STATE FACILITIES AMENDMENTS

2016 GENERAL SESSION
STATE OF UTAH

Chief Sponsor: Wayne A. Harper
House Sponsor: Gage Froerer

LONG TITLE
General Description:
This bill amends provisions of the Utah Administrative Services Code related to state facilities.

Highlighted Provisions:
This bill:
- amends the definition of "agency";
- grants rulemaking authority to the State Building Board relating to budgeting for and determining operations and maintenance expenses for a state facility;
- establishes requirements relating to compliance with rules made by the State Building Board under this bill;
- amends provisions relating to the capital development and capital improvement process;
- requires the Division of Facilities and Construction Management to present a regular report on state land or buildings that are no longer needed by the state;
- requires the State Board of Regents to conduct a study; and
- makes technical and conforming changes.

Money Appropriated in this Bill:
None

Other Special Clauses:
None

Utah Code Sections Affected:
AMENDS:
Be it enacted by the Legislature of the state of Utah:

Section 1. Section 63A-1-103 is amended to read:

63A-1-103. Definitions.

As used in this title:

(1) "Agency" means a board, commission, institution, department, division, officer, council, office, committee, bureau, or other administrative unit of the state, including the agency head, agency employees, or other persons acting on behalf of or under the authority of the agency head, the Legislature, the courts, or the governor, but does not mean a political subdivision of the state, or any administrative unit of a political subdivision of the state.
(2) "Department" means the Department of Administrative Services.

(3) "Executive director" means the executive director of the Department of Administrative Services.

Section 2. Section 63A-1-111 is amended to read:

63A-1-111. Service plans established by each division -- Contents -- Distribution.

(1) Each division of the department shall formulate and establish service plans for each fiscal year.

(2) The service plans shall describe:

(a) the services to be rendered to state agencies;
(b) the methods of providing those services;
(c) the standards of performance; and
(d) the performance measures used to gauge compliance with those standards.

(3) Before the beginning of each fiscal year, the service plans shall be distributed to each state agency [and institution] that uses the services provided by that division.

Section 3. Section 63A-3-104 is amended to read:

63A-3-104. Appropriation for contingency purposes -- Procedure for allotment -- Legislative intent.

(1) (a) The Legislature shall determine the amount to be appropriated for contingency purposes, as well as the limits on the amount of any one allotment or total allotments to any one [department or] agency.

(b) In advance of making any such allotment, the governor shall notify the Legislature through the Office of the Legislative Fiscal Analyst, of his or her intent to do so, of the amount to be allotted, and the justification for the allotment.

(2) It is the intent of the Legislature that such transfers be made only for unforeseeable emergencies, and allotments shall not be made to correct poor budgetary practices or for purposes having no existing appropriation or authorization.

Section 4. Section 63A-3-106 is amended to read:

63A-3-106. Per diem rates for board members.
(1) As used in this section and Section 63A-3-107:
   (a) "Board" means a board, commission, council, committee, task force, or similar body established to perform a governmental function.
   (b) "Board member" means a person appointed or designated by statute to serve on a board.
   (c) "Executive branch" means an agency within the executive branch of state government.
   (d) "Governmental entity" has the same meaning as provided under Section 63G-2-103.
   (e) "Higher education" means a state institution of higher education, as defined under Section 53B-1-102.
   (f) "Officer" means a person who is elected or appointed to an office or position within a governmental entity.
   (g) "Official meeting" means a meeting of a board that is called in accordance with statute.

(2) In accordance with Title 63G, Chapter 3, Utah Administrative Rulemaking Act, and subject to approval by the executive director, the director of the Division of Finance shall make rules establishing per diem rates to defray subsistence costs for a board member's attendance at an official meeting.

(3) Unless otherwise provided by statute, a per diem rate established under Subsection (2) is applicable to a board member who serves:

   (a) within the executive branch, except as provided under Subsection (3)(b);
   (b) within higher education, unless higher education pays the costs of the per diem;
   (c) on a board that is:
      (i) not included under Subsection (3)(a) or (b); and
      (ii) created by a statute that adopts the per diem rates by reference to:
         (A) this section; and
         (B) the rule authorized by this section; and
within a government entity that is not included under Subsection (3)(a), if the

government entity adopts the per diem rates by reference to:

(i) this section; or

(ii) the rule establishing the per diem rates.

(4)(a) Unless otherwise provided by statute, a board member who is not a legislator

may receive per diem under this section and travel expenses under Section 63A-3-107 if the per

diem and travel expenses are incurred by the board member for attendance at an official

meeting.

(b) Notwithstanding Subsection (4)(a), a board member may not receive per diem or

travel expenses under this Subsection (4) if the board member is being paid by a governmental

entity while performing the board member's service on the board.

(5) A board member may decline to receive per diem for the board member's service.

(6) Compensation and expenses of a board member who is a legislator are governed by

Section 36-2-2 and Legislative Joint Rules, Title 5, Legislative Compensation and Expenses.

Section 5. Section 63A-3-201 is amended to read:

63A-3-201. Appointment of accounting and other officers and employees by
director of the Division of Finance -- Delegation of powers and duties by director --
Background checks.

(1) With the approval of the executive director, the director of the Division of Finance

shall appoint an accounting officer and other administrative officers that are necessary to

efficiently and economically perform the functions of the Division of Finance.

(2) The director of the Division of Finance may:

(a) organize the division and employ other assistants to discharge the functions of the

division;

(b) delegate to assistants, officers, and employees any of the powers and duties of the

office subject to his or her control and subject to any conditions he may prescribe; and

(c) delegate the powers and duties of the office only by written order filed with the

lieutenant governor.
(3) (a) As used in this Subsection (3):

(i) "Public employee" means a person employed by a state agency.

(ii) "Public funds" means money, funds, and accounts, regardless of the source from which the money, funds, and accounts are derived, that are owned, held, or administered by a state agency.

(iii) "Public funds position" means employment with a state agency that requires:

(A) physical or electronic access to public funds;
(B) performing internal control functions or accounting;
(C) creating reports on public funds; or
(D) using, operating, or accessing state systems that account for or help account for public funds.

