

Utah State Board of Education

School Safety and Support Grant

FY 2024 Application

Overview:

During the 2023 session the state legislature passed [House Bill \(H.B.\) 61 - School Safety Requirements](#). The Utah State Board of Education (USB E) shall distribute money appropriated under this bill section to local education agencies (LEAs) to increase school safety measures.

- \$72 million is made available through a competitive grant opportunity in an effort to enhance basic physical safety and security.
 - Awarded funds may be used through FY26 (June 30, 2026).
- LEA's will submit an application for each school that needs to be considered for funding.
- Each school must complete a school safety assessment in order to determine their needs. The results will be included in supporting evidence for this application.
- Funds will be prioritized for LEAs:
 - that have designated a school safety specialist in each school
 - with schools that have lower student count.

Application Final Due Date: Friday, September 15, 2023 by 5:00 PM

Applications should be submitted as a digital link, in a Google Doc format, to Shaleece Oldroyd, shaleece.oldroyd@schools.utah.gov.

Note: *To be considered, the Utah State Board of Education (USB E) must receive your electronic copy no later than September 15, 2023 by 5:00 PM. All email submissions will be confirmed with a receipt email from USB E within two business days. An LEA shall resubmit if a receipt is not received. Late applications will not be accepted. Official award letters will be sent to the LEA through the Utah Grants Management System. Applications that do not include completed LEA Overview and Contact Information (Section A) and signed Statement of Assurances (Section D) will not be reviewed.*

Please direct all questions to:

Rhett Larsen
School Safety Specialist
Phone: (801) 538-7997
Email: rhett.larsen@schools.utah.gov

Shaleece Oldroyd
Executive Secretary
Phone: (801) 538-7640
Email: shaleece.oldroyd@schools.utah.gov

Supportive Resources:

[School Safety Assessment Top Considerations and Priorities](#)

[School Safety and Support Grant Funding Distribution Plan and Application Scoring Rubric](#)

Allowable Cost Ideas:

(This is not an exclusive list)

- Bleeding control kits
- Cameras/surveillance
- Containment hardware capabilities (i.e. security doors)
- Faculty/staff secure key card entry access
- First-aid kits
- Hiring personnel (including a plan for continued funding)
- Intercoms and/or two-way radios
- Interoperable communication hardware, software systems
- Lighting
- Locks on doors
- Panic buttons
- School Resource Officer (SRO) services
- Secure vestibules
- Single or limited-point entry
- Utilization of all-hazards response technology
- Visitation policies

Unallowable Use of Funds:

- Supplanting funds
- Unrelated transportation and travel

Application Timeline	
June 28, 2023	Application process initiated.
September 15, 2023	Application Deadline. Submit application via email (as a digital link in Google Doc format) to Shaleece Oldroyd, shaleece.oldroyd@schools.utah.gov .
September 2023	Applications reviewed and approved based on grant criteria.

September/October 2023	Award notice by USBE staff of application status provided to all applicants. Official award letters to follow through the Utah Grants Management System.
July 31, of 2024, 2025, 2026	Grantees are required to submit an Annual Plan Update by July 31st following the end of each fiscal year.

Key Definitions:

1. **School safety assessment:** A tool to help inform your school’s safety and security planning process by taking stock of what security measures and associated supports are in place across your campus, and where you can make improvements to improve the safety and security of your school community.

2. **Law Enforcement Agency:** a law enforcement agency of any political subdivision of the state. "Law enforcement officer" means a sworn and certified peace officer:
 - (i) who is an employee of a law enforcement agency; and
 - (ii) whose primary and principal duties consist of the prevention and detection of crime and the enforcement of criminal statutes or ordinances of this state or any of its political subdivisions.

Section A: LEA Overview **(Pass/Fail)**

1. Name of Applicant	
LEA Name	
School Name	

2. Application Contacts			
All contact information must be kept current. Updates are to be sent to the USBE team for this grant (see page one).			
LEA Lead Contact:			
Name		Position	
Phone		Email	

School Administrator:			
Name		Position	
Phone		Email	
School Safety Specialist (STATUTORY REQUIREMENT):			
Name		Position	
Phone		Email	
Business Administrator:			
Name		Position	
Phone		Email	

Section B: Supporting Evidence

1. Statutory Requirements		(Pass/Fail)
Has your school completed a School Safety Assessment as required in H.B. 61? (Yes/No)	Select one ▾	
Which School Safety Assessment tool did you utilize?		
Has your school designated a School Safety Specialist as required in H.B. 61? (Yes/No)	Select one ▾	

2. Statement of Need	(4 points possible)
Part A: Explain the school's basic safety and/or security need(s).	
<i>NOTE: The breakdown of projects and amounts will be in the Budget Narrative section.</i>	
<i>(Limit your response to 250 words.)</i>	
Part B: Describe how the proposed changes will improve school safety and/or security.	
<i>(Limit your response to 250 words.)</i>	

Section C: Budget Plan Requirements

1. Budget Narrative

(6 points possible)

Provide a **detailed** narrative explaining ALL of the following:

- the budget proposal for the three-year use of the funds;
- the timeline for implementation;
- prioritization of the proposed projects if not fully funded; and
- proof that ongoing costs can be supported after grant funding ends OR a statement why this “does not apply” for the school’s requests.

NOTE: Upon grant approval, more detailed budget category information will need to be submitted in the Utah Grants Management System.

(Limit your response to 300 words.)

2. Budget Breakdown

(Pass/Fail)

A. Requested Amount:	B. Enter LEA specific Unrestricted Indirect Cost Rate (UICR) below. (____%) Use the deductive tab on this calculator to determine the amount based on UICR rate.	C. Total Amount for Expenditures (A - B = C)
\$	\$	\$

Section D: Assurances and Signatures		(Pass/Fail)
<p>The LEA’s recommended school has:</p> <ol style="list-style-type: none"> 1. designated a School Safety Specialist as required in H.B. 61 (2023); 2. completed a school safety assessment. <p>The LEA’s recommended school will:</p> <ol style="list-style-type: none"> 1. submit the required Annual Plan Update by July 31st each of the three fiscal years; 2. submit any budgetary changes through the Utah Grants Management System. 		
<p><i>I do hereby certify that all assurances contained in the Application Requirements, and all data sources and outcomes to this program, will be provided. Submission of this document signifies that all parties listed below have reviewed and approved this proposal.</i></p>		
<p>INSTRUCTIONS: Signatures can be added by the allowed electronic methods listed below:</p> <ol style="list-style-type: none"> a. download this document as a PDF or request a blank signature page from shaleece.oldroyd@schools.utah.gov; b. sign with a digital signature platform and provide an audit trail; or c. print, sign, and scan to a PDF; and d. add a screenshot of the signatures in the provided cell using a Snip & Sketch type tool. 		
LEA Program Director		
Name, Title (print):		
Signature:	Date:	
LEA Business Administrator		
Name, Title (print):		
Signature:	Date:	
LEA Superintendent/Charter School Director		
Name, Title (print):		
Signature:	Date:	