

Utah Board of Pardons & Parole

August 14, 2018

**Presentation to the Executive Offices and
Criminal Justice Appropriations Subcommittee**





Electronic Records

- **Calendar Phase I**
- **Web Conversion**
 - **Time Accounting**
 - **Web Based Forms**
- **Document Storage**
- **Sentencing Guidelines**

- **Offender Notification**
- **Decision Module**
- **Calendar Phase II**
- **Website**
- **Business Intelligence**



Calendar Phase I

BEFORE

- **Printed Calendars**
- **Handwritten Notes**
- **Limited Accessibility**
- **Out of Date**
- **Limited Reporting**





Calendar Phase I



Offender #: [REDACTED]
Offender Name: [REDACTED]

Upcoming Hearings

Date	Time	Hearing Type	Hearing Location
08/14/2018	9:40 AM	ORIGINAL HEARING	DRAPER

Previous Hearing Results

Hearing Date	Final Decision Date	Hearing Type	Decision
	06/05/2018	SPECIAL ATTENTION REVIEW	ACKNOWLEDGE EARNED TIME PROGRAM 06/05/2018 NO CHANGE 06/05/2018 Read More...



AFTER

- Accessible
- Real Time
- Reporting
- Tracking



Time Accounting

BEFORE

- Paper Copy
- Manual Calculation
- Inaccessible



Time Accounting

Selected Offenses

Court Case #	Offense Description	Degree	Counts	Min Years/Months	Max Years/Months	Sentence Date
09	UNLAW ACQUISITION/POSSESS/TRANSFER-CARD - 76-6-506.3	F3	1	0 Yrs 0 Mnths	5 Yrs 0 Mnths	05/10/2011
10	POSS/USE OF CONTROLLED SUBSTANCE - 58-37-8(2A1)	F3	1	0 Yrs 0 Mnths	5 Yrs 0 Mnths	05/10/2011
12	BURGLARY - 76-6-202	F2	1	1 Yrs 0 Mnths	15 Yrs 0 Mnths	09/20/2012
17	POSS/USE OF CONTROLLED SUBSTANCE - 58-37-8(2A1)	F3	1	0 Yrs 0 Mnths	5 Yrs 0 Mnths	09/20/2012