(iv) "State agency" means [an executive branch]:

[(A) department;]

[(B)] (A) an executive branch agency; or

[(C) board;]

[(D) commission;]

[(E) division;]

[(F) office; or]

[(G)] (B) a state educational institution with the exception of an institution defined in Subsection 53B-1-102(1).

(b) The Division of Finance may require that a public employee who applies for or holds a public funds position:

(i) submit a fingerprint card in a form acceptable to the division;

(ii) consent to a criminal background check by:

(A) the Federal Bureau of Investigation;
(B) the Utah Bureau of Criminal Identification; or

(C) another agency of any state that performs criminal background checks; or

(iii) consent to a credit history report, subject to the requirements of the Fair Credit

(c) The Division of Finance may, in accordance with Title 63G, Chapter 3, Utah Administrative Rulemaking Act, adopt rules to implement this section.

Section 6. Section 63A-3-203 is amended to read:

63A-3-203. Accounting control over state departments and agencies -- Prescription and approval of financial forms, accounting systems, and fees.

(1) The director of the Division of Finance shall:

(a) exercise accounting control over all state departments and agencies except institutions of higher education; and

(b) prescribe the manner and method of certifying that funds are available and adequate to meet all contracts and obligations.

(2) The director shall audit all claims against the state for which an appropriation has been made.

(3) (a) The director shall:

(i) prescribe all forms of requisitions, receipts, vouchers, bills, or claims to be used by all state departments and agencies;

(ii) prescribe the forms, procedures, and records to be maintained by all departmental, institutional, or agency store rooms;

(iii) exercise inventory control over the store rooms; and

(iv) prescribe all forms to be used by the division.

(b) Before approving the forms in Subsection (3)(a), the director shall obtain approval from the state auditor that the forms will adequately facilitate the post-audit of public accounts.

(4) Before implementation by any state [department or] agency, the director of the Division of Finance shall review and approve:

(a) any accounting system developed by a state [department or] agency; and

(b) any fees established by any state [department or] agency to recover the costs of operations.

Section 7. Section 63A-3-302 is amended to read:
63A-3-302. Unpaid account receivable due the state.

If any account receivable has been unpaid for more than 90 days, any agency, department, division, commission, committee, board, council, institution, or any other authority of state government responsible for collection of the account may proceed under this part to collect the delinquent amount.

Section 8. Section 63A-3-501 is amended to read:

63A-3-501. Definitions.

As used in this part:

(1) (a) "Accounts receivable" or "receivables" means any amount due to a state agency from an entity for which payment has not been received by the state agency that is servicing the debt.

(b) "Accounts receivable" includes unpaid fees, licenses, taxes, loans, overpayments, fines, forfeitures, surcharges, costs, contracts, interest, penalties, restitution to victims, third-party claims, sale of goods, sale of services, claims, and damages.

(2) "Administrative offset" means:

(a) a reduction of an individual's tax refund or other payments due to the individual to reduce or eliminate accounts receivable that the individual owes to a state agency; and

(b) a reduction of an entity's tax refund or other payments due to the entity to reduce or eliminate accounts receivable that the entity owes to a state agency.

(3) "Entity" means an individual, a corporation, partnership, or other organization that pays taxes to or does business with the state.

(4) "Office" means the Office of State Debt Collection established by this part.

(5) "Past due" means any accounts receivable that the state has not received by the payment due date.

(6) "Restitution to victims" means restitution ordered by a court to be paid to a victim of an offense in a criminal or juvenile proceeding.

(7) (a) "State agency" includes:

(i) any department, division, commission, council, board, bureau, committee, office,
or other administrative subunit of Utah state government] an executive branch agency;
(ii) the legislative branch of state government; and
(iii) the judicial branches of state government, including justice courts.
(b) "State agency" does not include:
(i) any institution of higher education;
(ii) except in Subsection 63A-3-502(7)(g), the State Tax Commission; or
(iii) the administrator of the Uninsured Employers' Fund appointed by the Labor
Commissioner under Section 34A-2-704, solely for the purposes of collecting money required
to be deposited into the Uninsured Employers' Fund under:
(A) Section 34A-1-405;
(B) Title 34A, Chapter 2, Workers' Compensation Act; or
(C) Title 34A, Chapter 3, Utah Occupational Disease Act.
(8) "Writing-off" means the removal of an accounts receivable from an agency's
accounts receivable records but does not necessarily eliminate further collection efforts.
Section 9. Section 63A-5-103 is amended to read:

(1) The State Building Board shall:
(a) in cooperation with [state institutions, departments, commissions, and] agencies,
prepare a master plan of structures built or contemplated;
(b) submit to the governor and the Legislature a comprehensive five-year building plan
for the state containing the information required by Subsection (2);
(c) amend and keep current the five-year building program for submission to the
governor and subsequent legislatures;
(d) as a part of the long-range plan, recommend to the governor and Legislature any
changes in the law that are necessary to [insure] ensure an effective, well-coordinated building
program for all [state institutions] agencies;
(e) in accordance with Title 63G, Chapter 3, Utah Administrative Rulemaking Act,
make rules:
that are necessary to discharge its duties and the duties of the Division of Facilities Construction and Management;

(ii) to establish standards and requirements for life cycle cost-effectiveness of state facility projects;

(iii) to govern the disposition of real property by the division and establish factors, including appraised value and historical significance, in evaluating the disposition;

(iv) to establish standards and requirements for a capital development project request, including a requirement for a feasibility study; and

(v) [to establish standards and requirements for reporting] for operations and maintenance expenditures for state-owned facilities[, including standards and requirements relating to] that require, and establish standards for:

(A) reporting;

(B) utility metering;

(C) creating operations and maintenance programs within all agency institutional line items;

(D) reviewing and adjusting for inflationary costs of goods and services on an annual basis; and

(E) determining the actual cost for operations and management requests for a new facility;

(f) with support from the Division of Facilities Construction and Management, establish design criteria, standards, and procedures for planning, design, and construction of new state facilities and for improvements to existing state facilities, including life-cycle costing, cost-effectiveness studies, and other methods and procedures that address:

(i) the need for the building or facility;

(ii) the effectiveness of its design;

(iii) the efficiency of energy use; and

(iv) the usefulness of the building or facility over its lifetime;

(g) prepare and submit a yearly request to the governor and the Legislature for a
designated amount of square footage by type of space to be leased by the Division of Facilities Construction and Management in that fiscal year;

(h) assure the efficient use of all building space; and

(i) conduct ongoing facilities maintenance audits for state-owned facilities.

