



## STUDENT SUPPORT PROCEDURES — SECTION 600

NUMBER: **613A**

SUBJECT: SEXUAL MISCONDUCT

LAST REVIEWED: AUGUST 2, 2015; AUGUST 15, 2017

EXECUTIVE STAFF APPROVAL: AUGUST 5, 2015; NOVEMBER 13, 2017

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### 613A.1 POLICY

**1.1** MTECH prohibits Sexual Misconduct in all education programs, employment and activities. This includes:

- A. Discrimination on the basis of sex
- B. Sexual Harassment
- C. Sexual Violence. This includes rape, sexual assault, sexual battery, and sexual coercion. It includes both forcible and non-forcible sex offences and hate crimes.

**1.2** MTECH is committed to address sexual misconduct. It will endeavor to respond promptly and effectively to complaints of this nature and will endeavor to investigate each case.

### 613A.2 PROCEDURES

**2.1** MTECH has and distributes a policy against Sexual Misconduct. It is widely distributed and available on an on-going basis.

- A. MTECH's Statement of Non-Discrimination is published on the MTECH Website Student Guide, Student Orientation, Program Catalog, Program Syllabi, and major campus publications.
- B. This statement refers inquiries concerning Title IX to:

Justin Browning  
MTECH Title IX Coordinator  
2301 W. Ashton Blvd. 230E  
Lehi, UT 84043  
801-753-4137  
[jbrowning@mtec.edu](mailto:jbrowning@mtec.edu)

Office for Civil Rights (OCR)  
1961 Stout Street  
Room 08-148  
Denver, CO 80294  
Voice Phone (800) 368-1019  
FAX (303) 844-2025  
TDD (800) 537-7697  
[ocr@ed.gov](mailto:ocr@ed.gov)

- C. MTECH notifies students and employees of the name, title and contact information for the Title IX Coordinator.
- D. The coordinator oversees all complaint of Sexual Misconduct, and identifies and addresses any patterns or systemic problems that arise in reviewing such complaints.

**2.2 MTECH will respond promptly and effectively to complaints of Sexual Misconduct.**

- A. MTECH will endeavor to take immediate action to eliminate the sexual harassment or sexual violence, prevent its recurrence and address its effects.
- B. If MTECH knows about possible sexual harassment or sexual violence, it will endeavor to promptly investigate; determine what occurred, and take steps to resolve the situation, even if the employee, the student or his/her parent do not request that any action be taken.
- C. MTECH will endeavor to investigate all complaints of sexual harassment or sexual violence, promptly and equitably, whether or not there is a criminal investigation.

**613A.3 POLICY OPTIONS FOR ASSISTANCE- FOLLOWING AN INCIDENT OF SEXUAL MISCONDUCT**

**3.1 IMMEDIATE ASSISTANCE:** MTECH endeavors to provide immediate assistance for victims. Counselors on each campus can help obtain needed resources, explain reporting options, and help navigate the reporting process.

**A. CONTACT INFORMATION:**

MTECH Counselor: Karalee Clarke	801-753-4109	Thanksgiving Point
MTECH Counselor: Nicole Heslington	801-753-4215	Orem
MTECH Counselor: Brooke Bradley	801-753-4116	Spanish Fork
Center for Women and Children in Crisis	801-227-5038	
Emergencies:	Call 911	
First Responders: Jennifer McAllister	801-753-4178	Thanksgiving Point
Amanda Watterson	801-753-4171	Thanksgiving Point
Deborah Romero	801-753-4200	Orem
Shelley Curtis	801-753-4115	Spanish Fork
Cindy Bradford	801-753-4115	Spanish Fork
Title IX Coordinator: Justin Browning	801-753-4137	Thanksgiving Point

**B. SART TEAM:**

Utah County has a Sexual Assault Response Team (SART) which can provide multidisciplinary support to provide victim centered response for victims of rape and sexual assault through law enforcement, prosecutors, courts, victim service agencies, medical providers, corrections, crime lab, and other state agencies and departments.

Contact UCASA (Utah Coalition Against Sexual Assault)  
284 West 400 North  
Salt Lake City Utah 84103  
Tel 801.746.0404  
Statewide 24-hour Rape Crisis and Information Hotline  
1.888.421.1100

**C. MEDICAL HELP AND SUPPORT:**

Health Care Options are available off-campus at local hospitals.

- i. The College recommends that the victim seek treatment for injuries, preventative treatment for sexually transmitted diseases and other health services.
- ii. Seeking medical treatment may help to preserve evidence.
- iii. Rape Kits may be obtained at:
  - The Gappmayer Family Clinic,
  - 475 W. 940 N. Provo, UT 84604
  - 801-357-7950
- iv. A victim advocate can be found at:
  - The Center for Women and Children in Crisis (801) 227-5038
  - This advocate can accompany a victim to the hospital or health provider.

**3.2 ONGOING ASSISTANCE:** MTECH procedures provide Counseling Advocacy and support both on and off campus, and provide Academic Accommodations and Interim Measures.

**A. Counseling Advocacy and support – On and Off Campus**

- i. Counseling and support for victims of sexual misconduct is available, whether or not a victim chooses to make an official report or participate in the MTECH disciplinary or the criminal process. This is provided from MTECH counselors or the Center for Women and Children in Crisis.
- ii. Information regarding the incident will be maintained confidentially and will be disclosed only as the victim dictates, when using resources such as an MTECH Counselor. The Title IX counselor may report incidents of sexual violence as statistical information, with no identifying information attached.
- iii. MTECH counselors and senior administration can provide support during the institutional disciplinary process. Outside agencies such as the SART team and the center for Women and Children in Crisis can provide support during any criminal process.

**B. Academic Accommodations and Interim Measures**

- i. The school will endeavor to take interim measures to ensure the safety and well-being of the victim, such as the ability to change work schedules, alter academic schedules, withdraw from/retake a class without penalty and access academic support.
- ii. While an investigation is pending, the College may be able to provide for complainants measures such as no contact orders or change of course schedule.