

DWS FEE ANALYSIS

Accountable Budget Process



FEES - ADMINISTRATION

Fee Information						Questions				
Appr Unit	Fee Description	Additional Information	Fee Amount	Annual Estimated Quantity	Estimated FY2020 Revenue	1. Are any of the fees not covering their direct and indirect costs?	1a. If so, do you propose any increases?	2. Do any of the fees more than cover their direct and indirect costs?	2a. If so, do you propose any decreases?	3. Are there any other changes to these fees that DWS believes are needed?
NJA	Photocopies (for all copies after the first 10)	Government Records Access and Management Act (GRAMA) Fee*	\$0.10	100	\$10.00	No	N/A	No	N/A	None
NJA	Fax Pages (Local, All Pages)	GRAMA Fee*	\$2.00	300	\$600.00	No	N/A	No	N/A	Propose merging fees to eliminate the distinction between local and long distance (e.g., "Fax Pages, All Pages")
NJA	Fax Pages (Long Distance, All Pages)	GRAMA Fee*	\$2.00	95	\$190.00	No	N/A	No	N/A	
NJA	Research (per hour)	GRAMA Fee*	\$20.00	60	\$1,200.00	Yes	Propose adding "Staff time to search, compile, and prepare records" to the description and changing fee amount to "Actual Cost"	No	N/A	None
NLA	Debt Collection Information Disclosure Fee (per report)	Fee for employment information research and report for creditors providing a court order for employment information of a specific debtor.	\$15.00	9,820	\$147,300.00	No	N/A	No	N/A	None

*Per S.B. 8, lines 6183-6184 (2019 General Session), GRAMA fees apply for the entire Department of Workforce Services



GRAMA RESEARCH FEE

- “Changing the GRAMA research fee amount from the approved rate of \$20 (per hour) to "actual cost" will align the fee amount to be commensurate with the actual personnel time and effort costs incurred to perform research related to GRAMA requests.”
- “A majority of the information requested from DWS through GRAMA is researched by DWS Workforce Research and Analysis (WRA) Division personnel. The average hourly cost (salary and benefits) for a WRA research consultant position likely to perform the GRAMA research is approximately \$45 per hour. This is an increase of \$25 per hour over the current, approved fee of \$20 per hour.”
- “Using the annual estimated quantity of 60, the proposed rate of \$45 per hour would generate approximately \$2,700 in fee revenue annually, a \$1,500 increase over the current annual estimate revenue of \$1,200.”

RECOMMENDATIONS

- Accept DWS' proposed changes to GRAMA fees
- Suggest reallocation of \$150 ongoing from the General Fund, due to the fee increase and resulting offset of other funding sources
 - Other reductions may be realized in other funding sources
 - These will be reflected in motions for authority to spend from federal funds and restricted accounts during the 2020 General Session