B. 1) reduce appropriations for all line items and programs proportionately to match revenues. However, the Executive Appropriations Committee allocated 95 percent of the original FY 2010 ongoing appropriations to each subcommittee and directed the subcommittees to compile a list of options equal to a five percent ongoing reduction. The Executive Appropriations Committee will use these options to make final adjustments to the FY 2011 budget.

The Analyst recommends that the Subcommittee approve the FY 2011 Base Budget Funding as the beginning point for subsequent budget adjustments throughout the rest of the 2010 General Session.

BUDGET DETAIL TABLE

Administrative Services						
Sources of Finance	FY 2009 Actual	FY 2010 Appropriated	Changes	FY 2010 Revised	Changes	FY 2011* Base Budget
General Fund	12,608,900	11,877,200	0	11,877,200	(271,600)	11,605,600
General Fund, One-time	2,156,100	8,485,600	0	8,485,600	(8,485,600)	0
Transportation Fund	450,000	450,000	0	450,000	0	450,000
Federal Funds	55,500	77,000	0	77,000	36,000	113,000
Dedicated Credits Revenue	1,982,000	2,217,300	(193,000)	2,024,300	0	2,024,300
GFR - Economic Incentive Restricted Accou	15,480,000	14,040,000	0	14,040,000	0	14,040,000
GFR - ISF Overhead	1,299,600	1,299,600	0	1,299,600	0	1,299,600
GFR - Land Exchange Distribution Account	14,400,000	15,750,000	0	15,750,000	0	15,750,000
Capital Projects Fund	1,945,200	1,950,500	0	1,950,500	0	1,950,500
Project Reserve Fund	200,000	200,000	0	200,000	0	200,000
Contingency Reserve Fund	1,082,300	82,300	0	82,300	0	82,300
Beginning Nonlapsing	1,947,700	871,400	890,000	1,761,400	(1,001,100)	760,300
Closing Nonlapsing	(1,761,400)	(375,700)	(384,600)	(760,300)	579,000	(181,300)
Lapsing Balance	(8,448,800)	0	0	0	0	0
Total	\$43,397,100	\$56,925,200	\$312,400	\$57,237,600	(\$9,143,300)	\$48,094,300
Line Items						
Executive Director	919,100	750,400	27,000	777,400	(39,400)	738,000
Administrative Rules	357,400	387,200	43,900	431,100	(59,800)	371,300
DFCM Administration	5,250,000	5,009,400	0	5,009,400	(142,200)	4,867,200
State Archives	2,550,200	2,350,400	(24,000)	2,326,400	(88,200)	2,238,200
Finance Administration	10,320,500	10,269,600	153,700	10,423,300	(534,600)	9,888,700
Post Conviction Indigent Defense	95,600	66,700	28,900	95,600	(700)	94,900
Finance - Mandated	22,025,400	36,290,000	0	36,290,000	(8,200,000)	28,090,000
Judicial Conduct Commission	229,200	228,000	23,500	251,500	(4,400)	247,100
Purchasing	1,649,700	1,573,500	59,400	1,632,900	(74,000)	1,558,900
Total	\$43,397,100	\$56,925,200	\$312,400	\$57,237,600	(\$9,143,300)	\$48,094,300
Categories of Expenditure						
Personnel Services	13,045,800	12,739,900	142,000	12,881,900	(179,100)	12,702,800
In-state Travel	112,000	197,600	1,800	199,400	200	199,600
Out-of-state Travel	51,500	50,600	(11,500)	39,100	(5,800)	33,300
Current Expense	2,469,500	2,089,800	353,300	2,443,100	559,700	3,002,800
DP Current Expense	5,001,200	4,827,300	347,300	5,174,600	(1,278,800)	3,895,800
DP Capital Outlay	646,700	680,000	(527,500)	152,500	17,500	170,000
Capital Outlay	10,500	0	0	0	0	0
Other Charges/Pass Thru	22,059,900	36,340,000	7,000	36,347,000	(8,257,000)	28,090,000
Total	\$43,397,100	\$56,925,200	\$312,400	\$57,237,600	(\$9,143,300)	\$48,094,300
Other Data						
Budgeted FTE	162.8	151.3	0.0	151.3	8.3	159.5
Vehicles	13.0	12.0	0.0	12.0	1.0	13.0

*Does not include amounts in excess of subcommittee's state fund allocation that may be recommended by the Fiscal Analyst.