(2) (a) An agency shall comply with the rules described in Subsection (1)(e)(v)(E) for new facility requests submitted to the Legislature for the 2017 General Session or any session of the Legislature after the 2017 General Session.

(b) On or before September 1, 2016, each agency shall revise the agency's budget to comply with the rules described in Subsection (1)(e)(v)(C).

(c) Beginning on December 1, 2016, the Office of the Legislative Fiscal Analyst and the Governor's Office of Management and Budget shall, for each agency with operating and maintenance expenses, ensure that each required budget for that agency is adjusted in accordance with the rules described in Subsection (1)(e)(v)(D).

(3) In order to provide adequate information upon which the State Building Board may make its recommendation under described in Subsection (1), any state agency requesting new full-time employees for the next fiscal year shall report those anticipated requests to the building board at least 90 days before the annual general session in which the request is made.

(4) (a) The State Building Board shall ensure that the five-year building plan required by Subsection (1)(c) includes:

(i) a list that prioritizes construction of new buildings for all structures built or contemplated based upon each agency's[ department's, commission's, and institution's] present and future needs;

(ii) information, and space use data for all state-owned and leased facilities;

(iii) substantiating data to support the adequacy of any projected plans;

(iv) a summary of all statewide contingency reserve and project reserve balances as of the end of the most recent fiscal year;

(v) a list of buildings that have completed a comprehensive facility evaluation by an
architect/engineer or are scheduled to have an evaluation;
(vi) for those buildings that have completed the evaluation, the estimated costs of
needed improvements; and
(vii) for projects recommended in the first two years of the five-year building plan:
(A) detailed estimates of the cost of each project;
(B) the estimated cost to operate and maintain the building or facility on an annual
basis;
(C) the cost of capital improvements to the building or facility, estimated at 1.1% of
the replacement cost of the building or facility, on an annual basis;
(D) the estimated number of new agency full-time employees expected to be housed in
the building or facility;
(E) the estimated cost of new or expanded programs and personnel expected to be
housed in the building or facility;
(F) the estimated lifespan of the building with associated costs for major component
replacement over the life of the building; and
(G) the estimated cost of any required support facilities.
(b) In accordance with Title 63G, Chapter 3, Utah Administrative Rulemaking Act, the
State Building Board may make rules prescribing the format for submitting the information
required by this Subsection [(3)] (4).
[(4)] (5) (a) In accordance with Title 63G, Chapter 3, Utah Administrative Rulemaking
Act, the State Building Board may make rules establishing circumstances under which bids
may be modified when all bids for a construction project exceed available funds as certified by
the director.
(b) In making those rules, the State Building Board shall provide for the fair and
equitable treatment of bidders.
[(5)] (6) (a) A person who violates a rule adopted by the board under Subsection (1)(e)
is subject to a civil penalty not to exceed $2,500 for each violation plus the amount of any
actual damages, expenses, and costs related to the violation of the rule that are incurred by the
state.

(b) The board may take any other action allowed by law.

c) If any violation of a rule adopted by the board is also an offense under Title 76, Utah Criminal Code, the violation is subject to the civil penalty, damages, expenses, and costs allowed under Subsection (1)(e) in addition to any criminal prosecution.

Section 10. Section 63A-5-104 is amended to read:

63A-5-104. Definitions -- Capital development and capital improvement process -- Approval requirements -- Limitations on new projects -- Emergencies.

(1) As used in this section:

(a) (i) "Capital developments" means a:

[(i)] (A) remodeling, site, or utility project with a total cost of $2,500,000 or more;

[(ii)] (B) new facility with a construction cost of $500,000 or more; or

[(iii)] (C) purchase of real property where an appropriation is requested to fund the purchase.

(ii) "Capital developments" does not include a project described in Subsection (1)(b)(iii).

(b) "Capital improvements" means [a]:

(i) a remodeling, alteration, replacement, or repair project with a total cost of less than $2,500,000 or $3,500,000;

(ii) a site improvement with a total cost of less than $2,500,000; or

(iii) a utility improvement project that:

(A) has a total cost of less than $7,000,000;

(B) consists of two or more projects that, if done separately, would each cost less than $3,500,000; and

(C) the State Building Board determines is more cost effective or feasible to be completed as a single project; or
366 [iii] (iv) a new facility with a total construction cost of less than $500,000.
367 (c) (i) "New facility" means the construction of a new building on state property
368 regardless of funding source.
369 (ii) "New facility" includes:
370 (A) an addition to an existing building; and
371 (B) the enclosure of space that was not previously fully enclosed.
372 (iii) "New facility" does not [mean] include:
373 (A) the replacement of state-owned space that is demolished or that is otherwise
374 removed from state use, if the total construction cost of the replacement space is less than
375 $2,500,000 $3,500,000; or
376 (B) the construction of facilities that do not fully enclose a space.
377 (d) "Replacement cost of existing state facilities and infrastructure" means the
378 replacement cost, as determined by the Division of Risk Management, of state facilities,
379 excluding auxiliary facilities as defined by the State Building Board and the replacement cost
380 of infrastructure as defined by the State Building Board.
381 (e) "State funds" means public money appropriated by the Legislature.
382 (2) (a) The State Building Board, on behalf of all state agencies, [commissions,
383 departments, and institutions] shall submit its capital development recommendations and
384 priorities to the Legislature for approval and prioritization.
385 (b) In developing the State Building Board's capital development recommendations and
386 priorities, the State Building Board shall:
387 (i) require each state agency[, commission, department, or institution] requesting an
388 appropriation for a capital development project to complete a study that demonstrates the
389 feasibility of the capital development project, including:
390 (A) the need for the capital development project;
391 (B) the appropriateness of the scope of the capital development project;
392 (C) any private funding for the capital development project; and
393 (D) the economic and community impacts of the capital development project; [and]
(ii) verify the completion and accuracy of the feasibility study described in Subsection 395 (2)(b)(i);  
(iii) require that an institution described in Section 53B-1-102 that submits a request for a capital development project address whether and how, as a result of the project, the institution will:  
(A) offer courses or other resources that will help meet demand for jobs, training, and employment in the current market and the projected market for the next five years;  
(B) respond to individual skilled and technical job demand over the next 3, 5, and 10 years;  
(C) respond to industry demands for trained workers;  
(D) help meet commitments made by the Governor's Office of Economic Development, including relating to training and incentives;  
(E) respond to changing needs in the economy; and  
(F) based on demographics, respond to demands for on-line or in-class instruction; and  
(iv) only when determining the order of prioritization among requests submitted by the State Board of Regents, give more weight, in the State Building Board's scoring process, to a request that is designated as a higher priority by the State Board of Regents than a request that is designated as a lower priority by the State Board of Regents.

