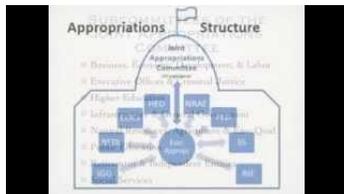


Budget Tools

SOCIAL SERVICES APPROPRIATIONS COMMITTEE



How-to Videos — www.youtube.com/user/UtahLegislature



[Utah Budget Process](https://www.youtube.com/watch?v=hhfk-F97Tng) (<https://www.youtube.com/watch?v=hhfk-F97Tng>)



[Kinds of Appropriations](https://www.youtube.com/watch?v=-7oP1IEAPu8) (<https://www.youtube.com/watch?v=-7oP1IEAPu8>)



[COBI Tour and Tutorial](https://www.youtube.com/watch?v=K-ftXS1TZcA) (<https://www.youtube.com/watch?v=K-ftXS1TZcA>)



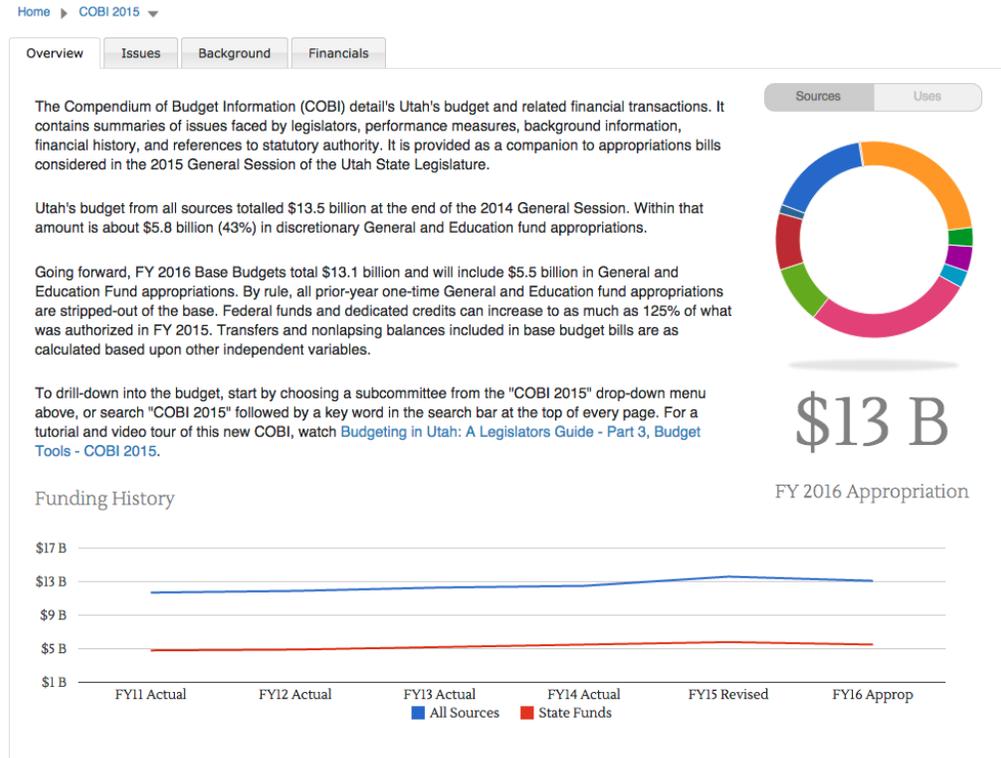
Linked Base Budget Bills

- ✓ Allow you to go directly to COBI for agencies, line-items, and programs
- ✓ Take you to fund reports for restricted accounts and funds
- ✓ Available at subcommittee’s web page on the “Related Links” tab

