



DNR ADMINISTRATION, ACCOUNTABLE BUDGET REVIEW

NATURAL RESOURCES, AGRICULTURE, & ENVIRONMENTAL QUALITY APPROPRIATIONS SUBCOMMITTEE
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ISSUE BRIEF

This brief is intended to assist the members of the Natural Resources, Agriculture, and Environmental Quality Appropriations Subcommittee during the Accountable Budget Process. JR3-2 requires the Legislature to create a budget for a line item or a program by starting from zero and determining whether or to what extent to recommend funding be included in a budget for FY 2021.

The following is a list of questions the subcommittee members could ask when evaluating the programs and making decisions about the DNR Administration (including the building) line items:

- 1. What are the statutory requirements?**
 - a. Should the statute/scope of the entity be adjusted?
 - b. Does each program have a mission, goals, and objectives that are meaningful and tied to the enabling statute?

- 2. How well has this “investment” performed in the past? What are the goals for the future?**
 - a. What value does this division/program add to society?
 - b. Are there meaningful performance measures?
 - i. How well do they tie to the organization’s mission, goals, and objectives?
 - ii. Are the targets reasonable?
 - iii. Are the results acceptable?

- 3. What programs should be funded for FY 2021? How much?**
 - a. Why is state government providing these services? Could this function be done by a local government or the private sector?
 - b. What will happen if the division/program is eliminated or downsized? Who will notice? Who will be affected the most?
 - c. Can the taxpayers' investment be reduced by implementing or increasing user fees?
 - d. Should the funding mix be adjusted?
 - e. Are some of the past building blocks no longer a high priority?
 - f. Can some of the expenditures be reduced or eliminated?

The following sections are intended to provide background information about the entities':

1. [Enabling Authority](#)
2. [Performance Measures](#)
3. [Programs](#)
4. [Funding](#)
5. [Spending](#)

For additional interactive online resources, click on the links below:

- [Compendium of Budget Information \(COBI\)](#),
- [Historic Trends of Funding, Expenditures, and FTEs](#),
- [Appropriated vs. Actual Comparison](#), and
- [State of Utah Budget, Data Viz.](#)

Enabling Authority

DNR Administration

The governing statute for the DNR Administration is [UCA 79-2-202\(2\)](#). DNR Director is to:

- (a) administer and supervise the department and provide for coordination and cooperation among the boards, divisions, councils, and committees of the department;*
- (b) approve the budget of each board and division;*
- (c) participate in regulatory proceedings as appropriate for the functions and duties of the department;*
- (d) report at the end of each fiscal year to the governor on department, board, and division activities;*
- (e) ensure that any training or certification required of a public official or public employee [complies with the statute].*

The mission of the department is: “To sustain and enhance the quality of life for people today and tomorrow, through the coordinated and balanced stewardship of our natural resources.”

Building Operations

There is no statutory authorization for the Building Operations line item.

Performance Measures

The 2019 Legislature included in [S.B 2, New and Current Fiscal year Supplemental Appropriations Act](#), the following intent language regarding performance measures:

DNR Administration

The Legislature intends that the Department of Natural Resources report on the following performance measures for the DNR Administration line item, whose mission is "to facilitate economic development and wise use of natural resources to enhance the quality of life in Utah:" (1) To keep the ratio of total employees in DNR in proportion to the employees in DNR administration at greater than or equal to 55:1 (Target = 55:1), (2) To continue to grow non-general fund revenue sources in order to maintain a total DNR non-general fund ratio to total funds at 80% or higher (Target = 80%), (3) To perform proper and competent financial support according to State guidelines and policies for DNR Administration by reducing the number of adverse audit findings in our quarterly State Finance audit reviews (Target = zero with a trend showing an annual year-over year reduction in findings) by October 31, 2020 to the Natural Resources, Agriculture, and Environmental Quality Appropriations Subcommittee.

Below are the performance measures' targets and results of this line item's performance measures over time.

