



DEPARTMENT OF ADMINISTRATIVE SERVICES

INTENT LANGUAGE

INFRASTRUCTURE AND GENERAL GOVERNMENT APPROPRIATIONS SUBCOMMITTEE
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ISSUE BRIEF

This brief contains three tables that summarize intent language for the Department of Administrative Services that is included in [H.B. 6](#), "Infrastructure and General Government Base Budget", 2019 General Session (G.S.). For each statement of intent, the Legislature authorized conceptually identical language in the 2018 General Session.

SUMMARY OF NONLAPSING INTENT LANGUAGE

By granting nonlapsing authority the Legislature allows an agency to carry a specified portion of current fiscal year appropriations into the next fiscal year. The following table summarizes the department's requests for nonlapsing authority for FY 2019 as shown in H.B. 6, 2019 G.S.

Line Item (H.B. 6 Item #)	Nonlapsing Request	FY 2019 Estimated Closing	LFA Recommendation	Purpose
Administrative Rules (#1) *	\$350,000	\$258,600	FY 19 General Fund, One-time reduction of \$200,000	E-Rules System
Building Board Program (#2)	\$100,000	\$5,900		Database Program Needs
DFCM Administration (#3)	\$1,000,000	N/A		IT projects, customer service, optimization efficiency projects, time limited FTEs, and Governor's Mansion maintenance
DFCM Administration (#3)	\$200,000	\$146,700		Energy Program operations
Executive Director (#4)	\$450,000	\$110,000		Training and Maintenance
Ethics Commissions (#6)	\$97,000	\$67,000		Staff Expense
Parental Defense (#7)	Parental Defense	\$59,300		Increased Expenses
Finance Administration (#8) **	\$3,400,000	\$2,450,600	FY 19 General Fund, One-time reduction of \$725,000	Operations, studies, training, support, accountability
Inspector General of Medicaid Services (#9)	\$750,000	\$0		Fraud Prevention and monitoring service
Judicial Conduct Commission (#10)	\$75,000	\$12,700		Professional Services for Investigations
Post-Conviction Indigent Defense (#11)	\$133,900	\$0		Legal costs for death row inmates
State Archives (#13)	\$500,000	\$45,100		Electronic records and transparency

*In FY 2015 the Office of Administrative Rules' (OAR) closing nonlapsing balance was \$81,700 which was 18 percent of the sum of its General Fund appropriations and beginning nonlapsing balance. By FY 2018 the office's closing nonlapsing balance was \$488,000 which was 40 percent of GF appropriations plus beginning nonlapsing balance. OAR anticipates spending down approximately \$230,000 of nonlapsing balances in FY 2019 as the office is in the process of implementing its new e-Rules system. This would leave a balance of approximately \$258,000 at the close of FY 2019 -- OAR estimates that if this balance is carried into FY 2020 it will close FY 2020 with approximately \$282,000.

** The Department of Administrative Services stated that "nonlapsing money is dedicated to projects in the next year, but often the projects end up taking longer than one year to complete." Since FY 2014 total closing nonlapsing balances in the Finance Administration line item have been at least \$1 million. Nonlapsing balances have fluctuated considerably from year to year as balances have grown or been spent and/or transferred. In FY 2018 closing nonlapsing balances for the line item totaled almost \$3 million. Finance Administration estimates that it will close FY 2019 with balances totaling approximately \$2.4 million, and if that balance is carried into FY 2020 the administration estimates it will close FY 2020 with balances totaling approximately \$1.7 million.

SUMMARY OF PERFORMANCE MEASURES INTENT LANGUAGE

The following table summarizes the department’s performance measures intent language for FY 2020 as shown in H.B. 6, 2019 G.S.

Department of Administrative Services	Target
Executive Director's Office	
Division and key program evaluations/audits	4
Energy/air quality improvement activities across state agencies	25
Administrative Rules Division	
Days to review rule filings	6
Online Utah code updates	20 days
Division of Facilities Construction and Management	
Capital improvement projects completed in the year they are funded	86% or above
Accuracy of Budget Estimates	Baseline +/- 5%
State Archives Division	
Increase in records available online	10% increase
Government employee records training	10% increase
Finance Administration Division	
Issue the CAFR with an unqualified opinion	120 days after June 30
Division of Purchasing and General Services	
Increase average discount on cooperative contracts	40%
State of Utah best value cooperative contracts increase	950
Spending on Utah best value cooperative contracts	\$600 million
Division of Fleet Operations - Internal Service Fund (ISF)	
Improve EPA emission level for light duty fleet	5-point reduction annually
Maintain the financial solvency of the Fleet	<30%
Audit agency customers’ mobility options/develop improvement plans	>= 4 annually
Division of Risk Management - ISF	
Life safety inspection follow-ups	100%
Annual independent claims management audit	96%
Ensure liability fund reserves are actuarially sound	100% of the actuary's recommendation
Division of Facilities Construction and Management - ISF	
Maintenance costs per square foot as compared to the private sector	18% less

SUMMARY OF OTHER INTENT LANGUAGE

The following table summarizes the department’s requests for other intent language as shown in H.B. 6, 2019 G.S.

Line Item (H.B. 6 Item #)	Purpose
ISF – Fleet Operations (#30)	Legislature shall not lapse capital outlay authority granted within FY 2019 for vehicles not delivered by the end of FY 2019 in which vehicle purchase orders were issued obligating capital outlay funds
Administrative Services – Finance - Mandated (#44)	If revenues deposited in the Land Exchange Distribution Account exceed appropriations from the account, the Division of Finance distribute the excess deposits according to the formula provided in UCA 53C-3-203(4).
ISF – Facilities Management (#75)	The Legislature intends that the DFCM Internal Service Fund may add up to three FTEs and up to two vehicles beyond the authorized level if new facilities come on line or maintenance agreements are requested. Any added FTEs or vehicles will be reviewed and may be approved by the Legislature in the next legislative session.