Subcommittee
2019 GS | Membership, Meetings, & Information

Membership & Meetings
- 8 Session Meetings
  - Review All Budget Line-Items
    - Budget Issues/Changes
    - New Funding Requests (Agencies/Governor/Others)
  - Requests for Appropriation
  - Budget Bills
    - House Bill 4 (Base) & Senate Bill 8 (Fees)
- Staff
  - Andrea Wilko, Tim Dinehart, Sally Thompson

Primary Meeting Information
- Mostly Paperless – Legislature Website
  - Subcommittee Page
    - Meeting Notices, Agendas, Minutes, Audio
    - Meeting Materials
  - Budget.Utah.Gov
    - Compendium of Budget Information - Issues & Financial Tabs
    - Budget of the State of Utah
- Acronyms
- Meeting Handouts
  - Request Print Copies
  - Documents from Agencies/Public
Subcommittee Schedule
2019 General Session
Agendas Posted 24 Hours Prior to Meeting
Individuals/Organizations Wishing to Address the Subcommittee:
- Contact Committee Staff 48 Hours Prior to Scheduled Meeting
- Email Presentation Materials 24 Hours Prior to Meeting

Requests for Appropriation
Due by Noon February 7th
Required Information:
- Itemized Budget
- Deliverables and/or Performance Measures
- Other State Funds Received by Organization
- Type of Organization (Government, Gov’t Not for Profit, Private Not for Profit, Private for Profit)
- Statewide Public Purpose

State Agencies Receive Funds and Must Follow State Procurement Laws
Subcommittee Meetings
2019 GS | Review Each Budgetary Line Item

Meeting Structure
- Presentation of Line Item Budget (Analyst)
  - Budget (Revenues & Expenditures)
  - Issues & Recommendations
- Agencies
  - Comments & Budget Recommendations
  - Updates on Performance Measures
- Public Input (as Approved by Chairs)
- Subcommittee Discussion
  - Most Budgetary Actions Taken in Final Meeting
  - Contact Chairs with Additional Agenda Items

Budget Reviews
- Review All Line Items (Approx. 63)
  - Starting Point (Base Budget)
  - Purpose, Funding, Performance
  - Adjust Funding to Meet Current Needs or Issues
  - Evaluate Requests for Increases
- Subcommittee Allocation
  - $156,987,000 Ongoing State Funds (GF/EF/USF)
  - Subcommittee Can Reallocate to Meet Priorities
- Recommendations to Executive Appropriations
  - Funding Reallocations
  - New Funding Priorities (Ongoing & One-time)
Budget Reviews

Key Questions Card

Asking Key Questions:
A Legislator’s Guide to Using
Performance Information

Basic questions to ask agencies in
budget and program review hearings

1. What is your program (or agency)
mission? Who are your customers?

2. How is this program expected to help
the state’s citizens? Which citizens?

3. What key results are expected from
this use of taxpayers’ funds?

4. Did your program obtain the expected
results in the most recent funding
period?

5. What key performance indicators do
you use to track progress in attaining
these results?

6. What are the unintended impacts of
the program, both positive and negative?

7. What have been the values for these
indicators in past years?

8. How do these values compare to
targets you established for the funds you
received? Have any been unexpectedly
good or unexpectedly poor?

9. For which citizen groups have the
results been less than desired?
(Examples: Groups by location, gender,
income, age, race/ethnicity, disability,
etc.)

10. If any targets were missed, why were
those targets missed?

11. What is currently being done to
improve deficiencies?

12. What actions does your proposed
budget include that would improve
results?

13. How would results change if funding
is increased by 5 percent? Decreased by
5 percent?

14. Which groups of citizens might
benefit? Which might lose? To what
extent?

15. What other programs and agencies
are partners in producing desired results?