	H.B. 4	01-16-15 04:41 PM
32	<i>Be it enacted by the Legislature of the state of Utah:</i>	
33	Section 1. FY 2016 Appropriations. The following sums of money are appropriated for the	
34	fiscal year beginning July 1, 2015 and ending June 30, 2016.	
35	Subsection 1(a). Operating and Capital Budgets. Under the terms and conditions of	
36	Utah Code Title 63J, the Legislature appropriates the following sums of money from the funds or	
37	fund accounts indicated for the use and support of the government of the State of Utah.	
38	<u>DEPARTMENT OF HERITAGE AND ARTS</u>	
39	ITEM 1	To <u>Department of Heritage and Arts - Administration</u>
40		From General Fund 3,688,000
41		From Federal Funds 4,260,500
42		From Dedicated Credits Revenue 186,500
43		From Beginning Nonlapsing Appropriation Balances 593,100
44		From Closing Nonlapsing Appropriation Balances (519,300)
45		Schedule of Programs:
46		<u>Executive Director's Office</u> 528,400
47		<u>Information Technology</u> 1,256,200
48		<u>Administrative Services</u> 1,510,900
49		<u>Utah Multicultural Affairs Office</u> 348,100
50		<u>Commission on Service and Volunteerism</u> 4,565,200
51	ITEM 2	To <u>Department of Heritage and Arts - Historical Society</u>
52		From Dedicated Credits Revenue 47,500
53		Schedule of Programs:
54		<u>State Historical Society</u> 47,500
55	ITEM 3	To <u>Department of Heritage and Arts - State History</u>
56		From General Fund 2,082,000
57		From Federal Funds 902,700
58		From Dedicated Credits Revenue 97,300
59		Schedule of Programs:
60		<u>Administration</u> 272,600



COBI 2015 (<http://www.le.utah.gov/lfa/reports/cobi2015/COBI2015.htm>)



- ✓ Provides context for appropriations decisions
 - ✓ Overview
 - ✓ Issues
 - ✓ Background
 - ✓ Statutory Authority
 - ✓ Intent Language
 - ✓ Budget History and Detail
-
- ✓ Available on Legislature's Front Page
 - ✓ Use "COBI 2015" plus keyword in the Search Bar



Requests for Appropriation

- ✓ Allow legislators to sponsor funding requests w/o a bill
- ✓ Forms available in LFA and LRGC
- ✓ Due by Noon on Feb. 5
- ✓ Will be scheduled for an approps meeting
- ✓ Requirements:
 - ✓ Must include “statewide public purpose”
 - ✓ Cannot be “direct appropriations” to interest group or vendor (have to go through state entity)
 - ✓ Agencies must follow procurement process

Request for Appropriation
(See instructions on reverse side and JR4-3-101 through 201)

SECTION I - To be completed by requesting legislator			
Name: Senator/Representative _____	Date _____		
_____ FY 2015 Supplemental Appropriation	\$ _____	_____ Nonlapsing	
_____ FY 2016	<input type="checkbox"/> 1-Time or <input type="checkbox"/> Ongoing	\$ _____	_____ Nonlapsing
_____ General Fund	_____ Educ. Fund	_____ Transp. Fund	_____ Other:
Program/Entity to be funded _____			
What is the statewide public purpose?*			

Contact person at entity _____	Phone # _____		
Contact person's authorized agent _____	Phone # _____		
Signed: Senator/Representative _____			
<small>*All appropriations must be made to state agencies. State agencies must follow state procurement laws which require competitive bids, requests for proposal, or sole source determination.</small>			



Other Tools

- ✓ Subcommittee Web Page (<http://le.utah.gov/asp/interim/Commit.asp?Year=2015&Com=APPSOC>)
 - ✓ Schedule
 - ✓ Agenda
 - ✓ Minutes
 - ✓ Hand-outs
 - ✓ Membership
 - ✓ Related Links
- ✓ LFA Publications
(<http://le.utah.gov/asp/lfa/lfareports.asp?com=APPsoc>)
- ✓ www.transparent.utah.gov
- ✓ www.le.utah.gov search by keyword

