



FEES

DEPARTMENT OF WORKFORCE SERVICES

SOCIAL SERVICES APPROPRIATIONS SUBCOMMITTEE
STAFF: JOSH PITTMAN

ISSUE BRIEF

SUMMARY

In accordance with [UCA 63J-1-504](#), an agency is to “submit its fee schedule . . . to the Legislature for its approval on an annual basis.” The following fees are proposed by the Department of Workforce Services (DWS) for the services it provides.

These fees will generate an estimated \$731,675 in FY 2024, which is \$18,925 less than was estimated based on fee authorization for FY 2023.

The largest fees/categories of fees for FY 2024 are as follows:

- \$274,750 (37 percent of fee revenue) from fees associated with Private Activity Bonds
- \$172,500 (23 percent of fee revenue) from the Debt Collection Information Disclosure Fee

The department proposes no new fees for FY 2024.

LEGISLATIVE ACTION

After review, the Subcommittee may:

- 1) approve;
- 2) increase or decrease and approve; or
- 3) reject any fee.

The Legislature will provide final approval to the fee schedule if it passes S.B. 8, “State Agency Fees and Internal Service Fund Rate Authorization and Appropriations.”

STATUTORY GUIDANCE FOR SETTING FEES

[UCA 63J-1-504](#) states the following for setting fees:

“(2) Each fee agency shall adopt a schedule of fees assessed for services provided by the fee agency that are:

- (a) reasonable, fair, and reflect the cost of services provided; and
- (b) established according to a cost formula determined by the executive director of the Governor's Office of Management and Budget and the director of the Division of Finance in conjunction with the agency seeking to establish the fee.”

“(4) Each fee agency that is proposing a new fee or proposing to change a fee shall:

- (a) present each proposed fee at a public hearing.”

PROPOSED FEES FOR FY 2024

Table 1 below shows the proposed fee rates for FY 2024, which are unchanged from fee rates authorized for FY 2023.

TABLE 1: DEPARTMENT OF WORKFORCE SERVICES – FEES FY 2024

Appr Unit	Fee	Additional Information	Old Fee FY 23	New Fee FY 24	Fee Change	Old Quantity	New Quantity	Revenue Change	Estimated FY24 Revenue
Refugee Services Fund (2265)	World Refugee Day Shared Partner Booth		\$50	\$50	\$0	10	20	\$500	\$1,000
	World Refugee Day Full Partner Booth		\$100	\$100	\$0	5	12	\$700	\$1,200
	World Refugee Day Around the World Booth		\$25	\$25	\$0	5	10	\$125	\$250
	World Refugee Day Global Market		\$40	\$40	\$0	20	25	\$200	\$1,000
	World Refugee Day Food Vendor		\$75	\$75	\$0	13	24	\$825	\$1,800
	World Refugee Day Soccer		\$50	\$50	\$0	12	14	\$100	\$700
State Office of Rehabilitation - Blind and Visually Impaired (NBB)	Low Vision Store	The proposed fee amount is "actual cost."	\$100	\$100	\$0	600	600	\$0	\$60,000
State Office of Rehabilitation - Deaf and Hard of Hearing (NBE)	Standard Late Fee		\$80	\$80	\$0	50	50	\$0	\$4,000
	Annual Maintenance/Recognition		\$70	\$70	\$0	550	550	\$0	\$38,500
	Knowledge Exam		\$60	\$60	\$0	200	100	(\$6,000)	\$6,000
	Novice Exam		\$150	\$150	\$0	114	90	(\$3,600)	\$13,500
	Professional Exam		\$150	\$150	\$0	120	75	(\$6,750)	\$11,250
	Temporary Permit		\$150	\$150	\$0	5	1	(\$600)	\$150
	Student Permit		\$15	\$15	\$0	25	50	\$375	\$750
	Utah Novice Level Certificate		\$300	\$300	\$0	1	1	\$0	\$300
	Utah Professional Level Certificate		\$300	\$300	\$0	25	5	(\$6,000)	\$1,500
Executive Director's Office (NJA)	Photocopies (for all copies after the first 10)	These GRAMA fees apply to the entire Department of Workforce Services.	\$0.10	\$0.10	\$0	100	100	\$0	\$10
	Fax Pages Local, All Pages	These GRAMA fees apply to the entire Department of Workforce Services.	\$2	\$2	\$0	300	300	\$0	\$600
	Fax Pages Long Distance, All Pages	These GRAMA fees apply to the entire Department of Workforce Services.	\$2	\$2	\$0	95	95	\$0	\$190
	Research	These GRAMA fees apply to the entire Department of Workforce Services.	\$20	\$20	\$0	60	60	\$0	\$1,200
Operations and Policy - Workforce Development (NJD)	Career Ladder Course		\$16	\$16	\$0	3,250	3,250	\$0	\$52,000
Unemployment Insurance Administration (NLA)	Debt Collection Information Disclosure Fee	Fee for employment information research and report for creditors providing a court order for employment information of a specific debtor.	\$15	\$15	\$0	11,500	11,500	\$0	\$172,500
Office of Homeless Services (NOA)	State Community Services Office Homeless Summit		\$35	\$35	\$0	650	500	(\$5,250)	\$17,500