(c) An agency may not modify a capital development project request after the deadline for submitting the request, except to the extent that a modification of the scope of the project, or the amount of funds requested, is necessary due to increased construction costs or other factors outside of the agency's control.

(3) (a) Except as provided in Subsections (3)(b), (d), and (e), a capital development project may not be constructed on state property without legislative approval.

(b) Legislative approval is not required for a capital development project that consists of the design or construction of a new facility if:  
(i) the State Building Board determines that the requesting state agency[; commission, department, or institution] has provided adequate assurance that[−(A)] state funds
will not be used for the design or construction of the facility; [and]

[(B)] (ii) the state agency[, commission, department, or institution has a plan for
funding in place that will not require increased state funding] provides to the State Building
Board a written document, signed by the head of the state agency:

(A) stating that funding or a revenue stream is in place, or will be in place before the
project is completed, to ensure that increased state funding will not be required to cover the
cost of operations and maintenance to[, or state funding for,] the resulting facility for
immediate or future capital improvements [to the resulting facility]; and

(B) detailing the source of the funding that will be used for the cost of operations and
maintenance for immediate and future capital improvements to the resulting facility; and

[(iii)] (iii) the State Building Board determines that the use of the state property is:

(A) appropriate and consistent with the master plan for the property; and

(B) will not create an adverse impact on the state.

(c) (i) The Division of Facilities Construction and Management shall maintain a record
of facilities constructed under the exemption provided in Subsection (3)(b).

(ii) For facilities constructed under the exemption provided in Subsection (3)(b), a state
agency[, commission, department, or institution] may not request:

(A) increased state funds for operations and maintenance; or

(B) state capital improvement funding.

(d) Legislative approval is not required for:

(i) the renovation, remodeling, or retrofitting of an existing facility with nonstate funds
that has been approved by the State Building Board;

(ii) a facility to be built with nonstate funds and owned by nonstate entities within
research park areas at the University of Utah and Utah State University;

(iii) a facility to be built at This is the Place State Park by This is the Place Foundation
with funds of the foundation, including grant money from the state, or with donated services or
materials;

(iv) a capital project that:
(A) is funded by:
(I) the Uintah Basin Revitalization Fund; or
(II) the Navajo Revitalization Fund; and
(B) does not provide a new facility for a state agency or higher education institution; or
(v) a capital project on school and institutional trust lands that is funded by the School and Institutional Trust Lands Administration from the Land Grant Management Fund and that does not fund construction of a new facility for a state agency or higher education institution.
(e) (i) Legislative approval is not required for capital development projects to be built for the Department of Transportation:
(A) as a result of an exchange of real property under Section 72-5-111; or
(B) as a result of a sale or exchange of real property from a maintenance facility if the real property is exchanged for, or the proceeds from the sale of the real property are used for, another maintenance facility, including improvements for a maintenance facility and real property.
(ii) When the Department of Transportation approves a sale or exchange under Subsection (3)(e), it shall notify the president of the Senate, the speaker of the House, and the cochairs of the Infrastructure and General Government Appropriations Subcommittee of the Legislature's Joint Appropriation Committee about any new facilities to be built or improved under this exemption.
(4) (a) (i) The State Building Board, on behalf of all state agencies, commissions, departments, and institutions shall by January 15 of each year, submit a list of anticipated capital improvement requirements to the Legislature for review and approval.
(ii) The list shall identify:
(A) a single project that costs more than $1,000,000;
(B) multiple projects within a single building or facility that collectively cost more than $1,000,000;
(C) a single project that will be constructed over multiple years with a yearly cost of $1,000,000 or more and an aggregate cost of more than $3,500,000;
(D) multiple projects within a single building or facility with a yearly cost of $1,000,000 or more and an aggregate cost of more than $2,500,000; $3,500,000;

(E) a single project previously reported to the Legislature as a capital improvement project under $1,000,000 that, because of an increase in costs or scope of work, will now cost more than $1,000,000; and

(F) multiple projects within a single building or facility previously reported to the Legislature as a capital improvement project under $1,000,000 that, because of an increase in costs or scope of work, will now cost more than $1,000,000;

(G) projects approved under Subsection (1)(b)(iii).

(b) Unless otherwise directed by the Legislature, the State Building Board shall prioritize capital improvements from the list submitted to the Legislature up to the level of appropriation made by the Legislature.

(c) In prioritizing capital improvements, the State Building Board shall consider the results of facility evaluations completed by an architect/engineer as stipulated by the building board's facilities maintenance standards.

(d) Beginning on July 1, 2013, in prioritizing capital improvements, the State Building Board shall allocate at least 80% of the funds that the Legislature appropriates for capital improvements to:

(i) projects that address:

(A) a structural issue;

(B) fire safety;

(C) a code violation; or

(D) any issue that impacts health and safety;

(ii) projects that upgrade:

(A) an HVAC system;

(B) an electrical system;

(C) essential equipment;

(D) an essential building component; or
(E) infrastructure, including a utility tunnel, water line, gas line, sewer line, roof, parking lot, or road; or
(iii) projects that demolish and replace an existing building that is in extensive disrepair and cannot be fixed by repair or maintenance.

(e) Beginning on July 1, 2013, in prioritizing capital improvements, the State Building Board shall allocate no more than 20% of the funds that the Legislature appropriates for capital improvements to:

(i) remodeling and aesthetic upgrades to meet state programmatic needs; or
(ii) construct an addition to an existing building or facility.

(f) The State Building Board may require an entity that benefits from a capital improvement project to repay the capital improvement funds from savings that result from the project.

