



## OFFICE OF THE LEGISLATIVE FISCAL ANALYST

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Jonathan Ball, Legislative Fiscal Analyst  
Steven Allred, Deputy Fiscal Analyst  
Andrea Wilko, Chief Economist

**STATE OF UTAH**  
**invites applications for the position of:**  
**ECONOMIST, Job #26640**

**PHYSICAL ADDRESS:** Utah State Legislature  
Office of the Legislative Fiscal Analyst  
W310 House Building, State Capitol Complex  
Salt Lake City, Utah 84114

**OPENING DATE:** Tuesday, March 30, 2021

**CLOSING DATE:** Monday, April 12, 2021, 12 noon

### **Job Description:**

The Office of the Legislative Fiscal Analyst, a non-partisan office serving the Utah Legislature, is seeking an Economist and will consider applicants with experience and education in this discipline. Our Economists provide research, economic analysis, data, fiscal analysis, and revenue estimates to the Legislature. Economists also consult with and make presentations directly to the Legislature or other state or local officials and interpret statutory language and proposed legislation. The successful candidate will be appointed by the Legislative Fiscal Analyst, will report directly to the Chief Economist, and must be responsive to legislators. An employee in this position performs at an entry-level, in less complex assignments. There is opportunity for advancement as experience and skill level increase.

### **Job Duties:**

- Performs statistical, econometric, and actuarial analyses; applies appropriate protocols in analyzing data to reach accurate conclusions;
- Assists in preparing models to forecast revenue, expenditures, and/or demands for products/services;
- Collects data and reviews research materials, determines accuracy and validity of sources and appropriateness for use;
- Performs research activities by utilizing computer software to obtain and manipulate data;





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- Designs, develops, and conducts a variety of research projects; determines appropriate methodologies, information sources, sampling strategies, and data collection tools;
- Answers technical questions regarding data, trends, or results from studies;
- Acts as a resource to provide information or determine the most effective way of meeting the informatics needs of management, staff, clients or customers;
- Prepares fiscal analysis of proposed legislation;
- Conducts organizational and management improvement studies;
- Prepares analyses of and recommendations on state government finances, tax policy, and long-term fiscal management for presentation to the Joint Appropriations Committee, its subcommittees, and the Executive Appropriations Committee;
- Finds, reviews, analyzes, and summarizes economic, financial, and demographic data; interprets results; reports findings; and makes recommendations based on the data;
- Builds relationships with legislators, the Governor's Office, and state agency personnel.

### Minimum Qualifications:

- Bachelor's degree in economics, statistics, finance, business, or another closely related field.
- Knowledge of and facility with typical office software products, especially Microsoft Excel.
- Must be non-partisan.
- Must be able to work extended hours and weekends during legislative sessions, during the interim, and as needed.

### Ideal Candidates:

- Uses logic to analyze or identify underlying principles, reasons, or facts associated with information or data to draw conclusions and solve problems;
- Thinks critically to analyze issues and identify alternative courses of action, then follow through with those actions;
- Exercises initiative, discretion, and judgment in making decisions;
- Exhibits facility with laws, legal codes, precedents, government relations, executive orders, the democratic political process, and legislative history;
- Possesses knowledge of principals, theories and practices of economics and public finance;
- Follows written and/or oral instructions;
- Communicates fluently in English using strong writing and public speaking skills.





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### Preference may be given for the following:

- Master's degree in Economics, Statistics, Finance, Accounting, or equivalent in academic or practical experience;
- Understanding of state government including the functions of individual agencies, departments, and institutions, and the relationship between the legislative, judicial, and executive branches of government;
- Knowledge of and facility with quantitative research methods and tools like SAS, SPSS, R, and Stata.

### Supplemental information:

The work hours for this position will typically be 40 hours a week during standard business hours, but extended work hours will occasionally be required.

Pay is \$25 - \$35 per hour, with a full benefits package.

To apply, please send a cover letter and resume to [hr@le.utah.gov](mailto:hr@le.utah.gov). Incomplete applications will not be considered.

*Employees in this position serve at the pleasure of the appointing officer in an at-will status. This is not a career service position. Employees may be terminated at any time without cause.*

*The State of Utah is an equal opportunity employer. Hiring is done without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, age or disability. Reasonable accommodations provided to known disabilities of individuals in compliance with the Americans with Disabilities Act. For accommodation information or if you need special accommodations to complete the application process, contact Rebecca Smyrniotopoulos at [rsmyrn@le.utah.gov](mailto:rsmyrn@le.utah.gov) or 801-326-1601.*

*Veteran's Preference (Utah Code Ann. 71-10-1, et. Seq.) An applicant claiming veteran's preference must do so in the body of the cover letter by providing sufficient information to identify the type of veteran's preference requested. Additionally, a copy of the applicant's DD-214 must be attached to the resume. If a disabled preference is claimed, a copy of the applicant's letter from the VA stating the disability percentage granted must also be attached.*