AFTER

- Verified calculations

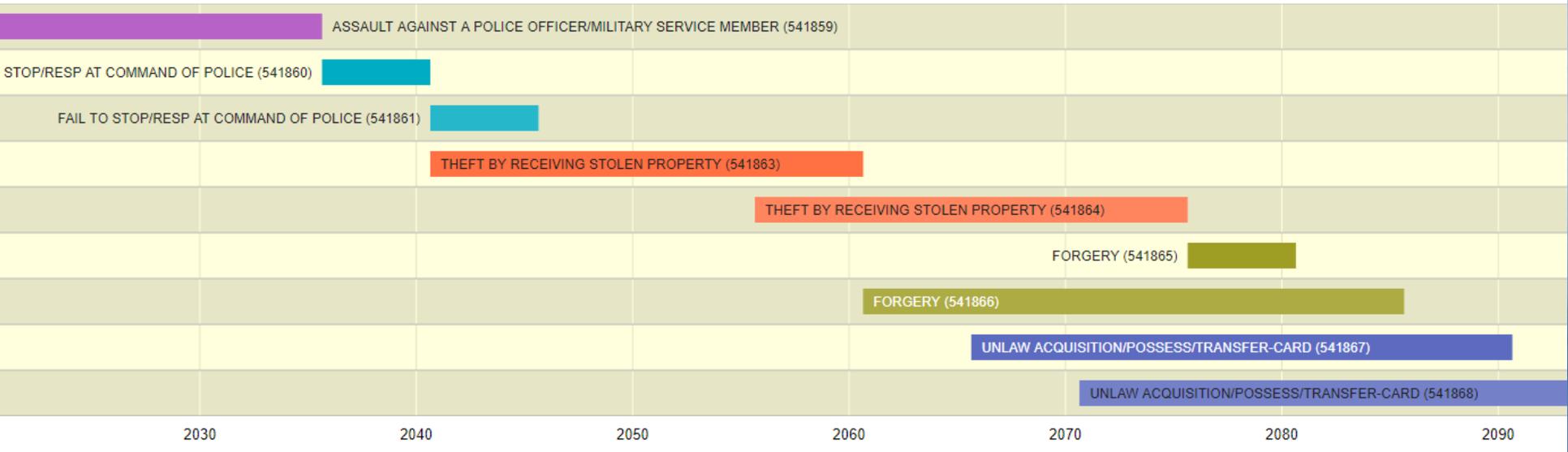
- Accessible

- Reporting

Time Type	Earned Credit	Days
TOLL TIME	No	6
PRISON	Yes	1827
JAIL/POST CONVCT	Yes	4
JAIL/PRE CONVCT	Yes	1
Credit Days:		1832
Sched Case Term Date		Offense Expire Date
09/29/2017		09/29/2017



Time Accounting





Web Forms

BEFORE

- Varied format
- Printed/Scan
- Email/FAX
- Hand Filed
- Limited Function



Web Forms

IN PROGRESS

- **Web Based**
 - **Smart Documents**
 - **Interface with Decision Module**
- 



Document Storage

BEFORE

- Paper Files
- Limited Access
- Limited Data





Document Storage



AFTER

- Leveraged Existing Systems
- Backup
- Accessibility & Security
- Conversion Beginning

Progress: Sentencing Guidelines

BOPP Records Offender AP&P Agent Desktop Assignment BOPP Hearings Compacts Counts DPO Work Escape/Walkaway Grievance Housing IPP Incident-Discipline

Notification OLD Discipline Ofndr Mgt Desktop Programming Property Reports-Forms Sprvsr Desktop Sprvsr Reports Transportation Visiting

Global

Offender Search  

Earned Time Credit

Face Sheet

File Location

Files Checked Out

Institutional Progress Report

Notes

Release Lists

RIM Request

Special Attention Memo

DECISIONS/HEARINGS

NOTIFICATIONS

SCHEDULING

TIME ACCOUNTING

Aggregate Prison Sentence

Offense Jurisdiction

Print Hearing Worksheet

Sentencing Guidelines

Time Account Listing

TABLE MAINTENANCE

Keyword Search:

Case # Offense ID	Offense Code	Crime Degree	Offense Description	Inchoate	Offense Date	Min Yrs/ Mnths	Max Yrs/ Mnths	Time Accounting Consecutive	Form	Column	Score/Row	Consec Concur (%)	# of Months
00001	76-6-501	F3	FORGERY	N		0 Yrs	5 Yrs	<input type="checkbox"/>	Form 1	F-2nd Poss 3rd Other	9 / III	100%	12.0
00002	58-37-8(2A1)	F3	POSS/USE OF CONTROLLED SUBSTANCE	N	01/21/2018	0 Yrs	5 Yrs	<input checked="" type="checkbox"/>	Form 1	G-3rd Poss Class A **	9 / III	40%	3.2
00003	76-6-502	MA	POSS OF FORG WRTG/DEVICE	A		0 Yrs	1 Yrs	<input type="checkbox"/>	Form 1	G-3rd Poss Class A **	9 / III	10%	0.8
00004	76-6-408	MA	THEFT BY RECEIVING STOLEN PROPERTY	N		0 Yrs	1 Yrs	<input type="checkbox"/>	Form 1	G-3rd Poss Class A **	9 / III	10%	0.8
00005	76-6-202	MA	BURGLARY	N	04/08/2015	0 Yrs	1 Yrs	<input type="checkbox"/>	Form 1	G-3rd Poss Class A **	9 / III	10%	0.8

Showing 1 to 5 of 5 entries

PRIOR FELONY CONVICTIONS :  ONE

PRIOR PERSON OR FIREARM CONVICTIONS :  FEL. FIREARM OFFENSE(76-10-5)

PRIOR CLASS A MISDEMEANOR CONVICTIONS :  ONE OR TWO

PRIOR JUVENILE ADJUDICATIONS WITHIN PAST 10 YEARS :  TWO - FOUR

SUPERVISION HISTORY FORM 1 :  PRIOR REVOCATION

MOST RECENT POST-CONVICTION CRIME FREE GAP :  ZERO POINTS Gap Start Date: Gap End Date: Type: ...

