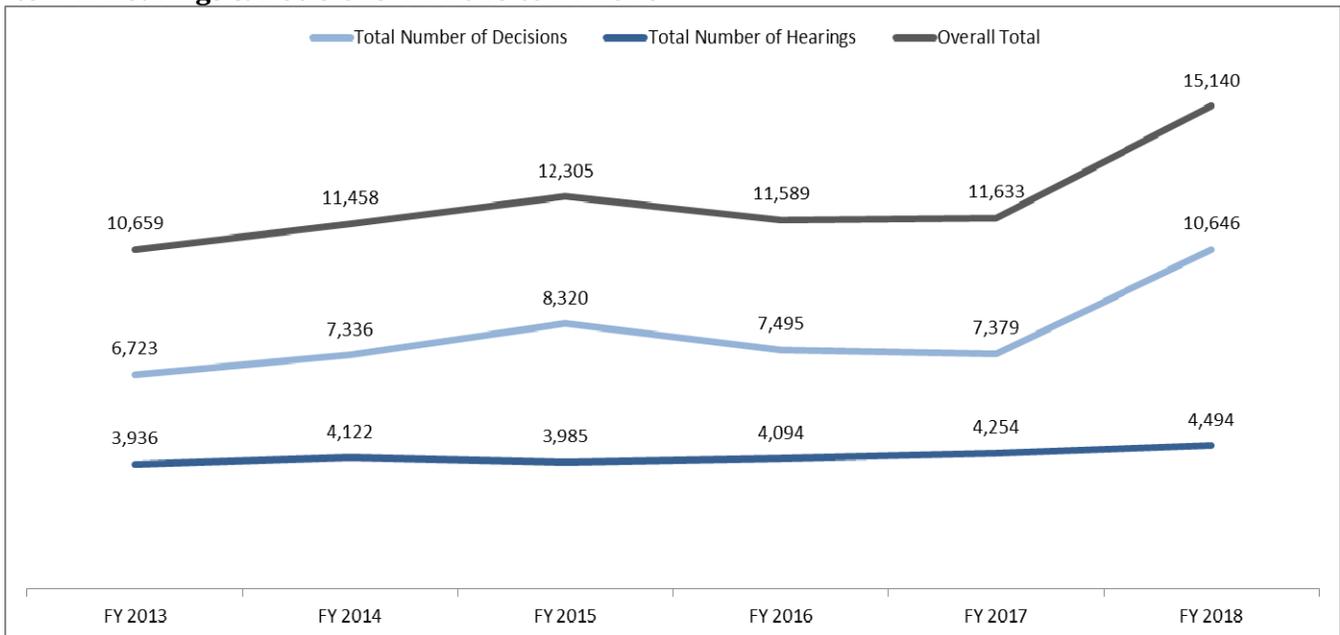


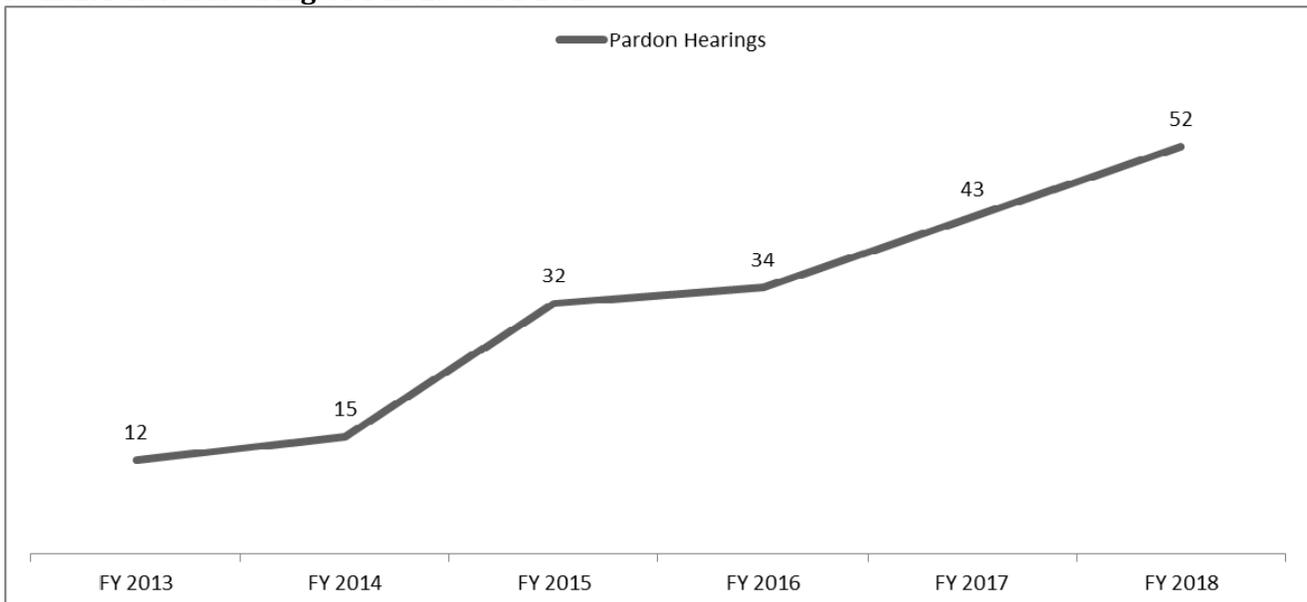
Section 1: Performance Items

Item 1. Hearings & Decisions: FY 2013 to FY 2018



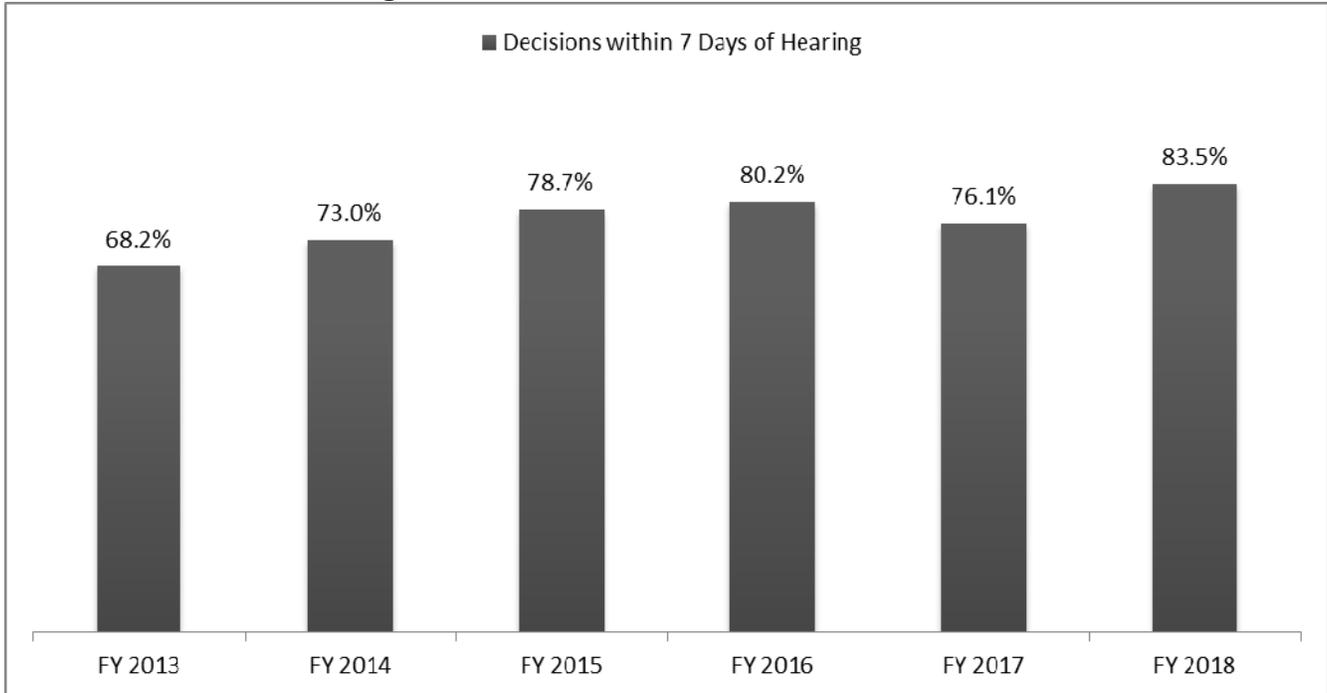
Between FY 2017 and FY 2018, the Utah Board of Pardons and Parole experienced a 30 percent increase in overall hearings and decisions. This represented a 44 percent increase in decisions and a 6 percent increase in hearings. In general, hearings are more time intensive than decisions. In addition, different hearing types and different decision types often require differing amounts of work.