FEES – DEPARTMENT OF WORKFORCE SERVICES – 2023 GENERAL SESSION

Appr Unit	Fee	Additional Information	Old Fee FY 23	New Fee FY 24	Fee Change	Old Quantity	New Quantity	Revenue Change	Estimated FY24 Revenue
Housing Development (NSE) (Private Activity Bonds)	Confirmation per Million Volume Cap		\$300	\$300	\$0	325	325	\$0	\$97,500
	Original Application: Under \$3 million		\$1,500	\$1,500	\$0	10	10	\$0	\$15,000
	Original Application: \$3-\$5 million		\$2,000	\$2,000	\$0	10	10	\$0	\$20,000
	Original Application: Over \$5 million		\$3,000	\$3,000	\$0	10	10	\$0	\$30,000
	Re-application: Under \$3 million		\$750	\$750	\$0	2	5	\$2,250	\$3,750
	Re-application: \$3-\$5 million		\$1,000	\$1,000	\$0	2	5	\$3,000	\$5,000
	Reapplication: Over \$5 million		\$1,500	\$1,500	\$0	3	5	\$3,000	\$7,500
	Second 90-Day Extension		\$2,000	\$2,000	\$0	10	10	\$0	\$20,000
	Third 90-Day Extension		\$4,000	\$4,000	\$0	7	7	\$0	\$28,000
	Each Additional 90-Day Extension		\$4,000	\$4,000	\$0	12	12	\$0	\$48,000
Weatherization Assistance (NSN)	Certification Training Exam	The proposed fee amount is "actual cost."	\$175	\$175	\$0	20	20	\$0	\$3,500
	Field Certification Test Proctor		\$400	\$400	\$0	10	10	\$0	\$4,000
	Initial Certification Training		\$2,200	\$2,200	\$0	5	5	\$0	\$11,000
	Intermountain Weatherization Training Center Facility Use 0-24 persons		\$1,100	\$1,100	\$0	5	5	\$0	\$5,500
	Intermountain Weatherization Training Center Facility Use 25-50 persons		\$1,700	\$1,700	\$0	5	5	\$0	\$8,500
	Intermountain Weatherization Training Center Training 0-24 persons		\$2,220	\$2,220	\$0	5	5	\$0	\$11,100
	Intermountain Weatherization Training Center Training 25-50 persons		\$4,000	\$4,000	\$0	5	5	\$0	\$20,000
	Intermountain Weatherization Training Center Training Additional Instructor		\$540	\$540	\$0	5	5	\$0	\$2,700
	Recertification Refresher Training		\$105	\$105	\$0	5	5	\$0	\$525
	Written Certification Test Proctor		\$300	\$300	\$0	10	10	\$0	\$3,000
Total Estimated Revenue for FY 2024								(\$18,925)	\$731,675