	FY 2018		FY 2019	FY 2020
	Target	Results	Target	Target
1. Ratio of total employees in DNR to DNR administration	55:1	60:1	55:1	55:1
2. Non-general fund revenue sources	80%	81%	80%	80%
3. Adverse audit findings in quarterly Finance audit reviews				0
Reduce out of state travel costs			10,000	Eliminated
Customer support services in field locations	100%	100%	Eliminated	Eliminated

DNR Building Operations

The Legislature intends that the Department of Natural Resources report on the following performance measures for the Building Operations line item, whose mission is "to properly pay for all building costs of the DNR headquarters located in Salt Lake City:" (1) Despite two aging facilities, we have a goal to request DFCM keep our O&M rates at the current cost of \$4.25 (Target = 100%), (2) To have the DFCM O&M rate remain at least 32% more cost competitive than the private sector rate (Target = 32%), (3) To improve building services customer satisfaction with DFCM facility operations by 10% (Target = 10%) by October 31, 2020 to the Natural Resources, Agriculture, and Environmental Quality Appropriations Subcommittee.

Below are the performance measures' targets and results of this line item's performance measures over time.

	FY 2018		FY 2019	FY 2020
	Target	Results	Target	Target
Request DFCM to keep O&M rates at the current cost of \$4.25	100%	100%	100%	100%
O&M rate to remain 32% more cost competitive than the private sector rate	32%	42%	32%	32%
Improve customer service satisfaction with DFCM facility operation by	10%	5%	10%	10%

Programs and FTEs

The following table lists the programs in the division with the FY 2018 actual amounts spent and the FTE count by program. The table also includes an assessment by the division leadership on how critical each program is to the mission of the division. It also identifies if the program is providing administrative support or directly serves the public and lists the statute references. For the programs' descriptions, please see the section below the table.

Program Name	How critical to mission?	Type of Program	Mandate Status	Mandate Citation	State Funds	Other Funds	Total Funds	FTE
EXECUTIVE DIRECTOR	1-Fundamental	Admin.	Statute	79-2	\$1,410,446		\$1,410,446	6
ADMIN. SERVICES	1-Fundamental	Admin.	Statute	79-2-301	\$740,946		\$740,946	9
LAW ENFORCEMENT	1-Fundamental	Admin.	None		\$237,921		\$237,921	1
PUBLIC INFORMATION	1-Fundamental	Admin.	None		\$227,131		\$227,131	2
DP ADMIN	4-Tangential	Admin.	None		\$42,050	\$65	\$42,115	0
LAKE COMMISSIONS	4-Tangential	Serve Public	None		\$5,171	\$78,000	\$83,171	1
DEFAULT/MISCELLANEOUS	4-Tangential	Admin.	None		\$3,708		\$3,708	0
BUILDING OPERATIONS	1-Fundamental	Serve Public	None		\$1,788,800		\$1,788,800	0

Executive Director

Under the direction of the Governor, the Executive Director's Office provides leadership, direction, and policy for the seven operating divisions at the Department of Natural Resources.

Administrative Services

The Administrative Services Program supports the Office of the Executive Director and the seven divisions in the areas of budgeting, accounting, auditing, fleet administration, and warehouse. The purpose of department-level support is to assure uniform policy among divisions and to coordinate actions between divisions.

Law Enforcement

DNR has a large law enforcement presence, mainly through the Division of Wildlife Resources and Division of Parks and Recreation. The purpose of this departmental law enforcement office is to ensure a high degree of professionalism and training, consistent policy administration, and to review complaints about any law enforcement officers in the department.

Public Information

The Public Information Officer assists the department in understanding the needs of its customers and educates the public regarding the DNR's efforts. It coordinates the production of written materials, department communications, and news media relations.

DP Admin

This program is used to accumulate miscellaneous data processing costs for the department.

Lake Commissions

The Legislature currently provides funding for two commissions: Bear Lake Commission and Utah Lake Commission. The Bear Lake Commission has been receiving funding from Utah and Idaho since 1983, with the goal to improve the water quality in Bear Lake, as well as the local watershed. The funding for the Utah Lake Commission started in FY 2008 and is used for planning and coordination of activities on and around Utah Lake.