(g) The State Building Board may provide capital improvement funding to a single project, or to multiple projects within a single building or facility, even if the total cost of the project or multiple projects is $3,500,000 or more, if:

(i) the capital improvement project [or multiple projects require more than one year to complete] is a project described in Subsection (1)(b)(iii); and
(ii) the Legislature has [affirmatively authorized the capital improvement project or multiple projects to be funded in phases] not refused to fund the project with capital improvement funds.

(h) In prioritizing and allocating capital improvement funding, the State Building Board shall comply with the requirement in Subsection 63B-23-101(2)(f).

(5) The Legislature may authorize:

(a) the total square feet to be occupied by each state agency; and
(b) the total square feet and total cost of lease space for each agency.

(6) If construction of a new building or facility will be paid for by nonstate funds, but will require an immediate or future increase in state funding for operations and maintenance or for capital improvements, the Legislature may not authorize the new building or facility until
the Legislature appropriates funds for:

(a) the portion of operations and maintenance, if any, that will require an immediate or future increase in state funding; and

(b) the portion of capital improvements, if any, that will require an immediate or future increase in state funding.

(7) (a) Except as provided in Subsection (7)(b) [or (c)], the Legislature may not fund the design or construction of any new capital development projects, except to complete the funding of projects for which partial funding has been previously provided, until the Legislature has appropriated 1.1% of the replacement cost of existing state facilities and infrastructure to capital improvements.

(b) (i) As used in this Subsection (7)(b):

(A) "Education Fund budget deficit" is as defined in Section 63J-1-312; and

(B) "General Fund budget deficit" is as defined in Section 63J-1-312.

(ii) If the Legislature determines that an Education Fund budget deficit or a General Fund budget deficit exists, the Legislature may, in eliminating the deficit, reduce the amount appropriated to capital improvements to 0.9% of the replacement cost of state buildings and infrastructure.

[(c) (i) The requirements under Subsections (6)(a) and (b) do not apply to the 2008-09, 2009-10, 2010-11, 2011-12, and 2012-13 fiscal years:]

[(ii) For the 2013-14 fiscal year, the amount appropriated to capital improvements shall be reduced to 0.9% of the replacement cost of state facilities:]

(8) It is the policy of the Legislature that a new building or facility be approved and funded for construction in a single budget action, therefore the Legislature may not fund the programming, design, and construction of a new building or facility in phases over more than one year unless the Legislature has approved each phase of the funding for the construction of the new building or facility by the affirmative vote of two-thirds of all the members elected to each house.

(9) (a) If, after approval of capital development and capital improvement priorities by
the Legislature under this section, emergencies arise that create unforeseen critical capital
improvement projects, the State Building Board may, notwithstanding the requirements of Title
63J, Chapter 1, Budgetary Procedures Act, reallocate capital improvement funds to address
those projects.

(b) The State Building Board shall report any changes it makes in capital improvement
allocations approved by the Legislature to:

(i) the Office of Legislative Fiscal Analyst within 30 days of the reallocation; and

(ii) the Legislature at its next annual general session.

(10) (a) The State Building Board may adopt a rule allocating to institutions and
agencies their proportionate share of capital improvement funding.

(b) The State Building Board shall ensure that the rule:

(i) reserves funds for the Division of Facilities Construction and Management for
emergency projects; and

(ii) allows the delegation of projects to some institutions and agencies with the
requirement that a report of expenditures will be filed annually with the Division of Facilities
Construction and Management and appropriate governing bodies.

(11) It is the intent of the Legislature that in funding capital improvement requirements
under this section the General Fund be considered as a funding source for at least half of those
costs.

(12) (a) Subject to Subsection (12)(b), at least 80% of the state funds appropriated for
capital improvements shall be used for maintenance or repair of the existing building or
facility.

(b) The State Building Board may modify the requirement described in Subsection
(12)(a) if the State Building Board determines that a different allocation of capital
improvements funds is in the best interest of the state.

Section 11. Section 63A-5-204 is amended to read:

**63A-5-204. Specific powers and duties of director.**

(1) As used in this section, "capitol hill facilities" and "capitol hill grounds" have the
same meaning as provided in Section 63C-9-102.

(2) (a) The director shall:

(i) recommend rules to the executive director for the use and management of facilities and grounds owned or occupied by the state for the use of its departments and agencies;

(ii) supervise and control the allocation of space, in accordance with legislative directive through annual appropriations acts or other specific legislation, to the various departments, commissions, institutions, and agencies in all buildings or space owned, leased, or rented by or to the state, except capitol hill facilities and capitol hill grounds and except as otherwise provided by law;

(iii) comply with the procedures and requirements of Title 63A, Chapter 5, Part 3, Division of Facilities Construction and Management Leasing;

(iv) except as provided in Subsection (2)(b), acquire, as authorized by the Legislature through the appropriations act or other specific legislation, and hold title to, in the name of the division, all real property, buildings, fixtures, or appurtenances owned by the state or any of its agencies;

(v) adopt and use a common seal, of a form and design determined by the director, and of which courts shall take judicial notice;

(vi) file a description and impression of the seal with the Division of Archives;

(vii) collect and maintain all deeds, abstracts of title, and all other documents evidencing title to or interest in property belonging to the state or any of its departments, except institutions of higher education and the School and Institutional Trust Lands Administration;

(viii) report all properties acquired by the state, except those acquired by institutions of higher education, to the director of the Division of Finance for inclusion in the state's financial records;

(ix) before charging a rate, fee, or other amount for services provided by the division's internal service fund to an executive branch agency, or to a subscriber of services other than an executive branch agency:

