

# **Utah Board of Pardons & Parole**

**January 29, 2020**

**Presentation to the Executive Offices and  
Criminal Justice Appropriations Subcommittee**





## Overview of the Board of Pardons & Parole

### Who We Are:

- ✓ BOPP Support Staff
- ✓ Hearing Officers
- ✓ Board Members
- ✓ Part-Time Pro Tempores

**45 Board Staff  
Members**



## Overview of the Board of Pardons & Parole

### What We Do:

- ✓ Prison Release Hearings & Decisions
- ✓ Parole Supervision Hearings & Decisions
- ✓ Commutation & Pardon Hearings & Decisions



## Overview of the Board of Pardons & Parole

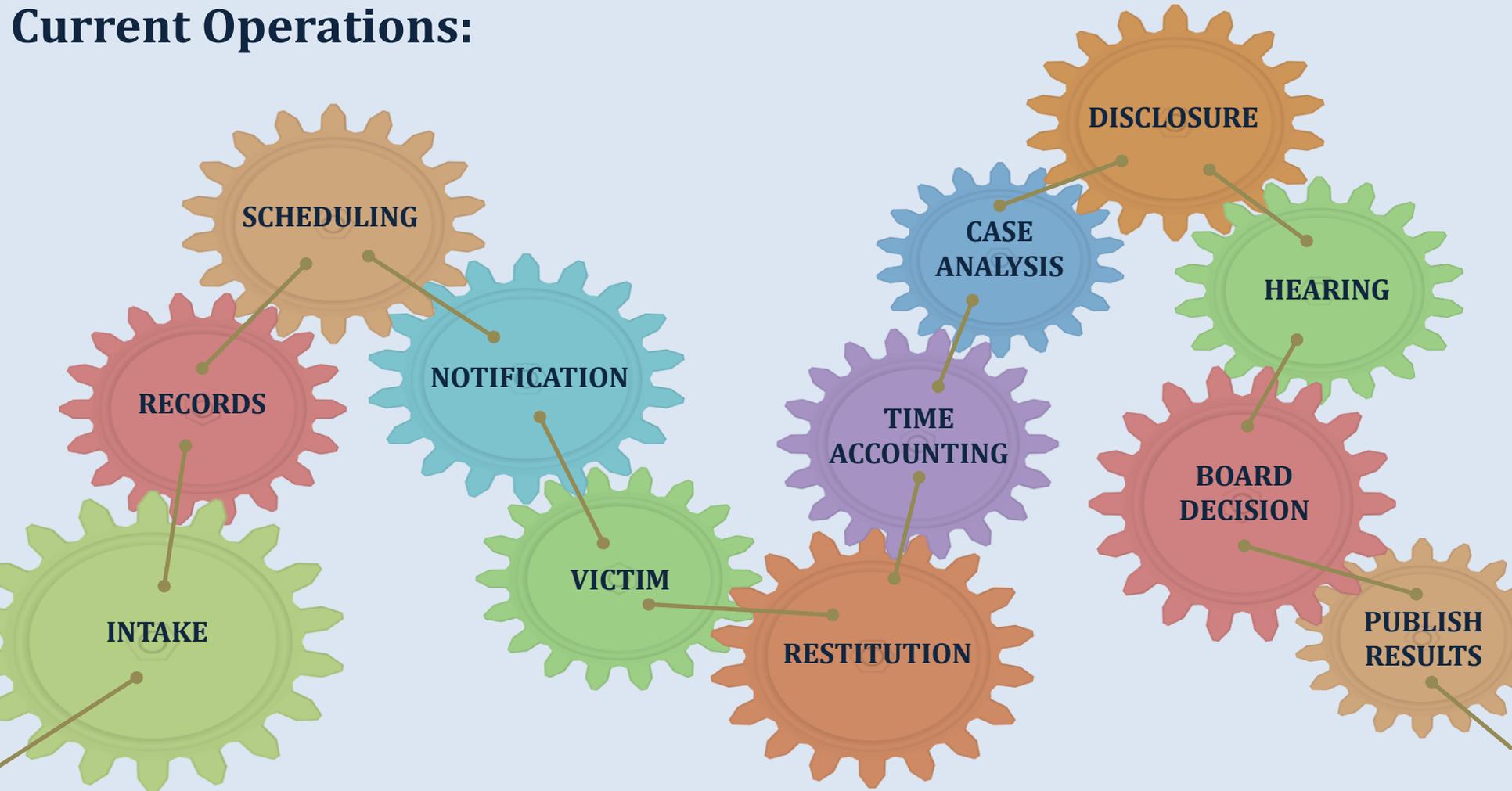
### What We Do:

- ✓ High Quality Decisions
- ✓ Timely Decisions
- ✓ Transparency



## Overview of the Board of Pardons & Parole

### Current Operations:





## Progress & Accomplishments

### High Quality Decisions:

- ✓ Evidence Based Practices
- ✓ Structured Decision Making
- ✓ Validated Risk Assessments



## Progress & Accomplishments

### Timely Decisions:

- ✓ Smart Scheduling
- ✓ Publication of results
- ✓ Notification of hearings and Board orders



## Progress & Accomplishments

### Transparency:

- ✓ Preserving essential records
- ✓ Basic foundation with a phased approach
- ✓ Public access to real-time information



