

REENGINEERING UTAH'S FISCAL NOTE

SOFTWARE

ISSUE BRIEF

3 Day Limit

At 45 days (33 working days), Utah has one of the shortest legislative sessions. Last session there were 1,100 fiscal notes. The Utah Legislature requires that fiscal notes be completed in three days.

Day 1

Agencies gather information.

Day 2

The analyst studies the information, follows-up if necessary, and writes the fiscal note.

Day 3

The Fiscal Note Coordinator and the Director take care of quality control, editing, and approvals.

The Problem

Assigning bills to the right analyst who then sent them to the right agencies was a manual process involving people who were too busy. It could take anywhere from a couple of hours to a full day.

The Solution

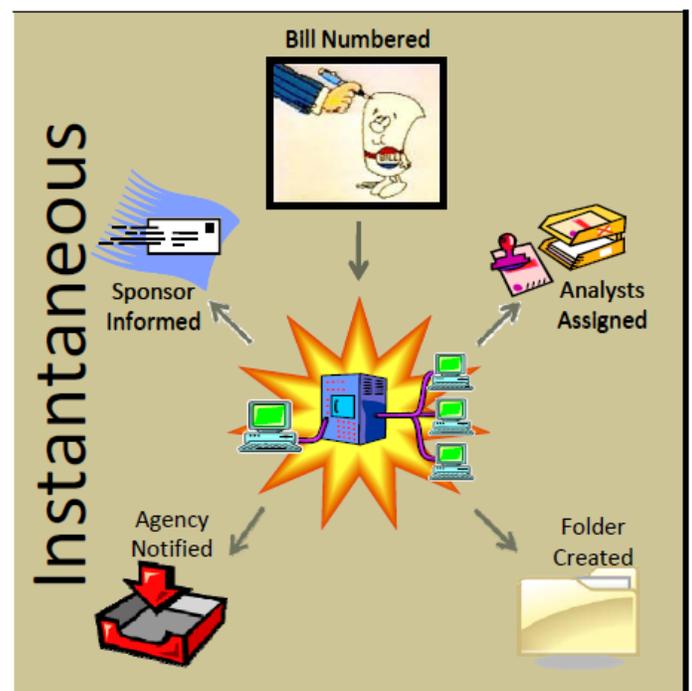
When a bill is numbered, software checks the sections of the Utah Code in the bill against four databases:

- Bill Number to Utah Code Section
- Utah Code Section to Analyst(s)
- Utah Code Section to Agency(ies)
- Agency to Agency Contact(s)

It then assigns the bill and sends it electronically to those involved. Rather than wait for the Fiscal Note Coordinator or the Analyst to get back from some meeting, the agency can begin immediately.

The Results

- Fiscal notes ready at session's start went from 57.6% to 92.0%
- Only a handful of notes were late after that and legislators were individually notified.
- In the last week of the session we shortened the processing time from 72 hours to 24 and there were no late notes.



Reengineering Fiscal Notes in Utah