(A) submit the proposed rates, fees, and cost analysis to the Rate Committee
established in Section 63A-1-114; and
(B) obtain the approval of the Legislature as required by Section 63J-1-410;
(x) conduct a market analysis by July 1, 2005, and periodically thereafter, of proposed
rates and fees, which analysis shall include a comparison of the division's rates and fees with
the fees of other public or private sector providers where comparable services and rates are
reasonably available;
(xi) implement the State Building Energy Efficiency Program under Section
63A-5-701; and
(xii) take all other action necessary for carrying out the purposes of this chapter.
(b) Legislative approval is not required for acquisitions by the division that cost less
than $250,000.
(3) (a) The director shall direct or delegate maintenance and operations, preventive
maintenance, and facilities inspection programs and activities for any [department,
commission, institution, or] agency, except:
(i) the State Capitol Preservation Board; and
(ii) state institutions of higher education.
(b) The director may choose to delegate responsibility for these functions only when
the director determines that:
(i) the [department or] agency has requested the responsibility;
(ii) the [department or] agency has the necessary resources and skills to comply with
facility maintenance standards approved by the State Building Board; and
(iii) the delegation would result in net cost savings to the state as a whole.
(c) The State Capitol Preservation Board and state institutions of higher education are
exempt from Division of Facilities Construction and Management oversight.
(d) Each state institution of higher education shall comply with the facility
maintenance standards approved by the State Building Board.
(e) Except for the State Capitol Preservation Board, agencies and institutions that are
exempt from division oversight shall annually report their compliance with the facility
maintenance standards to the division in the format required by the division.

(f) The division shall:

(i) prescribe a standard format for reporting compliance with the facility maintenance standards;

(ii) report agency [and institution] compliance or noncompliance with the standards to the Legislature; and

(iii) conduct periodic audits of exempt agencies and institutions to ensure that they are complying with the standards.

(4) (a) In making any allocations of space under Subsection (2), the director shall:

(i) conduct studies to determine the actual needs of each [department, commission, institution, or] agency; and

(ii) comply with the restrictions contained in this Subsection (4).

(b) The supervision and control of the legislative area is reserved to the Legislature.

(c) The supervision and control of the judicial area is reserved to the judiciary for trial courts only.

(d) The director may not supervise or control the allocation of space for entities in the public and higher education systems.

(e) The supervision and control of capitol hill facilities and capitol hill grounds is reserved to the State Capitol Preservation Board.

(5) The director may:

(a) hire or otherwise procure assistance and services, professional, skilled, or otherwise, that are necessary to carry out the director's responsibilities, and may expend funds provided for that purpose either through annual operating budget appropriations or from nonlapsing project funds;

(b) sue and be sued in the name of the division; and

(c) hold, buy, lease, and acquire by exchange or otherwise, as authorized by the Legislature, whatever real or personal property that is necessary for the discharge of the director's duties.
Notwithstanding the provisions of Subsection (2)(a)(iv), the following entities may hold title to any real property, buildings, fixtures, and appurtenances held by them for purposes other than administration that are under their control and management:

(a) the Office of Trust Administrator;
(b) the Department of Transportation;
(c) the Division of Forestry, Fire, and State Lands;
(d) the Department of Natural Resources;
(e) the Utah National Guard;
(f) any area vocational center or other institution administered by the State Board of Education;
(g) any institution of higher education; and
(h) the Utah Science Technology and Research Governing Authority.

The director shall ensure that any firm performing testing and inspection work governed by the American Society for Testing Materials Standard E-329 on public buildings under the director's supervision shall:

(a) fully comply with the American Society for Testing Materials standard specifications for agencies engaged in the testing and inspection of materials known as ASTM E-329; and
(b) carry a minimum of $1,000,000 of errors and omissions insurance.

Notwithstanding Subsections (2)(a)(iii) and (iv), the School and Institutional Trust Lands Administration may hold title to any real property, buildings, fixtures, and appurtenances held by it that are under its control.

Section 12. Section 63A-5-206 is amended to read:

63A-5-206. Construction, alteration, and repair of state facilities -- Powers of director -- Exceptions -- Expenditure of appropriations -- Notification to local governments for construction or modification of certain facilities.

(1) As used in this section:

(a) "Capital developments" and "capital improvements" have the same meaning as
provided in Section 63A-5-104.

(b) "Compliance agency" has the same meaning as provided in Section 15A-1-202.

(c) (i) "Facility" means any building, structure, or other improvement that is constructed on property owned by the state, its departments, commissions, institutions, or agencies.

(ii) "Facility" does not mean an unoccupied structure that is a component of the state highway system.

(d) "Life cycle cost-effective" means, as provided for in rules adopted by the State Building Board, in accordance with Title 63G, Chapter 3, Utah Administrative Rulemaking Act, the most prudent cost of owning and operating a facility, including the initial cost, energy costs, operation and maintenance costs, repair costs, and the costs of energy conservation and renewable energy systems.

(e) "Local government" means the county, municipality, or local school district that would have jurisdiction to act as the compliance agency if the property on which the project is being constructed were not owned by the state.

(f) "Renewable energy system" means a system designed to use solar, wind, geothermal power, wood, or other replenishable energy source to heat, cool, or provide electricity to a building.

(2) (a) (i) Except as provided in Subsections (3) and (4), the director shall exercise direct supervision over the design and construction of all new facilities, and all alterations, repairs, and improvements to existing facilities if the total project construction cost, regardless of the funding source, is greater than $100,000, unless there is memorandum of understanding between the director and an institution of higher education that permits the institution of higher education to exercise direct supervision for a project with a total project construction cost of not greater than $250,000.

(ii) A state entity may exercise direct supervision over the design and construction of all new facilities, and all alterations, repairs, and improvements to existing facilities if:

(A) the total project construction cost, regardless of the funding sources, is $100,000 or
less; and

(B) the state entity assures compliance with the division's forms and contracts and the
division's design, construction, alteration, repair, improvements, and code inspection standards.

(b) The director shall prepare or have prepared by private firms or individuals designs,
plans, and specifications for the projects administered by the division.

(c) Before proceeding with construction, the director and the officials charged with the
administration of the affairs of the particular [department, commission, institution, or] agency
shall approve the location, design, plans, and specifications.

(3) Projects for the construction of new facilities and alterations, repairs, and
improvements to existing facilities are not subject to Subsection (2) if the project:

(a) occurs on property under the jurisdiction of the State Capitol Preservation Board;

(b) is within a designated research park at the University of Utah or Utah State
University;

(c) occurs within the boundaries of This is the Place State Park and is administered by
This is the Place Foundation except that This is the Place Foundation may request the director
to administer the design and construction; or

(d) is for the creation and installation of art under Title 9, Chapter 6, Part 4, Utah
Percent-for-Art Act.

