

Compendium of Budget Information for the 2014 General Session

Infrastructure and General Government Appropriations Subcommittee

Agency: ISF - Administrative Services

Line Item: ISF - Facilities Management

Function

The internal service fund within DFCM provides building maintenance, management, and preventive maintenance services to its state agency subscribers. These services include: janitorial, security, grounds maintenance, and heating/air conditioning equipment repair. The ISF ensures that each building's specific maintenance concerns are resolved in a timely and cost effective manner and coordinates small building construction projects that may be required by various state agencies on a cost-reimbursement basis.

Services of the DFCM internal service fund are optional. Currently DFCM contracts with agencies to provide services for over 180 facilities throughout the state. However, if an agency not using a DFCM contract fails to meet maintenance standards, DFCM is required by Building Board policy to take the necessary action to correct the problem.

Statutory Authority

The following statutes apply specifically to the Internal Service Fund portion of DFCM:

UCA 63A-5-204(2) requires the ISF to receive approval for its rates and fees from the Rate Committee and the Legislature.

UCA 63A-5-204(3) requires the division to direct or delegate maintenance and operations, preventive maintenance, and facilities inspection programs and activities for any department, commission, institution or agency except the Capitol Preservation Board and higher education institutions. Maintenance can be delegated only if: an agency makes a request, the agency has proven its ability to comply with state maintenance standards, and the delegation would save the state money.

Intent Language

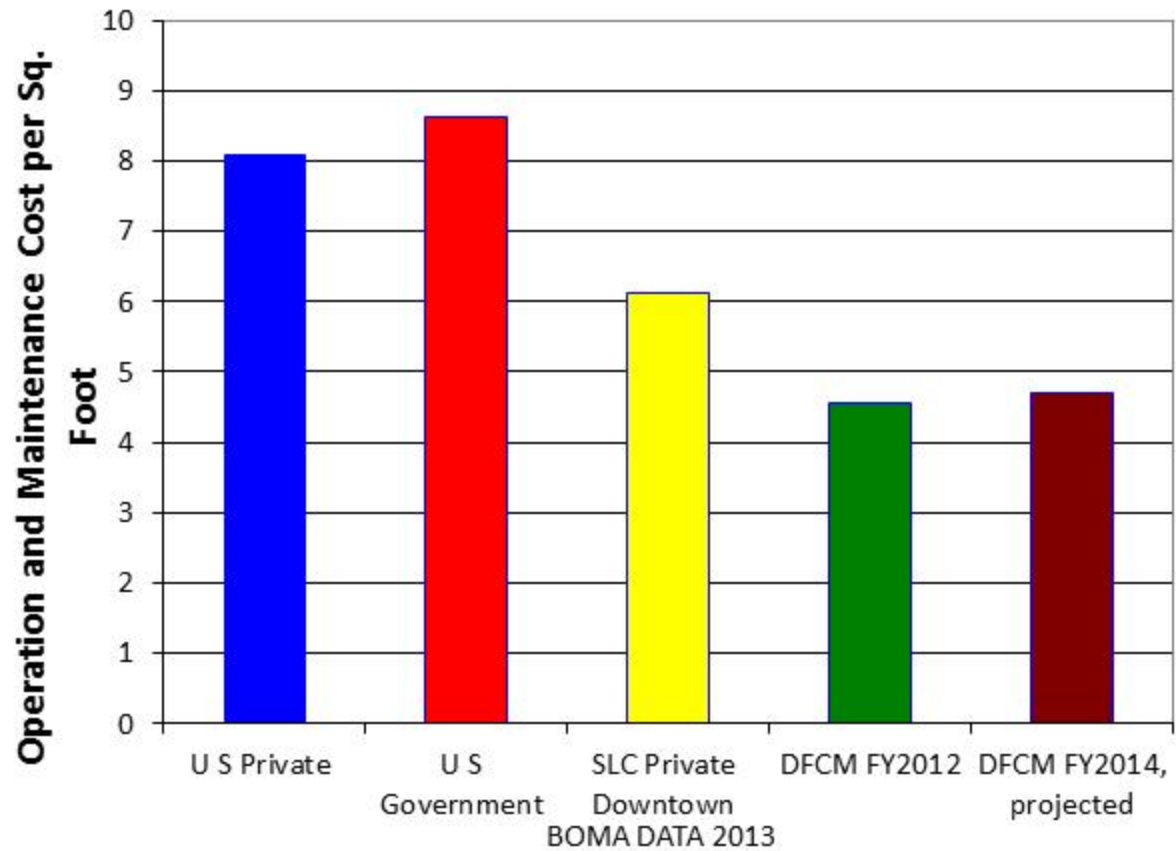
The Legislature intends that the DFCM internal service fund may add up to three FTEs and up to two vehicles beyond the authorized level if new facilities come on line or maintenance agreements are requested. Any added FTEs or vehicles will be reviewed and may be approved by the Legislature in the next legislative session.