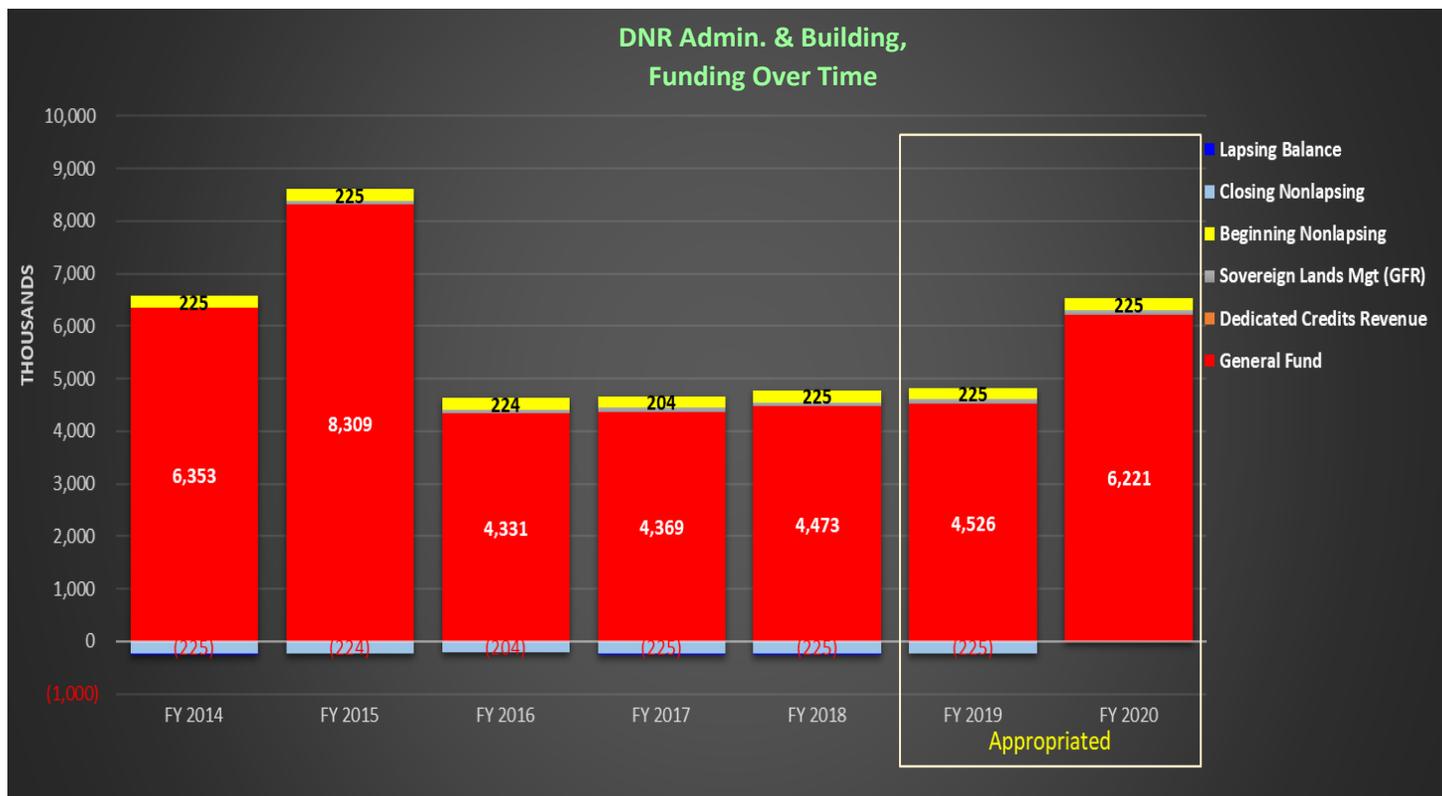
Default/Miscellaneous

This program is used to record miscellaneous department costs and is used primarily as a clearing unit.

Building Operations Line Item

This line item was used to pay for the DNR building in Salt Lake City: \$980,000 for the revenue bond and the remaining \$808,800 for its operations and maintenance (O&M) and security. As the revenue bond was repaid in FY 2019, the Appropriations Subcommittee passed a motion during the 2019 General Session, authorizing the department to use the \$980,000 for the repayment of the loans for the DNR Regional Offices in Richfield and Cedar City. This would allow the loans to be paid off by FY 2025.