(4) (a) (i) The State Building Board may authorize the delegation of control over
design, construction, and all other aspects of any project to entities of state government on a
project-by-project basis or for projects within a particular dollar range and a particular project
type.

(ii) The state entity to whom control is delegated shall assume fiduciary control over
project finances, shall assume all responsibility for project budgets and expenditures, and shall
receive all funds appropriated for the project, including any contingency funds contained in the
appropriated project budget.

(iii) Delegation of project control does not exempt the state entity from complying with
the codes and guidelines for design and construction adopted by the division and the State
Building Board.

(iv) State entities that receive a delegated project may not access, for the delegated project, the division's statewide contingency reserve and project reserve authorized in Section 63A-5-209.

(b) For facilities that will be owned, operated, maintained, and repaired by an entity that is not a state agency [or institution] and that are located on state property, the State Building Board may authorize the owner to administer the design and construction of the project instead of the division.

(5) Notwithstanding any other provision of this section, if a donor donates land to an eligible institution of higher education and commits to build a building or buildings on that land, and the institution agrees to provide funds for the operations and maintenance costs from sources other than state funds, and agrees that the building or buildings will not be eligible for state capital improvement funding, the higher education institution may:

(a) oversee and manage the construction without involvement, oversight, or management from the division; or

(b) arrange for management of the project by the division.

(6) (a) The role of compliance agency as provided in Title 15A, State Construction and Fire Codes Act, shall be provided by:

(i) the director, for projects administered by the division;

(ii) the entity designated by the State Capitol Preservation Board, for projects under Subsection (3)(a);

(iii) the local government, for projects exempt from the division's administration under Subsection (3)(b) or administered by This is the Place Foundation under Subsection (3)(c);

(iv) the state entity or local government designated by the State Building Board, for projects under Subsection (4); or

(v) the institution, for projects exempt from the division's administration under Subsection (5)(a).

(b) For the installation of art under Subsection (3)(d), the role of compliance agency
shall be provided by the entity that is acting in this capacity for the balance of the project as provided in Subsection (6)(a).

(c) The local government acting as the compliance agency under Subsection (6)(a)(iii) may:

(i) only review plans and inspect construction to enforce the State Construction Code or an approved code under Title 15A, State Construction and Fire Codes Act; and

(ii) charge a building permit fee of no more than the amount it could have charged if the land upon which the improvements are located were not owned by the state.

(d) (i) The use of state property and any improvements constructed on state property, including improvements constructed by nonstate entities, is not subject to the zoning authority of local governments as provided in Sections 10-9a-304 and 17-27a-304.

(ii) The state entity controlling the use of the state property shall consider any input received from the local government in determining how the property shall be used.

(7) Before construction may begin, the director shall review the design of projects exempted from the division's administration under Subsection (4) to determine if the design:

(a) complies with any restrictions placed on the project by the State Building Board; and

(b) is appropriate for the purpose and setting of the project.

(8) The director shall ensure that state-owned facilities, except for facilities under the control of the State Capitol Preservation Board, are life cycle cost-effective.

(9) The director may expend appropriations for statewide projects from funds provided by the Legislature for those specific purposes and within guidelines established by the State Building Board.

(10) (a) The director, with the approval of the Office of Legislative Fiscal Analyst, shall develop standard forms to present capital development and capital improvement cost summary data.

(b) The director shall:

(i) within 30 days after the completion of each capital development project, submit cost
summary data for the project on the standard form to the Office of Legislative Fiscal Analyst;
and
(ii) upon request, submit cost summary data for a capital improvement project to the Office of Legislative Fiscal Analyst on the standard form.

(11) Notwithstanding the requirements of Title 63J, Chapter 1, Budgetary Procedures Act, the director may:
(a) accelerate the design of projects funded by any appropriation act passed by the Legislature in its annual general session;
(b) use any unencumbered existing account balances to fund that design work; and
(c) reimburse those account balances from the amount funded for those projects when the appropriation act funding the project becomes effective.

(12) (a) The director, the director's designee, or the state entity to whom control has been designated under Subsection (4), shall notify in writing the elected representatives of local government entities directly and substantively affected by any diagnostic, treatment, parole, probation, or other secured facility project exceeding $250,000, if:
(i) the nature of the project has been significantly altered since prior notification;
(ii) the project would significantly change the nature of the functions presently conducted at the location; or
(iii) the project is new construction.
(b) At the request of either the state entity or the local government entity, representatives from the state entity and the affected local entity shall conduct or participate in a local public hearing or hearings to discuss these issues.

(13) (a) (i) Before beginning the construction of student housing on property owned by the state or a public institution of higher education, the director shall provide written notice of the proposed construction, as provided in Subsection (13)(a)(ii), if any of the proposed student housing buildings is within 300 feet of privately owned residential property.
(ii) Each notice under Subsection (13)(a)(i) shall be provided to the legislative body and, if applicable, the mayor of:
(A) the county in whose unincorporated area the privately owned residential property is located; or
(B) the municipality in whose boundaries the privately owned residential property is located.

(b) (i) Within 21 days after receiving the notice required by Subsection (13)(a)(i), a county or municipality entitled to the notice may submit a written request to the director for a public hearing on the proposed student housing construction.
(ii) If a county or municipality requests a hearing under Subsection (13)(b)(i), the director and the county or municipality shall jointly hold a public hearing to provide information to the public and to allow the director and the county or municipality to receive input from the public about the proposed student housing construction.

Section 13. Section 63A-5-215 is amended to read:

63A-5-215. Disposition of proceeds received by division from sale of property.
(1) The money received by the division from the sale or other disposition of property shall be paid into the state treasury and becomes a part of the funds provided by law for carrying out the building program of the state, and are appropriated for that purpose.
(2) The proceeds from sales of property belonging to or used by a particular state [institution or] agency shall, to the extent practicable, be expended for the construction of buildings or in the performance of other work for the benefit of that [institution or] agency.

Section 14. Section 63A-5-226 is enacted to read:

The division shall, beginning in 2016, and in every even-numbered year after 2016, on or before the third Wednesday in November, present a written report to the Infrastructure and General Government Appropriations Subcommittee that identifies state land and buildings that are no longer needed and can be sold by the state.