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Performance

For more than 25 years DFCM's actual rate has been lower than market rates according to an annual building association report conducted by BOMA (Building Owners and Managers Association). Note that the Governor's Office of Management and Budget is currently revamping the performance measures for Administrative Services.

Facilities Management ISF Rate Comparison



Related Links

[Glossary of Terms](#)

Funding Detail

For more detail about a particular source of finance or organizational unit, click a linked entry in the left column of the table(s) below.

Sources of Finance	2013 Actual	2014 Approp	2014 Change	2014 Revised	2015 Change	2015 Approp
Interest Income	\$100	\$0	\$0	\$0	\$0	\$0
Dedicated Credits - Intragvt Rev	\$28,044,400	\$29,161,700	(\$794,300)	\$28,367,400	\$792,800	\$29,160,200
Beginning Nonlapsing	\$0	\$0	(\$7,000)	(\$7,000)	\$7,000	\$0
Closing Nonlapsing	\$7,000	\$0	\$0	\$0	\$0	\$0
Total	\$28,051,500	\$29,161,700	(\$801,300)	\$28,360,400	\$799,800	\$29,160,200

Programs	2013 Actual	2014 Approp	2014 Change	2014 Revised	2015 Change	2015 Approp
ISF - Facilities Management	\$28,051,500	\$29,161,700	(\$801,300)	\$28,360,400	\$799,800	\$29,160,200
Total	\$28,051,500	\$29,161,700	(\$801,300)	\$28,360,400	\$799,800	\$29,160,200

Categories of Expenditure	2013 Actual	2014 Approp	2014 Change	2014 Revised	2015 Change	2015 Approp
Personnel Services	\$7,695,800	\$8,186,800	(\$523,800)	\$7,663,000	\$189,700	\$7,852,700
In-state Travel	\$19,100	\$11,500	(\$9,200)	\$2,300	(\$300)	\$2,000
Out-of-state Travel	\$2,500	\$5,700	(\$5,700)	\$0	\$0	\$0
Current Expense	\$21,140,500	\$19,530,700	\$1,591,200	\$21,121,900	(\$148,000)	\$20,973,900
DP Current Expense	\$384,900	\$401,700	(\$356,600)	\$45,100	\$100	\$45,200
Other Charges/Pass Thru	\$223,400	\$233,900	(\$233,900)	\$0	\$223,400	\$223,400
Depreciation	\$20,800	\$32,400	(\$32,400)	\$0	\$40,000	\$40,000
Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$29,487,000	\$28,402,700	\$429,600	\$28,832,300	\$304,900	\$29,137,200

Other Indicators	2013	2014	2014	2014	2015	2015
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	Actual	Approp	Change	Revised	Change	Approp
Budgeted FTE	135	134	0	134	0	134
Actual FTE	139	0	0	0	0	0
Authorized Capital Outlay	37,600	90,500	0	90,500	(51,500)	39,000
Retained Earnings	1,050,900	2,522,400	(2,201,000)	321,400	22,900	344,300
Vehicles	79	78	0	78	0	78

COBI contains unaudited data as presented to the Legislature by state agencies at the time of publication. For audited financial data see the State of Utah's Comprehensive Annual Financial Reports.