

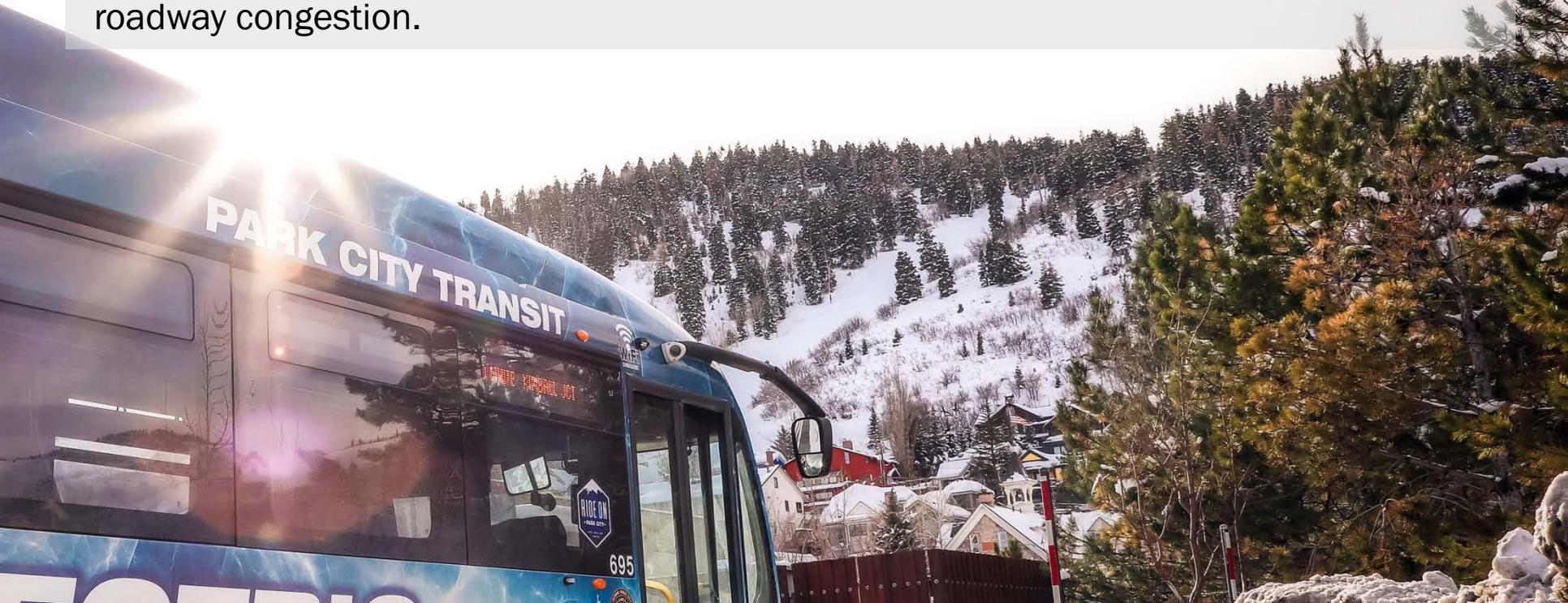
Steps Taken To Protect the Public from COVID-19

PARK CITY TRANSIT



About Us

Park City Transit has provided fare-free public transportation in the Park City, UT area since 1975. Today, Park City Transit's 12 bus routes, 150 full-time and seasonal operators, and 50 vehicles help transport residents, visitors, festival-goers, and employees alike year-round. With 13 zero-emission electric buses and other industry-leading technology in our fleet, Park City Transit's 2.8 million annual riders can sit back and relax while knowing they're doing their part to reduce emissions and roadway congestion.



Our Objective

- During this difficult time, our first and foremost priority has been to keep our drivers and the public safe through the distribution of information and implementation of protocols.

Daily Symptom Checks

- Each employee is screened for symptoms at the start of shift with the simple question: “Do you have symptoms that you believe are related to COVID-19?”

Employees with Symptoms

- Employees are encouraged to stay at home and seek medical guidance if they would be unable to answer “No” to this question.
- We have posted signage on all exterior doors of Public Works reminding the public and employees not to enter if they are experiencing COVID-19 symptoms.