Item 2. Pardon Hearings: FY 2013 to FY 2018



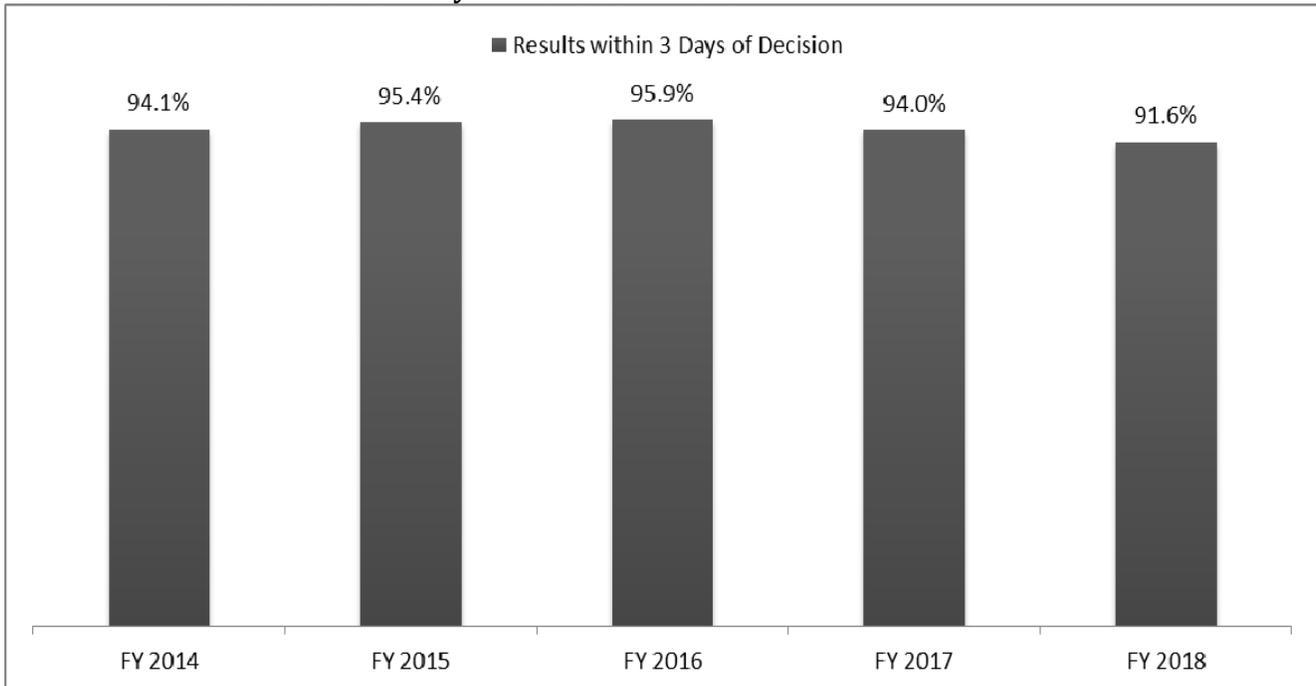
Pardon hearings are one of the most extensive and time intensive hearing types that are handled by the Board. A pardon hearing requires a multi-step decision making process which may involve all five members of the Board. Consequently, a small increase in pardon hearings can translate to a large increase in workload. Between FY 2017 and FY 2018, pardon hearings increased by 21 percent from 43 hearings to 52 hearings.