Section 15. Section 63J-1-201 is amended to read:

63J-1-201. Governor's proposed budget to Legislature -- Contents -- Preparation
(1) The governor shall deliver, not later than 30 days before the date the Legislature convenes in the annual general session, a confidential draft copy of the governor's proposed budget recommendations to the Office of the Legislative Fiscal Analyst according to the requirements of this section.

(2) (a) When submitting a proposed budget, the governor shall, within the first three days of the annual general session of the Legislature, submit to the presiding officer of each house of the Legislature:

(i) a proposed budget for the ensuing fiscal year;

(ii) a schedule for all of the proposed changes to appropriations in the proposed budget, with each change clearly itemized and classified; and

(iii) as applicable, a document showing proposed changes in estimated revenues that are based on changes in state tax laws or rates.

(b) The proposed budget shall include:

(i) a projection of:

(A) estimated revenues by major tax type;

(B) 15-year trends for each major tax type;

(C) estimated receipts of federal funds; and

(D) appropriations for the next fiscal year;

(ii) the source of changes to all direct, indirect, and in-kind matching funds for all federal grants or assistance programs included in the budget;

(iii) changes to debt service;

(iv) a plan of proposed changes to appropriations and estimated revenues for the next fiscal year that is based upon the current fiscal year state tax laws and rates and considers projected changes in federal grants or assistance programs included in the budget;

(v) an itemized estimate of the proposed changes to appropriations for:

(A) the Legislative Department as certified to the governor by the president of the Senate and the speaker of the House;
(B) the Executive Department;
(C) the Judicial Department as certified to the governor by the state court administrator;
(D) changes to salaries payable by the state under the Utah Constitution or under law for lease agreements planned for the next fiscal year; and
(E) all other changes to ongoing or one-time appropriations, including dedicated credits, restricted funds, nonlapsing balances, grants, and federal funds;
(vi) for each line item, the average annual dollar amount of staff funding associated with all positions that were vacant during the last fiscal year;
(vii) deficits or anticipated deficits;
(viii) the recommendations for each state agency for new full-time employees for the next fiscal year, which shall also be provided to the State Building Board as required by Subsection 63A-5-103[(2)](3);
(ix) a written description and itemized report submitted by a state agency to the Governor's Office of Management and Budget under Section 63J-1-220, including:
(A) a written description and an itemized report provided at least annually detailing the expenditure of the state money, or the intended expenditure of any state money that has not been spent; and
(B) a final written itemized report when all the state money is spent;
(x) any explanation that the governor may desire to make as to the important features of the budget and any suggestion as to methods for the reduction of expenditures or increase of the state's revenue; and
(xi) information detailing certain fee increases as required by Section 63J-1-504.
(3) For the purpose of preparing and reporting the proposed budget:
(a) The governor shall require the proper state officials, including all public and higher education officials, all heads of executive and administrative departments and state institutions, bureaus, boards, commissions, and agencies expending or supervising the expenditure of the state money, and all institutions applying for state money and appropriations, to provide
itemized estimates of changes in revenues and appropriations.

(b) The governor may require the persons and entities subject to Subsection (3)(a) to provide other information under these guidelines and at times as the governor may direct, which may include a requirement for program productivity and performance measures, where appropriate, with emphasis on outcome indicators.

(c) The governor may require representatives of public and higher education, state departments and institutions, and other institutions or individuals applying for state appropriations to attend budget meetings.

(4) (a) The Governor's Office of Management and Budget shall provide to the Office of Legislative Fiscal Analyst, as soon as practicable, but no later than 30 days before the date the Legislature convenes in the annual general session, data, analysis, or requests used in preparing the governor's budget recommendations, notwithstanding the restrictions imposed on such recommendations by available revenue.

(b) The information under Subsection (4)(a) shall include:

(i) actual revenues and expenditures for the fiscal year ending the previous June 30;

(ii) estimated or authorized revenues and expenditures for the current fiscal year;

(iii) requested revenues and expenditures for the next fiscal year;

(iv) detailed explanations of any differences between the amounts appropriated by the Legislature in the current fiscal year and the amounts reported under Subsections (4)(b)(ii) and (iii);

(v) a statement of agency and program objectives, effectiveness measures, and program size indicators; and

(vi) other budgetary information required by the Legislature in statute.

(c) The budget information under Subsection (4)(a) shall cover:

(i) all items of appropriation, funds, and accounts included in appropriations acts for the current and previous fiscal years; and

(ii) any new appropriation, fund, or account items requested for the next fiscal year.

(d) The information provided under Subsection (4)(a) may be provided as a shared
record under Section 63G-2-206 as considered necessary by the Governor's Office of Management and Budget.

(5) (a) In submitting the budget for the Department of Public Safety, the governor shall include a separate recommendation in the governor's budget for maintaining a sufficient number of alcohol-related law enforcement officers to maintain the enforcement ratio equal to or below the number specified in Subsection 32B-1-201(2).

(b) If the governor does not include in the governor's budget an amount sufficient to maintain the number of alcohol-related law enforcement officers described in Subsection (5)(a), the governor shall include a message to the Legislature regarding the governor's reason for not including that amount.

(6) (a) The governor may revise all estimates, except those relating to the Legislative Department, the Judicial Department, and those providing for the payment of principal and interest to the state debt and for the salaries and expenditures specified by the Utah Constitution or under the laws of the state.

(b) The estimate for the Judicial Department, as certified by the state court administrator, shall also be included in the budget without revision, but the governor may make separate recommendations on the estimate.

(7) The total appropriations requested for expenditures authorized by the budget may not exceed the estimated revenues from taxes, fees, and all other sources for the next ensuing fiscal year.

(8) If any item of the budget as enacted is held invalid upon any ground, the invalidity does not affect the budget itself or any other item in it.

Section 16. Study by State Board of Regents.

(1) The State Board of Regents shall:

(a) before November 16, 2016, conduct a study to identify the best method to determine the amount or percentage of money received from research and development activities that should be spent on operations and maintenance costs;

(b) consult with stakeholders to make the identification described in Subsection (1)(a);
and

(c) on or before November 16, 2016, present a written report of the study and the method identified to the Infrastructure and General Government Appropriations Subcommittee.

(2) This section is repealed on January 1, 2017.