FOR YOUR SAFETY AND OURS

Please do not enter if you are sick

Fever

Cough

Shortness of breath

Loss of sense of smell or taste

Sore throat

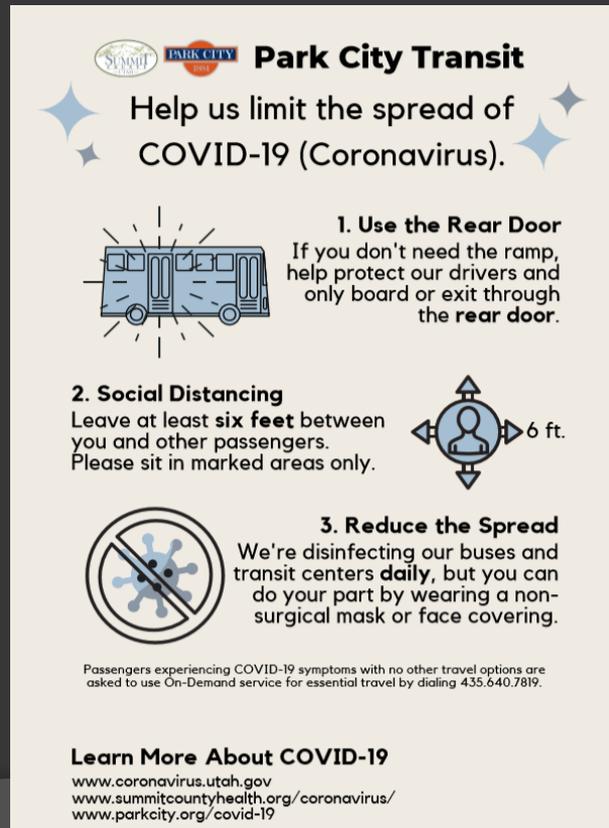
Muscle aches and pains

UTAH ASSOCIATION OF LOCAL HEALTH DEPARTMENTS

CORONAVIRUS UTAH.GOV

Public Signage

- We have placed laminated signage in all sheltered stops, transit centers, buses, our transit website, and social media platforms.



Park City Transit
Help us limit the spread of COVID-19 (Coronavirus).

1. Use the Rear Door
If you don't need the ramp, help protect our drivers and only board or exit through the rear door.

2. Social Distancing
Leave at least **six feet** between you and other passengers. Please sit in marked areas only.

3. Reduce the Spread
We're disinfecting our buses and transit centers **daily**, but you can do your part by wearing a non-surgical mask or face covering.

Passengers experiencing COVID-19 symptoms with no other travel options are asked to use On-Demand service for essential travel by dialing 435.640.7819.

Learn More About COVID-19
www.coronavirus.utah.gov
www.summitcountyhealth.org/coronavirus/
www.parkcity.org/covid-19



THE 4 S'S

You can reduce your risk of acquiring and spreading COVID-19 by practicing the following recommendations:

Risk

- Sanitize**
Wash hands for 20+ seconds with soap
Use hand sanitizer
Sanitize your work & living areas
- Self monitor**
Watch for symptoms such as fever, cough, shortness of breath, muscle aches and pains, decreased sense of smell or taste, or a sore throat
Self-isolate if you've been exposed
- Social distance**
Avoid unnecessary gatherings
Maintain 6ft distance from others
Wear a mask while in public
- Safely gather**
Gatherings of up to 20 people are allowed if you follow the first 3 S's:
 - Sanitize regularly and avoid touching shared surfaces
 - Self-Monitor and do not attend if experiencing symptoms
 - Social Distance while at events



Updated Protocols Include:

- Face Mask Usage
- Shift Change Procedures
- Sanitizing Schedules
- Passenger Interactions
 - Ridership Limitations
 - Transporting Symptomatic Passengers
 - Wheelchair Securements
- Lost and Found

Required Phases

- As a department, we have determined that strict sanitation and public interaction protocols be maintained throughout each new phase of *Utah Leads Together* leads to a safer, healthier tomorrow for all.
- We have provided a “Required Phases” key at the bottom of each protocol in the employee information packet to dispel any confusion for operators.



Face Mask Usage

- We are requiring all employees that interact with the public or other colleagues to wear a face mask while on duty.