Item 3. Timeliness of Hearings to Decisions: FY 2013 to FY 2018



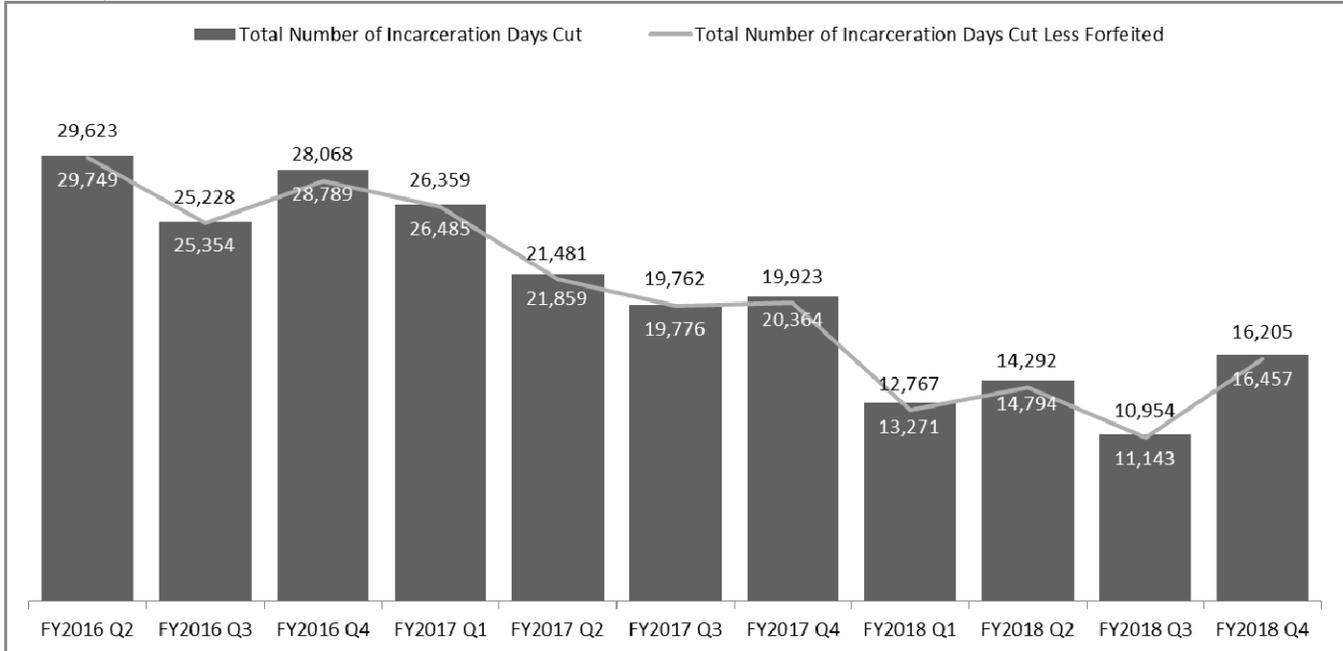
The Board has set a benchmark to complete the decision for a hearing within seven days of the hearing, when appropriate. Between FY 2017 and FY 2018, the percentage of hearings with completed decisions within seven days of the hearing increased from 76.1 percent to 83.5 percent.

Item 4. Timeliness of Results Entry: FY 2013 to FY 2018



Board staff members enter the results of decisions in a timely manner. Between FY 2017 and FY 2018, the percentage of results entered within three days of the decisions decreased from 94.0 percent to 91.6 percent.

Item 5. JRI Earned Time Credit: FY 2016 to FY 2018



With the implementation of the Justice Reinvestment Initiative (JRI), the Board has provided prison time cuts for the completion of qualifying programs designed to reduce recidivism and discretionary time cuts for such reasons as positive behavior change, progress on reducing risk factors, or completion of programming. JRI was implemented on October 1, 2015.

Section 2. Progress Updates

Funding for Electronic Records

The Legislature appropriated funds to transition to electronic records. Working with the Utah Department of Technology Services (DTS), the Board began by determining the best low cost way to transition to electronic records. The Board examined multiple systems available at partner agencies and other paroling authorities and researched standalone systems to identify how best to utilize existing functionality, limit costs, and improve information sharing. It was determined that efficiencies could be realized and costs could be reduced by building the Board’s electronic modules directly within the Department of Corrections O-Track database. This will allow for more streamlined information sharing and reduce the duplication of costs to manage and administer standalone systems. In addition, instead of requiring a system to be designed from the ground up it will allow the Board to utilize existing functionality and reduce replication data storage. The Board is also seeking to further use current capacity by piggybacking on an existing document management system rather than creating a standalone system. This will reduce costs for both system management and data storage.

The Board has completed several phases of the project including converting to a web based platform, a document management system, electronic calendaring, sentencing guidelines, and verifying time accounting data. Work is continuing on electronic notification/disclosure, the decision module, calendaring phase II, the Board’s website, and business intelligence.