Purpose/Hearing Type: ORIGINAL HEARING

Total # of Months: 18

Guideline Start Date: 08/01/2018

Guideline Date: 02/01/2020

Notes:

Progress on Electronic Records



Progress: Sentencing Guidelines

BEFORE

- **Calculation of Guidelines in Excel and on Paper**
- **Paper Printing and Storing of Guidelines**

AFTER

- **Electronic Calculation of Guidelines in Database**
- **Electronic Storage and Access to Guidelines**

Progress on Electronic Records



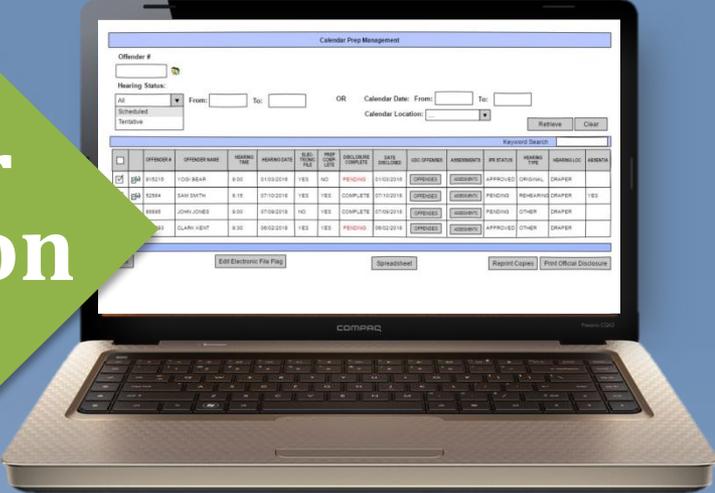


Progress: Offender Notification



Before

Offender Notification



After

Progress: Offender Notification

Calendar Prep Management

Offender #

Hearing Status:

From: To: OR Calendar Date: From: To:

Calendar Location:

Keyword Search

<input type="checkbox"/>	OFFENDER #	OFFENDER NAME	HEARING TIME	HEARING DATE	ELEC-TRONIC FILE	PREP COMP-LETE	DISCLOSURE COMPLETE	DATE DISCLOSED	UDC OFFENSES	ASSESSMENTS	IPR STATUS	HEARING TYPE	HEARING LOC	ABSENTIA
<input checked="" type="checkbox"/>	915215		8:00	01/03/2016	YES	NO	PENDING	01/03/2016	<input type="button" value="OFFENSES"/>	<input type="button" value="ASSESSMENTS"/>	APPROVED	ORIGINAL	DRAPER	
<input type="checkbox"/>	52584		8:15	07/10/2018	YES	YES	COMPLETE	07/10/2018	<input type="button" value="OFFENSES"/>	<input type="button" value="ASSESSMENTS"/>	PENDING	REHEARING	DRAPER	YES
<input type="checkbox"/>	86895		9:00	07/09/2018	NO	YES	COMPLETE	07/09/2018	<input type="button" value="OFFENSES"/>	<input type="button" value="ASSESSMENTS"/>	PENDING	OTHER	DRAPER	
<input type="checkbox"/>	869693		9:30	06/02/2018	YES	YES	PENDING	06/02/2018	<input type="button" value="OFFENSES"/>	<input type="button" value="ASSESSMENTS"/>	APPROVED	OTHER	DRAPER	

Progress on Electronic Records



Progress: Offender Notification

BEFORE

- **Manual File Selection in Paper Files**
- **Whiteout Redaction**
- **Paper Files Manually Copied**

AFTER

- **Auto-selection of Electronic Files**
- **Electronic Redaction**
- **Files Stored and Printed Electronically**



Progress on Electronic Records



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Thank You

**LEGISLATURE
GOVERNOR
CORRECTIONS
TECHNOLOGY SERVICES
PRIVATE CONTRACTORS**



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