Shift Change Procedures

- All operators are encouraged to follow these guidelines while performing a shift change to reduce chance of transmission.

Social Distancing During Shift Changes on Shortline Rd.

When boarding or alighting the bus for relief, keep a distance of at least six feet and step to the side and allow the current operator of vehicle to completely exit vehicle before attempting to enter.



Example:

Relief Operator, Juan, will wait outside of the vehicle, more than six feet away from the front right corner of the bus.



Driver coming to relief, Scotty, will exit the front door and move diagonally toward the back of the bus, keeping six feet between himself and Juan at all times.



Juan will wait until Scotty has completely left the bus before moving toward the front door.



Scotty is free to continue into the breakroom after Juan has entered the bus.



Sanitizing Schedules

- We have scheduled one AM and one PM operator each day to perform routine sanitizing of all transit buildings and sheltered stops.

Transit Center, Breakroom and Shelter Sanitizing

An OPS SUPPORT operator will be scheduled to sanitize high use areas and keep logs of their daily efforts. All logs should be turned into the ROC at the end of their shift.

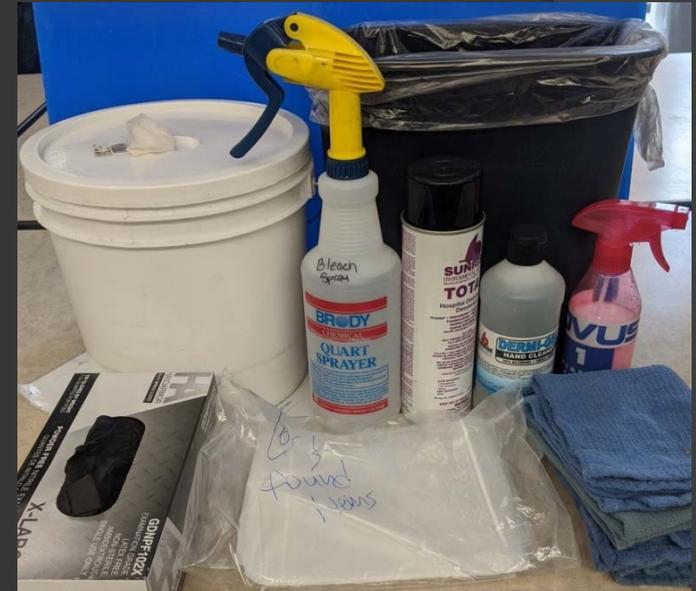
- Wear disposable gloves to clean and disinfect
- Sanitize or discard gloves after each use
- Use hand sanitizer or wash hands after completion
 - Using a 10% bleach mixture:
 - Spray and wipe down with a cloth rag all high use areas including but not limited to:
 - Bench seats, Armrests, & Backrests
 - Door Handles/Knobs
 - Water Fountain Knobs
 - Tabletops
- Sanitize Transit Centers and Shelters in the listed order:

START

- | | | |
|---|--|--|
| - Sanitize all door handles, bathrooms, and table tops in Public Works | ▪ High School Inbound | the Kimball Junction Transit Center |
| - Sanitize all door handles, garage door buttons, engine oil/coolant handles inside the Public Works bus barn | ▪ Adolph's | - Sanitize all shelters along 7 Pink loop |
| - Sanitize all door handles, benches, and bathrooms at the Old Town Transit Center | ▪ Park City MARC | ▪ Walmart Outbound |
| - Sanitize all shelters on-route of the City Wide | ▪ Holiday Ranch loop/Little Kate Bench | ▪ Whole Foods Outbound |
| ▪ Snow Park Lodge | ▪ Silver Star | ▪ Ecker Hill Shelters |
| ▪ Town Lift Benches | ▪ Crescent Drive | ▪ Quarry Village Outbound |
| ▪ Library Outbound | - Sanitize Peaks Hotel Shelter | ▪ Elk Meadows Inbound |
| ▪ Library Inbound | - Sanitize all shelters at the Canyons | ▪ Kilby Road & Powderwood Drive Inbound |
| ▪ All Seasons | ▪ Canyons Hub | ▪ Walmart Inbound |
| ▪ Park City Mountain Resort Benches | ▪ Grand Summit | - Sanitize all shelters along 8 Brown Route |
| ▪ Fresh Market Outbound | - Sanitize all shelters along SR-224 Outbound | ▪ Canyon Creek Condos Inbound |
| ▪ Comstock Bench | ▪ Canyons Resort Drive | - Sanitize all shelters along SR-224 Inbound |
| ▪ Prospector Square Lodge | ▪ Blue Roof | ▪ Olympic Parkway |
| ▪ Hospital Bench | - Sanitize shelters in Red Stone/New Park Loop | ▪ Bobsled Blvd and Cutter Lane |
| ▪ Park City Peoples Clinic | ▪ Red Stone | ▪ Hyatt Place |
| ▪ Treasure Mountain | ▪ New Park Hotel | ▪ Timberwolf Condos |
| | ▪ New Park Studios | ▪ St. Mary's bench |
| | ▪ Silver Mountain Gym | ▪ Park Ave Condos |
| | ▪ Wendy's | |
| | - Sanitize all door handles, benches, and bathrooms at | <u>END</u> |