## Progress & Accomplishments



**Where We  
Started**

Paper Files



**Where We're  
Going**

Electronic Records



## Progress & Accomplishments

### **BOPP Document Management Library**

Completed: October 25, 2017

### **BOPP Web Conversion Upgrade**

Completed: November 14, 2017

### **Document Management Upgrade**

Completed: April 16, 2018

### **Sentencing Guidelines**

Completed: September 11, 2018

### **Web Forms**

Completed: October 9, 2018

### **Offender Notifications**

Completed: December 5, 2018

### **Sentencing Guidelines Admin Module**

Production Release: Spring 2019

### **Hearing Waivers**

Production Release: In Progress

### **Uploading File Room**

Production Release: In Progress

### **Decision Item & Routing**

Production Release: Summer 2020

### **Decision Forms & Reports**

Production Release: Winter 2020

### **Decision Voting & Results**

Production Release: Spring 2021

### **Scheduling & Calendaring**

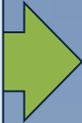
Production Release: Future

### **Supervision Guidelines**

Production Release: Future

### **Decision Module: Phase 2**

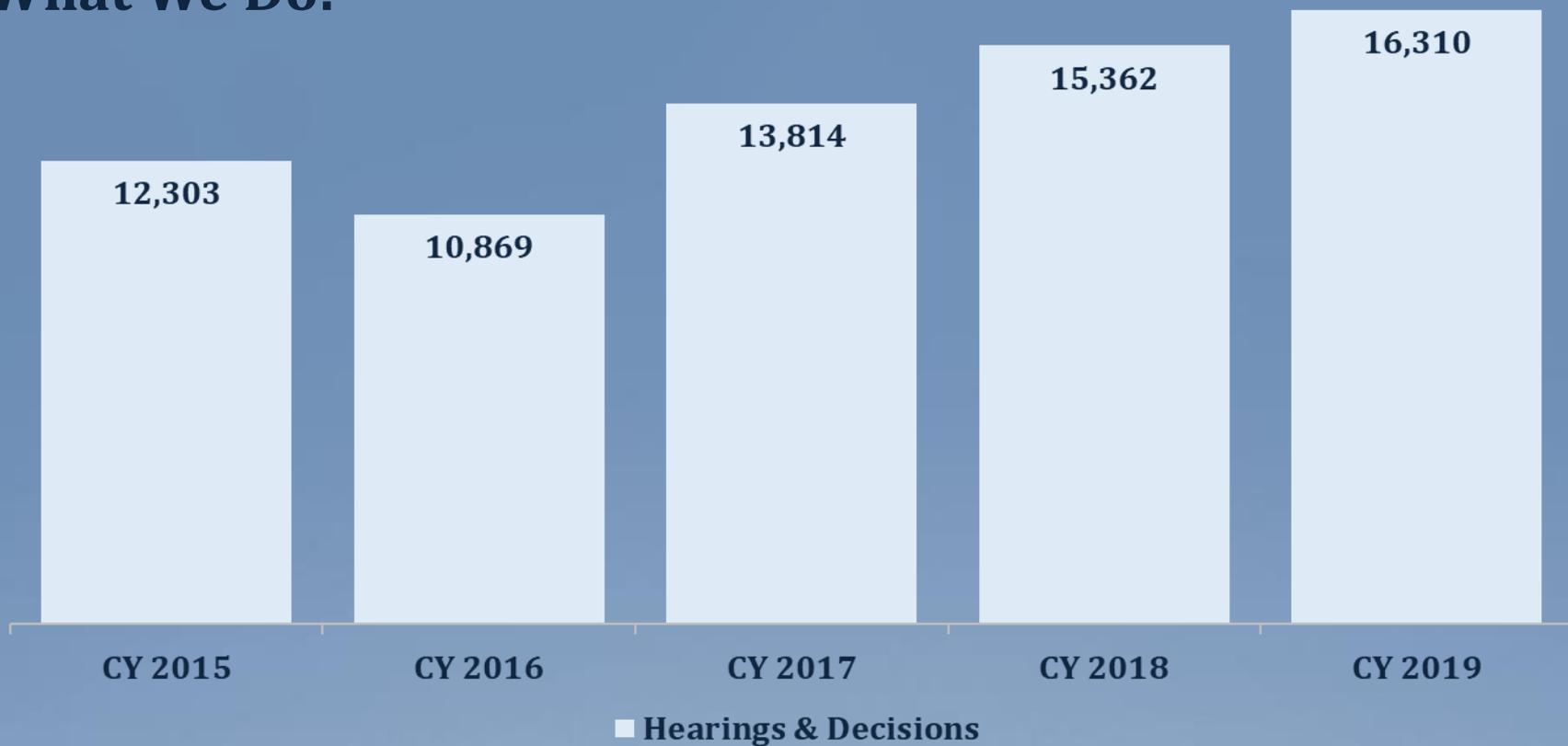
Production Release: Future





## Overview of the Board of Pardons & Parole

### What We Do:





## Challenges & Next Steps

### Challenges & Next Steps:

- ✓ IT resources to continue and maintain Electronic Records
- ✓ Staff resources to address critical needs



## Turnover

**13 staff left since  
January 2019**



**29% of BOPP staff left  
since January 2019**



## **Challenges & Next Steps**

- **One-Time Electronic Records** **\$600,000**
- **Support Staff (3 FTE)** **\$262,600**
- **Defense Attorney Contract** **\$10,000**
- **Supplemental Adjustment** **\$87,800**



## Challenges & Next Steps





**Utah Board of Pardons & Parole**  
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