BEDL BASE BUDGET

Budget Review Objectives, Format, & Tools

January 2016

Budget Review
Objectives | 2017 General Session

- Approve a Starting Point for the Budget (Base Budget)
- Review the Purpose, Performance, & Funding Levels for Each Budgetary Line-Item
- Adjust Funding to Meet Current Needs or Issues
- Evaluate Requests for Funding Increases
  • New or Current Programs
- Make Recommendations to the Legislature on the Budget
  • Subcommittee Report to EAC
Budget Review
Format | 2017 General Session

- Presentation on Line-Item Budget, Issues, & Recommendations
  - Fiscal Analyst
- State Agencies– Comments & Recommendations
  - Presentation of Line-Item Performance Measures
    - Measure Purpose, Target, & Base-line Data
  - Four Target Questions (For Each Line-Item):
    - What Have You Stopped Doing in the Past Year?
    - What Have You Started Doing in the Past Year?
    - What Do You Plan to Do in the Coming Year?
    - How Does Your Plan Impact your Budget (Savings/Cost)?
- Subcommittee Discussion, & Additional Public Input

State Budget Information
Tools | budget.utah.gov

- Dashboard for Budget Data
- Available on Legislature’s Front Page under “Budget Information”
- Prior-Year Appropriations Reports
- Tax Information & Simulator
Compendium of Budget Information (COBI)

Tools | Budget Details by Subcommittee, Agency, Line-item, & Program

- Context for Appropriations Decisions
  - Overview
  - Issues & Budget Tracking
  - Performance
  - Background & Statutory Authority
  - Budget History & Detail
- Available on Legislature’s Front Page under “Budget Information”
- Use “COBI 2017” plus keyword in the Search Bar

Linked Base Budget Bill

Tools | HB Bill 4 – BEDL Base Budget Amendments

- Allows Direct Access to COBI Details
- Agencies, Line-items, & Programs
- Fund Reports for Restricted Accounts & Funds
- Posted Under “Related Links” Tab on Subcommittee’s Web Page
Online Resources
Tools | le.utah.gov

- Subcommittee Web Page
  - Schedule & Agendas
  - Meeting Materials (Handouts)
  - Minutes & Audio

- Other Information
  - LFA Reports (Under Staff Offices)
  - Keyword Search


Online Resources
Tools | transparent.utah.gov

Office of the Legislative Fiscal Analyst
Online Resources
Tools | YouTube How-to Videos (youtube.com/user/UtahLegislature)

- Utah Budget Process
- Kinds of Appropriations
- COBI Tour and Tutorial

Request for Appropriation
Tools | Joint Rule 4-3-101 to 201

- Allows Legislators to Sponsor Funding Requests
  - No Bill File Required
- Online Form (for Legislators)
  - http://le.utah.gov/lego
  - Paper Forms Available in LFA Office
- Due by Noon on Thursday Feb. 2
- Will be scheduled for an appropriations meeting
- Requirements:
  - Must include “statewide public purpose”
  - Cannot be “direct appropriations” to interest group or vendor (must go through state entity)
  - Agencies must follow procurement process