Sanitizing Schedules and Products

- Operators are instructed to sanitize the drivers' and passengers' areas of their vehicle at the beginning, during, and after their shift.
- We have equipped all vehicles with cleaning supplies to accomplish these tasks.



Sanitizing Schedules

- We have contracted Utah Pro Cleaners to perform an enhanced daily cleaning of all city buildings, including Public Works and our Transit Centers
- Along with the enhanced cleaning, they have been performing monthly deep cleanings.

Passenger Interactions

- In order to limit close contact interactions between operators and passengers, our mechanics have worked hard to install polycarbonate barriers.
- Passengers are encouraged to enter and exit through the rear door.



Ridership Limitations

- We have decreased ridership capacities according to social distancing standards inside buses.



Sit Here!

¡Siéntate aquí!

Park City Transit

Don't sit here

Leave space for others for social distancing.
Help slow the spread of COVID-19. Thank you!

No te sientes aquí

Deje espacio para otros y mantenga distancia social.
Ayuda a desacelerar la propagación de COVID-19.

Park City Transit

Ridership Limitations

- In the event an operator must leave passengers behind due to high capacity, a second vehicle is dispatched to pick up remaining passengers and bring them to their desired destination within the regular routing of the line.

Transporting Symptomatic Passengers

- When passengers with COVID-19 symptoms desire transportation, our On-Demand service is deployed.
- There is vehicle specifically dispatched each morning for this reason only and is not used to transport any other passengers until sufficiently sanitized.
- If an on-route vehicle transports an individuals with COVID-19 symptoms, operators are instructed to request a vehicle trade out for sanitization.

Wheelchair Securements

- Operators are instructed to allow passengers that require the wheelchair lift to board through the front door of the vehicle.
- Securement protocols have been updated to protect the passenger and operator as much as possible through the use of face masks and communicating only while 6 feet apart.

Lost and Found

- Operators have been instructed to only pick up lost and found items while wearing gloves and to place items in plastic Ziploc bags.
- Bags are then brought to our On-Demand dispatcher, where they are cataloged and stored until an individual comes to claim them.
- Individuals are instructed to stay outside of the Public Works breakroom while calling our Lost and Found Hotline.
- The dispatcher brings any items out and places them on the outdoor picnic tables to provide non-contact delivery.



Looking for Park City Transit Lost and Found?

Due to COVID-19, we respectfully ask that you follow our new Lost and Found protocol when trying to claim a lost item.

1. Call (435) 640-7819
2. Give item description to our dispatcher.
3. If we have the item, we will bring it out to you! If you have a mask, please wear it.
4. Please maintain social distancing of 6 ft. as our dispatcher places your item on the picnic table.
5. You may collect your item from the table after our dispatcher has moved 6 ft. away from the item.

*Thank You for Riding
Park City Transit!*

Updating Protocols

- We have worked hard to create protocols that promote the health and safety of our operators and passengers.
- We recognize that we are in an ever changing climate and are prepared to update protocols as local, state, and federal guidelines are released.
- Operators are aware of the possibility of change and are constantly informed of any changes as they come.