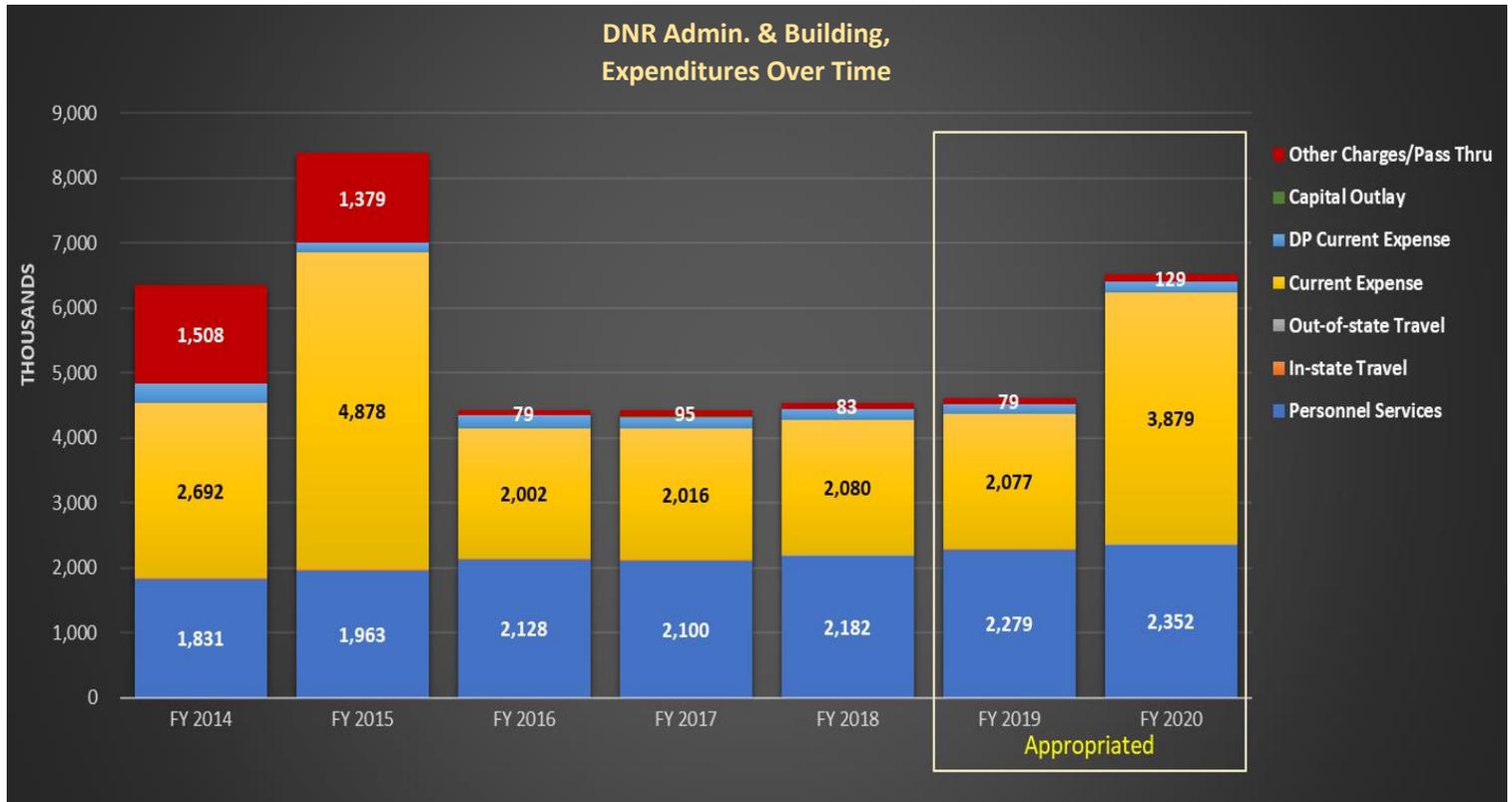
Funding



Major Funded Items Over Time

Item Name	Fund	FY 2014	FY 2015	FY 2020
Bear Lake Regional Commission	General Fund			50,000
Davis County Landslide Mitigation	General 1x		300,000	
Lake Commissions	General Fund		(78,000)	
Lake Commissions	Restricted		78,000	
Ogden Bay Waterfowl Management	General 1x	1,400,000	1,000,000	
Sage Grouse Control	General 1x		2,000,000	
Total		1,400,000	3,300,000	50,000

Spending



FTE Count Over Time

The following table shows the budgeted and actual FTEs (full-time equivalents) in the division over time:

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
	Actual	Actual	Actual	Actual	Actual	Appr.	Appr.
Actual FTE	19	19	19	19	19	n/a	n/a
Budgeted FTE	19	19	19	19	19	21	21

Top Vendors

The table below lists the top vendors used in FY 2018:

Vendor Name	Amount	%
Stag Consulting	1,000,000	77.69%
CARBON CO COURTHOUSE	155,000	12.04%
CONFIDENTIAL BACKGROUND INVESTIGATION	27,596	2.14%
BEDROCK PROTECTION AGENCY	31,801	2.47%
PcardIAT	18,457	1.43%