UTAH HOUSE OF REPRESENTATIVES
invites applications for the position of:
Minority Communications & Digital Media Intern

PHYSICAL ADDRESS: Utah House of Representatives
350 N State St.
Salt Lake City, UT 84114

OPENING DATE: Monday, October 5th, 2026
CLOSING DATE: Open until filled. Applications will be considered on a rolling basis.

JOB DESCRIPTION:
This is a temporary internship for the 2027 General Legislative Session. The intern in this role will provide support to the House Minority Staff Director and members of the minority caucus of the House of Representatives. We are looking for a creative, organized, and motivated intern to support digital communications and content creation. Interns will not raise funds or perform campaign work for any member of the House of Representatives.

EXAMPLE OF DUTIES:
- Full-time work during the 2027 General Legislative Session, under the direction of the Minority Staff Director to implement issues strategy, media plan, and messaging.
- Create and curate content for social media (graphics, images, short-form videos), the weekly caucus newsletter, and website.
- Capture high-quality photographs and videos of legislators and events.
- Attend hearings and committee meetings during the legislative session and help the caucus track important issues.
- Track and analyze social media performance, media mentions, and other assigned duties.

MINIMUM QUALIFICATIONS:
- Experience or education in journalism, public relations, political science, or related fields
- Knowledge of current trends and effective practices in media production, communication, and dissemination across various formats, including written, oral, and visual media
- Ability to work with advocates and champion Minority Caucus priorities through print and digital media.

- Skilled in capturing and editing photos and videos and creating content for social media distribution.
- Experience in collecting and organizing information or data in a clear and concise manner.

SUPPLEMENTAL INFORMATION:

SALARY RANGE: A lump-sum stipend of $4,100 will be paid for this internship.
The work hours for this position will typically be 40 hours per week during the general legislative session (mid-January through early March 2027). Extended work hours may occasionally be required. This position is not eligible for benefits.

APPLICATION INSTRUCTIONS: Submit a cover letter and resume to **hr@le.utah.gov**. Failure to submit both a cover letter and resume as attachments to your email may result in disqualification.

EEO STATEMENT:

The State of Utah is committed to equal employment opportunity regardless of race, color, ancestry, religion, sex, national origin, sexual orientation, age, citizenship, marital status, disability, gender identity, or veteran status. We also consider qualified applicants regardless of criminal histories, consistent with legal requirements.

ADDITIONAL SUPPLEMENTAL INFORMATION:

Employees in this position serve at the pleasure of the appointing officer in an at-will status and may be terminated at any time without cause. This is not a career service position.

Reasonable accommodations provided to known disabilities of individuals in compliance with the Americans with Disabilities Act. For accommodation information or if you need special accommodation to complete the application process, please contact Jen Fife (jfife@le.utah.gov).

Veteran's Preference (Utah Code Ann. 71A-2-102): An applicant claiming veteran's preference must do so in the body of the cover letter by providing sufficient information to identify the type of veteran's preference requested. Additionally, a copy of the applicant's DD-214 must be attached to the resume. If a disabled preference is claimed, a copy of the applicant's letter form the VA stating the disability percentage granted must also be attached.