



UTAH STATE LEGISLATURE

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STATE OF UTAH

invites applications for the position of:

LEGISLATIVE GRAPHIC DESIGNER, JOB #30571

PHYSICAL ADDRESS: Utah Legislature
Office of the Legislative Auditor General
House Building, State Capitol Complex
Salt Lake City, UT 84114

OPENING DATE: Thursday, January 6, 2022

CLOSING DATE: Monday, January 17, 2022

The Utah Office of the Legislative Auditor General (OLAG) serves the Utah Legislature and the citizens of Utah by providing objective and credible information, in-depth analysis, findings, and conclusions that help legislators and other decision-makers improve programs, reduce costs, and promote accountability. OLAG conducts audits of any funds, functions, and accounts in any branch, department, agency, or political subdivision in Utah. The office strives to be an ever-improving high-quality office that produces accurate, relevant, and insightful audits. OLAG seeks continual improvement in our methods and presentation of results. The office strives to produce the best, most accessible audits by encouraging creativity and modernization.

Job Description:

The Legislative Graphic Designer will be responsible for establishing a style guide for the office. The graphic designer will review each audit report to ensure compliance with the style guide and to translate certain audit findings from written form into graphical demonstrations. Accordingly, the graphic designer will lead a variety of infographic design projects and branding for OLAG. This person will conceptualize, develop, and produce infographic designs for inclusion in OLAG publications, including and particularly audit reports. She/he will create high-quality and engaging publications, both print and digital, aimed at legislative, agency, citizen and other audiences. The graphic designer will serve as a strategic advisor on the visual display of information and overarching design themes using proposal design building blocks: cover, callouts, iconography, infographics, photography, and language. It is also preferred for the graphic designer to serve in a desktop publishing capacity by creating final page layouts and designs of audit reports for final printing. Other related responsibilities may also be assigned.

Job Duties:

- Collaborate with and support audit teams by conceptualizing and developing creative visualization of information
- Effectively communicate ideas and decisions for designing and producing infographics
- Serve as the strategic advisor for developing new designs to modernize the audit report
- Produce a full range of high-impact print and digital material to enhance readability and draw the reader into the content
- Must be non-partisan

Requirements:

- Bachelor's degree in visual communications, graphic design, or similar field
- A breadth and depth of knowledge of data visualization principles
- Proven infographic design experience with a strong portfolio primarily focused on infographic and data visualization creativity, layout, data visualizations, and analytical thinking
- Familiarity with design software and technologies (such as Adobe Creative Cloud Applications, Tableau)
- Strong knowledge of colors, layout, typography, and brand strategy
- Working knowledge of or direct experience in web design and desktop publishing highly preferred
- A collaborative working style and willingness to be flexible and accommodating in a fast-paced environment

Supplemental Information: The position will be hired either part-time or full-time depending on availability of the successful applicant. The starting pay rate is \$23 per hour and can increase depending on background and experience, plus comprehensive medical, dental, leave and retirement benefits.

Application Instructions:

Submit an introductory message, resume and any available link(s) to an online portfolio or work samples to hr@le.utah.gov. Incomplete applications will not be considered.

SUPPLEMENTAL INFORMATION:

Employees in this position serve at the pleasure of the appointing officer in an at will status and may be terminated at any time without cause. This is not a career service position.

The State of Utah is an equal opportunity employer. Hiring is done without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, age or disability. Reasonable accommodations provided to known disabilities of individuals in compliance with the Americans with Disabilities Act. For accommodation information or if you need special accommodations to complete the application process, contact Rebecca Smyrniotopoulos at rsmyrn@le.utah.gov.

Veteran's Preference (Utah Code Ann. 71-10-1, et. Seq.) An applicant claiming veteran's preference must do so in the body of the cover letter by providing sufficient information to identify the type of veteran's preference requested. Additionally, a copy of the applicant's DD-214 must be attached to the resume. If a disabled preference is claimed, a copy of the applicant's letter form the VA stating the disability percentage granted must also be attached.